



CHESAPEAKE JOB LISTING

June 13, 2019

EMPLOYMENT SERVICES

P.O. Box 8, Wye Mills, MD 21679

The Office of Employment Services publishes this listing of job openings for Chesapeake College students and residents of the community. Please follow the application procedure outlined in each job announcement if you are interested in applying for one of the positions. For more information please contact the Office of Employment Services at (410) 822-5400, 758-1537, or 228-4360, ext. 5804.

1430 WNAV Sajak Broadcasting Corp. (1161) News Director - Resumes accepted through June 28, 2019. Job Description: Full service radio station in Maryland's capital city has an opening for News Director. Along with anchoring drive time newscasts and managing your department, you must have knowledge of topics of interest to our local audience to include: politics, the environment, business, and local sports. The applicant must be competent on digital audio equipment, computer use, social media and have flexible hours. CD's and résumés (No calls please) to: Bill Lusby, Program Director, WNAV Radio, 236 Admiral Drive, Annapolis, MD 21401, or email a résumé and a short (2 minutes, max) mp3 to jobs@wnav.com. General Policy: It is our policy to provide equal employment opportunity to all qualified individuals without regard to race, color religion, national origin or sex in all personnel actions including recruitment, evaluation, selection, promotion, compensation, training and termination. Our equal opportunity program includes notifying women groups and minority sources for job openings. We encourage such organizations to refer qualified applicants for positions opened. (Date listed: 6/7/19)

1880 Bank (749) Part-Time Teller Position - 29 hours per week to work at both Talbot County and Dorchester County locations. Must be available to work Saturdays 8:15 to 12:15. Flexibility, Teamwork and Energy a MUST. Send resume to: 1880 Bank, Attn: Judann Culver, 501 Idlewild Ave., PO Box 629, Easton, MD 21601 or fax to 410-819-8091 or email: judann.culver@1880bank.com. E.O.E M/F. (Date listed: 3/1/19)

Aerotek (1089) Ridgely, MD. Job Description: Picking, packing, filling pick locations; material handling; taping inserts; shipping, handling, and preparing product for customer deliveries; must be able to convey material from stock using shelves, conveyers, pallets, or dollies to meet the standard need of production; the ability to use scanners and computers to obtain 100% accuracy in all posted shipments; ability to read customer orders, production schedules, print tickets and or work orders; void fill a minimum of 3200 packages in a given 8 hour period; ability to pack orders to customer satisfaction with 100% accuracy while maintain set metric standards; must be able to perform any other duties asked by a supervisor or team lead. Work Environment: Warehouse - 2nd shift 4:00pm - 12:30am - could work OT up to 2:00am - Monday - Saturday. Qualifications: Ability to effectively communicate with co-workers to aid in satisfying customer requirements; ability to perform basic mathematical calculations in order to accurately complete job tasks; ability to organize and prioritize job tasks and requirements; ability to write and read routine reports or job orders; ability to speak effectively with customers or employees within; ability to interpret a variety of instructions furnished in written, oral, or schedule form; ability to organize and prioritize job projects and requirements of the organization. Performance Requirements: Weekly reviews. To apply, call Abigail Schultz, Industrial Recruiter, at 410-567-8100 or email abischultz@aerotek.com. **Apply by: June 15, 2019.** (Date listed: 5/16/19)

Amick Farms (1090) Debone Cutters (JO#991260); Poultry Production Workers (JO#991265); Poultry Supervisors (JO#991270). Apply at plant- 274 Neelson St., Hurlock, MD 21643. (Date listed: 5/17/19)

Anne Arundel Medical Center (1119) Easton, Maryland. Office Assistant: Multi-Specialty (MWE Job Order #994727). Apply online at: <http://ipc.us/t/BC214C3B237F432F>. (Date listed: 5/28/19)

A P Ventures, LLC (APV) (1065) is a full-service IT consulting company that is a certified MBE and a prime contract holder of the State of Maryland. We are seeking a **Service Desk Technician** resource to support our client's Information Systems. Please go to <https://ats.apvit.com/careers/index.php?m=careers&p=showJob&ID=355> for further description and to apply. (Date listed: 5/14/19)

The ARC Central Chesapeake Region (1174) Preston, Maryland. Team Leader (Refer to MWE Job Order #1000123). Apply <http://www.thearccc.org/>. (Date listed: 6/11/19)

Arocon Roofing and Construction, LLC (1151) Apprentice Roofer (JO#993502). No experience necessary. Contact Nancy at nancy.courpas@aroconllc.com. (Date listed: 5/23/19)

Assistant/Office Manager (1102) Full-service financial services firm located in Chester, MD currently seeking a dynamic **Assistant/Office Manager** to join our team, to assist our principal with day-to-day activities, and to support our valued clients: Please send cover letter as well as resume to advisorrecruiting2019@gmail.com. (Date listed: 5/17/19)

Atlantic Broadband (1178) 330 Drummer Drive, Grasonville, MD. Cable Service Tech. (JO#1000261); Residential Outside Sales Consultant (JO#1000286). Apply <https://atlanticbb.com/>. (Date listed: 6/11/19)

AZZ (1129) 3011 Millington Road Millington, MD 21651. Wiring/Control Panel (Entry Level) (Refer to MWE Job Order #995952); Industrial Painter (Refer to MWE Job Order #911639); Electrician I, II, & III (Refer to MWE Job Order #911647); Stockroom Lead (Refer to MWE Job Order #995956); Quality Inspector (Refer to MWE Job Order #949219); Accounting Clerk (Refer to MWE Job Order #995964); Buyer (Refer to MWE Job Order #995967). Apply in person M-F between 8 A.M – 2 P.M. or <https://azz-inc.jobs.net>. (Date listed: 5/30/19)

BB&T (1121) Easton, Maryland. Branch Banker (Teller) (MWE Job Order #993148). Apply online at: <http://ipc.us/t/01D7B6199DFB42C0>. (Date listed: 5/29/19)

Beat the Rush Delivery (BTR) (1040) Drive With Us! Deliver local fresh prepared meals from Local Restaurants. Breakfast, Lunch and Dinner. Job Responsibilities: Part-time. Responsibility of receiving on-demand food delivery orders and deliver food orders to BTR customers with care, directly to customers home, office or event. Must be...*Friendly and out-going; *Hospitable; *Motivated to work independently; *Able to operate mobile devices; *Teachable; *Team player; *Must have a reliable vehicle. Email all inquiries to contact@beattherushdelivery.com. Visit to apply: bit.ly/DriveWithBTR. **Apply by June 20th 2019.** (Date listed: 5/9/19)

Ben Franklin Crafts and Frame Shop (1111) Easton, MD. Framer (MWE Job Order #992979). Apply in person at: 101 Marlboro Road #31, Easton, Maryland 21601. (Date listed: 5/23/19)

BP Environmental, Inc. (1179) Office Manager. BP Environmental, Inc. is local environmental consulting firm specializing in environmental, compliance, natural resources, and infrastructure engineering and management solutions to a wide range of industrial clients, both locally and nationwide. The selectee must have following: •The individual must have excellent computer skills, Microsoft Office Products, specially Word and Excel. Must be able to pass a test for Word and Excel. •The individual must possess strong attention to detail required in composing, typing and meeting deadlines. •The individual will answer and screen all incoming calls. •The individual will be responsible for all files on computer and in filing cabinets. The individual must maintain files neatly and systemically so desired information can be located promptly. •The individual must perform photocopying, scanning, mailing documents and other forms of written communication. This is a full-time position, Monday through Friday, 8:00 AM – 5:00 PM. We offer a competitive salary and a comprehensive benefit package. Please send resume to: jparson@bpenvironmental.net. **Deadline: Open until filled.** (Date listed: 6/11/19)

Cambridge International (1162) Customer Care Supervisor (JO#999750); Inside Sales Specialists (JO#984072); Fabricator I (JO#952176); Production Supervisor (JO#984066); Crimper (JO#988127); CNC Machine Operator (JO#988130). Apply on line at: www.rexnord.com/careers. (Date listed: 6/10/19)

Careers & the disABLED Magazine (1101) The Career Expo for people with disABILITIES, Wounded Warriors & U.S. Veterans. To pre-register, go to www.eop.com/expo. **July 11, 2019** – Washington, DC – 10am to 3pm. Ronald Reagan Building, Atrium Hall, 1300 Pennsylvania Avenue, NW 20004. Join us to meet with Fortune 500 companies and government agencies looking to recruit new talent. Free Admission – Business Attire Required – Bring numerous copies of your resume – Must be at least 18 years of age (proof required). Sponsored by the Association on Higher Education and Disability (AHEAD) and Career Opportunities for Students with Disabilities (COSD). (Date listed: 5/20/19)

Caroline County (1133) EMS Operations Manager (JO#997569). **Application deadline: July 1, 2019.** Submit completed application to the Caroline County Office of Human Resources, 103 Gay St., Ste. 1, Denton, MD 21629. Applications available from this address, call 410-479-4105, or www.carolinemd.org. (Date listed: 6/4/19)

Caroline County Department of Corrections (1041) Captain (CO VI). About the Department: The Caroline County Department of Corrections operates the County Detention Center located at 101 Gay Street in Denton. The Detention Center is a historic building on the banks of the Choptank River. The Detention Center is a secure correctional facility. Inmates can spend up to 18 months at the facility. Individuals with longer sentences are normally sent to a State prison. In Caroline County the majority of our inmates are local residents waiting to stand trial or serving time for lesser offenses. In many areas, the jail is “out of sight and out of mind.” We take a different approach in Caroline County. With innovative, thoughtful programs like CARE (Community Assistance and Rehabilitation Enterprise), work release, and the cat shelter program, we try to keep our low security inmates involved in the community. Our work programs provide valuable services to local agencies and help lower the cost of corrections for taxpayers. We also have had many success stories where positive work experiences and other programs have helped local residents learn from their mistakes and avoid returning to jail. Visit our [Department Page](#) for more information. About the position: This is a management position within the Department of Corrections. The incumbent receives direction from and reports to the Warden and/or the County Administrator; and assumes the duties and functions of the Warden in the Warden’s absence. Engages in management functions by evaluating situations and determining appropriate actions and enacts them. Counsels and advises subordinate correctional officers on institutional problems and confers with the Warden on operational improvements. Assists in preparation and administration of the annual budget. Requirements: A thorough knowledge of the principles of corrections and detention, including currently acceptable standards of custody, restraint and inmate transportation. Working knowledge of the elements of supervision; offender treatment programs; inmate rights; employee performance evaluation; and record keeping is required. The

Captain needs to have the ability to effectively to communicate with individuals from all walks of life. An Associate's Degree in Criminal Justice or a related field plus 5 years of supervisory experience in a correctional environment, OR a high school diploma/GED and 7 years of correctional experience and 4 years supervisory experience; Current certification as a correctional officer with the Maryland Correctional Training Commission, or the ability to obtain certification; Must successfully pass First Line Administrators School within 12 months of appointment; Salary range: \$62,763 - \$ 79,545; with exceptional benefits package. **Application Deadline: June 20, 2019.** Upon an employment offer, applicant must submit to a substance abuse test and complete background check. EOE. How to Apply: Submit completed applications to: Caroline County Office of Human Resources, 103 Gay St., Suite 1, Denton, Maryland 21629. Applications available from this address or call 410.479.4105 to receive by fax or email. Applications can also be downloaded by clicking [here](#). Save and complete application and email to: hrposting@carolinemd.org. (Date listed: 6/4/19)

Caroline County Department of Emergency Services (1165) Public Safety Dispatcher.

Caroline County Government provides employees with an extensive benefit package including tuition assistance, health insurance, pension. For a complete listing contact the Office of Human Resources. About the Department: The Department of Emergency Services is responsible for providing advanced Emergency Medical Services (EMS), emergency planning and coordination for County government, and emergency communications, including 911 dispatch, police communications for the Sheriff's Office and four town police departments, and fire and rescue communications for nine volunteer fire companies. Visit our Department page for more information. About the Job: Full-time Public Safety Dispatcher. This is specialized work in receiving, assisting and dispatching emergency medical, fire and police units. Work is performed on rotating shifts, 365 days a year, in the County's 911 Emergency Communications Center. The incumbent also receives calls and requests for non-emergency matters during non-business hours for other county agencies. An employee in this class works with direct and indirect supervision from a designated supervisor or telecommunicator. Requirements: EMD (Emergency Medical Dispatch), EFD (Emergency Fire Dispatch), EPD (Emergency Police Dispatch) and NCIC certification preferred. Knowledge of CAD systems and 700 MHz radio system. Some knowledge of Caroline County. Must be able to speak clearly and read maps. HS Graduate or GED required. Salary: \$ 32,779 to \$46,563. **Deadline: June 25, 2019.** Upon an employment offer, all applicants will be subject to a substance abuse test and complete background investigation. EOE. How to Apply: Submit completed applications, copies of certification documents to: Caroline County Office of Human Resources, 103 Gay St., Suite 1, Denton, Maryland 21629. Applications available from this address, or call 410.479.4105 to receive by fax or email. Applications can also be downloaded by [clicking here](#). Save and complete application and email to: hrposting@carolinemd.org. (Date listed: 6/10/19)

Caroline County Department of Emergency Services (1135) EMS Operations Manager.

About the Department: The Department of Emergency Services is responsible for providing advanced Emergency Medical Services (EMS), emergency planning and coordination for County government, and emergency communications. The EMS Division is comprised of 42 full time employees that staff 5 stations throughout Caroline county and provide 24-hour Emergency Medical Services. About the position: This position is located in the Department of Emergency Services (DES). The incumbent is supervised and receives guidance from the Director of Emergency Services. The position shall serve as the chief operations manager of the Emergency Medical Services (EMS) Division of the Department of Emergency Services. Incumbent serves as senior staff to DES, and is part of the DES senior management team; the incumbent oversees the delivery of a countywide EMS system. Requirements: A thorough knowledge of the EMS principles, practices, methods, techniques and equipment. Ability to decide what to do in stressful situations; to quickly analyze facts, evaluate situations, draw conclusions, plan work, take action; to plan, develop, direct, train, supervise and evaluate the work of EMS personnel; to establish and maintain effective working relationships with superiors, peers, subordinates and the public; fire departments, MIEMSS and hospitals in the surrounding area; to establish and maintain appropriate record keeping system; prepare reports, communicate effectively orally and in writing. Bachelor's degree in Allied Health, Business Administration, or related field AND three (3)

years as an EMT-P in the field of 24/7 operations in the area of emergency services to include two (2) years of supervisory experience; OR an equivalent combination of acceptable education and work experience equal to eight (8) years, which has provided the required knowledge, skills and abilities to perform the position. Salary range: \$66,923 - \$87,421; with exceptional benefits package. **Application Deadline: July 1, 2019.** Upon an employment offer, applicant must submit to a substance abuse test and complete background check. EOE. How to Apply: Submit completed applications to: Caroline County Office of Human Resources, 103 Gay St., Suite 1, Denton, Maryland 21629. Applications available from this address or call 410.479.4105 to receive by fax or email. Applications can also be downloaded by clicking [here](#). Save and complete application and email to: hrposting@carolinemd.org. (Date listed: 6/3/19)

Caroline County Department of Health (136) 403 S. 7th Street, Denton, MD 21629. Main Purpose of Job: An **Environmental Health Specialist Trainee** is the entry level of work at a local health department performing inspections and investigations to ensure compliance with environmental health laws and regulations. Protection of the public health is the main purpose of the Environmental Health Specialist position, protection more desirably obtained through voluntary compliance with the existing regulations or, when necessary, using compliance procedures established in regulation and law. This is an entry level position under close supervision from a higher level Environmental Health Specialist. Education: Determined by the Maryland Board of Environmental Health Specialists under the licensing requirements for Environmental Health Specialists. Experience: None. Licenses, Registrations and Certifications: 1. At the time of hire, candidates for positions in this classification must possess a certificate of eligibility to be licensed as an Environmental Health Specialist from the Maryland Board of Environmental Health Specialists. A copy of your certificate must be attached to the application. 2. Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland. Selection Process: Applicants who meet the minimum qualifications will be evaluated. The evaluation may be a rating of your application based on your education, training and experience as they relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, experience, dates and hours of work. For education obtained outside the U.S., a copy of the equivalent American education as determined by a foreign credential evaluation service must accompany the application. All information concerning your qualifications must be submitted by the closing date. We will not consider information submitted after this date. Benefits: Contractual employees who work for an agency covered under the State Employee and Retiree Health and Welfare Benefits Program (the Program), have a current employment contract and work 30 or more hours a week (or on average 130 hours per month) may be eligible for subsidized health benefits coverage for themselves and their dependents. As a contractual employee, you will be responsible for paying 25% of the premiums for your medical and prescription coverage, including any eligible dependents you have enrolled. The State of Maryland will subsidize the remaining 75% of the cost for these benefits. You can also elect to enroll in dental coverage, accidental death and dismemberment insurance, and life insurance, but will be responsible to pay the full premium for these benefits. Further Instructions: Online application process is STRONGLY preferred. If you are having difficulty with your user account or have general questions about the online application system, please contact the MD Department of Budget and Management, Recruitment and Examination Division at 410-767-4850 or Application.Help@maryland.gov. If online process is not available, please send your paper application to: Maryland Department of Health, Recruitment and Selection Division, 201 W. Preston St., Room 114-B, Baltimore, MD 21201. The paper application must be received by 5 pm, close of business, on the closing date for the recruitment, no postmarks will be accepted. Incorrect application forms will not be accepted. If you need to submit additional information, the preferred method is to upload. If unable to upload, please fax requested information only to 410-333-5689. Appropriate accommodations for individuals with disabilities are available upon request by calling: (410) 767-1251 or MD TTY Relay Service 1-800-735-2258. We thank our Veterans for their service to our country, and encourage them to apply. As an equal opportunity employer Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity. Should additional information regarding this recruitment be required, please

contact the Maryland Department of Health Recruitment and Selection Division at 410-767-1251 or via email at dhmh.jobs@maryland.gov. (Date listed:)

Caroline County Department of Recreation and Parks (439) Program Leaders. The Department: We are responsible for the development, delivery and management of a variety of recreation programs and public facilities within Caroline County. These include amenities and outcomes such as: Instructional sport and fitness programs, Community events, Afterschool program services, Athletic facilities, Public waterways access, Arts development programs, Playgrounds and walking trails, Community partnerships, Youth Camps and Trips and discount tickets. Learn more about Caroline County Recreation and Parks by visiting our [Department page](#). EOE. About the Job: Positions located in afterschool programs at schools in Caroline County. Instructional interest/experience in nutrition/cooking, math/reading, and sports/fitness, science and arts/crafts. Between 9-11 hours per week, M-Th after school hours. Upon an employment offer, applicants must submit to a substance abuse test and complete criminal background check. Salary: \$12-\$18 per hours based on experience/education level. **Deadline: Open until filled.** How to Apply: Submit completed applications to: Caroline County Office of Human Resources, 103 Gay St., Ste. 1, Denton, MD 21629. Applications available from this address or call 410.479.4105 to receive by fax or email. Applications can also be downloaded [HERE](#). Download to desktop; save as document and email to: hrposting@carolinemd.org. (Date listed:)

Caroline County Government (1170) Public Safety Dispatcher – PT (JO#1000036). To apply, download application from www.carolinemd.org. Fill out and mail to Caroline County Human Resources, 103 Market St., Suite 1, Denton, MD 21629. **Application deadline is June 25, 2019.** (Date listed: 6/11/19)

Caroline County Public Schools (1139) CTE - Culinary Arts Teacher. Description/Job Summary: Utilizing the materials and resources in accordance with the adopted curriculum, the culinary arts teacher combines his/her knowledge of food trends and traditions, in the general food service industries along with knowledge of child growth and development to deliver instructional programs effectively to ensure student achievement. Qualifications: •Culinary Arts experience required, teaching experience preferred. •Must possess or be eligible for Maryland State Teacher Certification in Culinary Arts. •Experience in the process of creating and implementing new concepts in a food service environment. •Excellent organizational and communications skills. •Knowledge of and proven ability to comply with health department codes. •Proven financial management skills. •Possesses well developed leadership skills, with the ability to motivate, teach, and nurture students. Essential Functions: •Develops and maintains the physical environment of the classroom that is conducive to effective learning. •Plans and implements lesson aligned with curricular standards. •Prepares, instructs and grades all coursework. •Provides leadership to include: Implementation of program and curriculum development; student development, training and evaluation. •Promotes positive student learning environment through effective teaching. •Oversees and controls aspects of the culinary labs related to program use. •Assists with course and program development, recruiting students and implementing program objectives. •Participates in staff and committee work. •Purchases materials and is responsible for the maintenance of equipment. •Identifies opportunities for experiential occasions for interdisciplinary learning with other departments such as, but not limited to: agriculture, horticulture, marketing, food services. Additional duties as assigned. •Encourages students to set and maintain high standards of classroom behavior •Provides an effective program of instruction to include: knowledge about the science of food, product safety, food system and sustainability of local foods. •Demonstrates mastery of content area. •Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities. •Maintains and upholds school and county policies and procedures. •Maintains records as required by law, system policy, and administrative regulations. •Assists in upholding and enforcing school rules and administrative regulations. •Makes provision for being available to students and parents for education. •Attends and participates in faculty and department meetings. •Cooperates with other members of the staff in planning instructional goals, objectives, and methods. •Works to establish and maintain open lines of communication with students, parents, and colleagues concerning both the academic and behavioral progress of all students.

•Establishes and maintains cooperative professional relations with others. •Performs related duties as assigned by the administration in accordance with the school/system policies and practices. **Pay & Hours:** This position is a 10 month position with a minimum of 37.5 hours per week. Caroline County Board of Education, Teacher Salary Scale. Placement on the appropriate salary lane/step will be based on knowledge, experience, skills and abilities related to this position. Apply here: <https://carolineschools.tedk12.com/hire/ViewJob.aspx?JobID=60>. (Date listed: 6/4/19)

Caroline County Public Schools (762) Denton, MD. Child Development Assistant I-IV.

Caroline County Public Schools is accepting applications for Child Development Assistant positions. For more details and for application procedures visit the system's website at <https://carolineschools.org>. Equal Opportunity Employer. (Date listed: 3/4/19)

Catapult Learning (1146) We work collaboratively with five Maryland Eastern Shore school districts (Kent, Caroline, Dorchester, Talbot, Worcester) to serve special education students with emotional/behavioral concerns who are unsuccessful in the general education setting. We provide our students highly structured therapeutic classroom settings which include a low student to staff ratio, comprehensive behavior management, and crisis intervention services. We are currently interviewing for Teachers. We have opportunities in the elementary, middle and high school settings. The teacher will provide instruction to students in grades K-12 with emotional and behavioral needs. The teacher will collaborate with other teachers and parents on a regular basis. The teacher will create and implement individualized instruction for students in a small class setting. Job requirements: Four year degree. Teaching Certification (desired). Reliable Transportation. Must pass criminal background check. Please email: valerie.ackerman@catapultlearning.com to learn more. (Date listed: 6/5/19)

Chesapeake Bay Hyatt (1183) Retail Clerk (JO#1000714); Asst. Recreation Mgr. (JO#1000717); Banquet Attendants (JO#1000727); Housekeepers (JO#981155); Certified Lifeguards (JO#981159); Bartenders (JO#966536); Cooks (JO#966499); Culinary Supervisor (JO#1000722); Servers (JO#966512); Steward/Dishwashers (JO#966541). Apply on line at: www.hyatt.com. (Date listed: 6/12/19)

Chesapeake College (1166) Softball Head Coach. Responsibilities: The head coach is responsible for all program components including planning, organizing, recruiting, public relations, monitoring of student academic progress and personal development. Requirements: Candidate should have coaching experience at the high school or college level. Interested applicants should contact Frank Szymanski, Director of Athletics, at 410-822-5400, ext. 5750. This position is open until filled. Please visit our website for additional information on positions. www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to apply. (Date listed: 6/10/19)

Chesapeake College (1109) is currently accepting cover letters and resumes for the following replacement position: **Radiologic Sciences Clinical Instructor: 12-month, Faculty.** Responsibilities: The Clinical Instructor is a faculty member responsible for the implementing and assessing student clinical education. The clinical instructor travels to clinical sites observing and evaluating student progress, developing working relationships with clinical staff, and validating the implementation of JRCERT accreditation and program policies. May teach radiologic sciences lab and classroom courses. Requirements: Associates degree in a radiologic technology program sponsored by the Joint Review Committee on Education in Radiologic Technology, ARRT Certification, Unrestricted Maryland Licensure to practice Radiography and 2 (two) years clinical experience in general radiography. Bachelor's degree preferred. For best consideration, submit a cover letter, resume, and unofficial transcripts to hr@chesapeake.edu. **Position open until filled.** Please visit our website for additional information on positions. www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to apply. (Date listed: 5/22/19)

Chesapeake College (1063) is currently accepting cover letters and resumes for the following replacement position: **Vice President for Student Success & Enrollment Services**. **Responsibilities:** The Vice President for Student Success & Enrollment Services provides leadership to ensure the college offers a comprehensive array of student services, student development programs focused on student success, and enrollment management programs, including, but not limited to admissions, multicultural affairs, financial aid, advising, retention, registration, TRIO, first-year programs, student activities, career planning, and athletics. The Vice President is responsible to administer the Student Services budget, including development and monitoring of annual area budgets. Serves as co- coordinator of the college's enrollment management plan and ensures alignment between division plans, goals and objectives and the college's Strategic Plan. Serves as the college's Chief Student Affairs Officer, chief Title IX officer, and chief disciplinary officer. **Requirements:** Master's degree in student services discipline, or related field, a doctorate is preferred; 3-5 five years' academic administration experience with a preference at dean level or higher; excellent interpersonal communication and demonstrated cooperation and collaboration skills; a commitment to the use of appropriate technology to support student learning. Project manager and consensus builder, ability to manage budgets and interact with both internal and external constituents for student benefit. **For best consideration, interested applicants should submit a cover letter & resume to hr@chesapeake.edu, by Monday, July 1, 2019.** Please visit our website for additional information on positions. www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to apply. (Date listed: 5/13/19)

Chesapeake College (807) is currently accepting cover letters and resumes for the following replacement position: **Nursing Faculty:** 10-month. **Responsibilities:** This full-time position begins August 2019 and serves students in the third and fourth semesters of an Associate of Science Nursing Program; utilizing a team approach to achieve student learning outcomes in each course. Responsibilities will include both classroom and clinical teaching, engaging in department and college wide service activities, and academic advising. Classroom content includes responsibility for nursing concepts related to mental health nursing and medical/surgical and/or pediatric nursing. Clinical responsibilities include direct supervision of students in psychiatric and acute care settings. **Requirements:** Current RN licensure in the state of Maryland, Master's degree in Nursing, and demonstration of a strong foundation in mental health nursing theory and clinical practice as well as medical surgical and/or pediatric nursing. A Masters in Nursing Education or Post-Masters Certificate in Nursing Education is preferred. Interested applicants should submit a cover letter, resume, and unofficial transcripts to hr@chesapeake.edu. **This position is open until filled.** Please visit our website for additional information on open positions. www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to apply. (Date listed: 3/13/19)

Coca-Cola Consolidated (1115) Easton, Maryland. **Seasonal Delivery Driver Helper** (MWE Job Order #993267) Apply online at: www.enjoycareers.com. (Date listed: 5/24/19)

Crab Shack (850) on Rt. 50 in Easton is hiring for the season. Full and part time positions available. MUST BE ABLE TO WORK WEEKENDS AND HOLIDAYS. Do not apply if you can't work weekends. **Steam room** and **counter help** wanted. Send resume to cmhiggins28610@yahoo.com or call 410-310-9591 and leave message to set an appointment to fill out an application. (Date listed: 3/21/19, updated 4/22/19 Updated 5/22/19)

Crossroads Community (1072) 120 Banjo Lane Centreville, MD 21617. **Financial Assistant** (JO#990275); **Administrative Assistant** (JO#990281); **Employment Specialist** (JO#990285); **Residential Rehabilitation Associate Cambridge** (JO#990289); **Residential Associate Over Night & Weekends - Chestertown** (JO#952824); **Residential Associate - Every other Weekend Days** (JO#952848); **Residential Associate Evenings and Weekends – Cambridge** (JO#952839); **Residential Associate Overnights & Weekends – Cambridge** (JO#952828). Apply www.ccinonline.com. (Date listed: 5/15/19)

Crystal Steel Fabricators (1128) is currently looking to hire Structural Steel Fabricators for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified applicants should have the ability to read prints to assemble structural steel beams, columns and other structural product types from various detail pieces. Use of tape measures, squares and other hand tools as well as tack welding is required. Ideal candidate would have experience as a fabricator but could sacrifice some experience for bright energetic people with a good work ethic that are trainable. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net. (Date listed: 5/30/19)

Crystal Steel Fabricators (1127) is currently looking to hire CNC Machine Operators for our facility in Delmar, DE and at our new Federalsburg, MD location. The equipment that we use consists of an Angleline, Drill Line, Plasma Table, Python X and a Press Brake. Qualified applicants should have the ability to read prints to confirm parts are being made as per print. Basic Knowledge of CAD/CAM and how to post to NC machines is required. Use of tape measures, squares and other hand tools is a must. Ideal candidate would be bright and energetic with a good work ethic. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net. (Date listed: 5/30/19)

Crystal Steel Fabricators (1126) is currently looking to hire **Structural Steel Helpers** for our facility in Delmar, DE and at our new Federalsburg, MD location. Position calls for bright energetic people with a good work ethic that are trainable. This is an entry level position into being a fabricator. Helpers do many simple tasks in the shop to assist Fabricators such as gathering fittings, grinding and moving steel with overhead cranes. Ability to use a tape measure is required. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net. (Date listed: 5/30/19)

Crystal Steel Fabricators (1125) is currently looking to hire **Structural Steel FCAW Welders** for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified candidate must be able to pass an AWS welding test in the 3G and 4G unlimited position using FCAW to be a certified welder. Knowledge of AWS weld symbols is required. Should have the ability to recognize and use the correct WPS for the process and joint design that will be welded. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net. (Date listed: 5/30/19)

Dart (Solo Cup) (1138) Federalsburg, MD. **Job Readiness Course/Job Fair**. **Where:** Dorchester Co. Public Library, 303 Gay St., Cambridge, MD 21613. **When:** Friday, June 21st. **Time:** 9 AM to 3:30 PM. Recruiting for **machine operators, fork lift drivers, press operators, maintenance mechanics** and many more. See www.dart.jobs for complete list. All jobs w/ benefits after 90 days. Apply on line at www.dart.jobs prior to job fair. (Date listed: 6/3/19)

Dart (Solo Cup) (1137) Federalsburg, MD. (All jobs with benefits). **Maintenance Mechanic** (JO#863310); **Inspector Packers I** (JO#863288); **Inspector Packers II** (JO#997100); **Utility Worker** (JO#952940); **Press Operators** (JO#952941); **Regional Accounting Manager** (JO#983675); **Product Safety Specialist** (JO#997107); **Electricians** (JO#997113). Apply on line only at: www.dart.jobs. (Date listed: 6/3/19)

Delmarva Community Services (1148) FT and PT **Bus/Van Drivers** (JO#990843) (CDL w/passenger endorsement). Recent truck driver school grads ok. **Payroll Specialist** (JO#998632). To apply, download application online at <http://www.dcsdct.org>, fill out, add resume and mail to Delmarva Community Services, 2450 Cambridge Beltway, P.O. Box 637, Cambridge, MD 21613. (Date listed: 6/6/19)

Dorchester County (1164) Director of Planning & Zoning (JO#999773). BS degree and six year's experience. Full Benefits. Please forward a letter of interest, resume and completed County employment application to Human Resources, 501 Court Lane, Cambridge, MD 21613 no later than July 3, 2019 for best consideration. Applications can be downloaded from the County's website at www.dorchestercountymd.com/. (Date listed: 6/10/19)

Easton Eye Care (1103) Optical Sales / Optician Assistant - Full-time position w/ benefits Professional eye care practice and fast-pace optical retailer seeks an individual with outstanding service skills and sales experience. Selected candidate will demonstrate exceptional people skills, a passion for quality service and success in retail service. Strong organizational & computer skills and enjoyment of an energetic & diverse workplace are essential. A minimum of two years customer service and sales experience is required. Optical experience is not required. Position offers competitive wage commensurate with experience and opportunity for advancement working as an Optician Apprentice. Training will begin with the technical and style aspects for helping patients select eyeglass frames that will best achieve their needs. Position Highlights:
•Fast-paced team-oriented culture; •Wage commensurate with experience; •Tiered wage structure with promotional ladder; •Benefit package includes health insurance, paid holidays, vacation and sick pay & retirement savings contribution; •Team bonus program. Easton Eye Care, serving the Mid-Shore of Maryland for over 40 years, offers full service eye care by licensed optometrists. Our care includes comprehensive exams, emergency visits, and an extensive selection of eyewear. Professional services include eye wear prescriptions, contact lens fittings, laser vision and cataract surgery case management, and medical treatment of eye diseases and disorders. Our optical galleries offer a wide selection of stylish frames, quality lenses and lens treatments, contacts and accessories from brand name suppliers. www.eastoneyecare.net, Fax 410-822-2652 or Email manager@eastoneyecare.net. (Date listed: 5/20/19)

Easton Eye Care (1103) Patient Services Coordinator – Full-time position w/benefits. Professional eye care practice seeking a patient services coordinator responsible for administration and application of patient services procedures & policies and supervision of personnel responsible for the functions of Check-In & Check-Out including patient reception, registration, scheduling, benefit verification, patient billing & receipts and overall patient satisfaction. Candidate must be detail oriented, friendly, organized and dependable. Strong computer skills and enjoyment of an energetic & diverse workplace are essential. A minimum of three years patient services and financial transactions experience is required. Supervisory experience is highly preferred but not required. Position offers competitive wage commensurate with experience and benefit package. Expanding practice offers opportunity for accelerated advancement. We are a team oriented practice and very selective in our hiring. Patient pleasers forward your resume & salary history for prompt consideration. Position Highlights: •Fast-paced team-oriented culture; •Wage commensurate with experience; •Tiered wage structure with promotional ladder; •Benefit package includes health insurance, paid holidays, vacation and sick pay & retirement savings contribution; •Team bonus program. Easton Eye Care, serving the Mid-Shore of Maryland for over 40 years, offers full service eye care by licensed optometrists. Our care includes comprehensive exams, emergency visits, and an extensive selection of eyewear. Professional services include eye wear prescriptions, contact lens fittings, laser vision and cataract surgery case management, and medical treatment of eye diseases and disorders. Our optical galleries offer a wide selection of stylish frames, quality lenses and lens treatments, contacts and accessories from brand name suppliers. www.eastoneyecare.net. Fax 410-822-2652 or Email manager@eastoneyecare.net. (Date listed: 5/20/19)

Easton's Farmer's Market (1134) needs: **Food Access Coordinator** (JO#997298). The Maryland Farmers Market Association (MDMFA), a statewide non-profit that aims to increase healthy food access for all through a robust network of farmers markets, is hiring a Food Access Coordinator to manage all food access programming at the following farmers market in Talbot County: Easton Farmers Market, 100 Block of North Harrison Street, Easton, MD 21601. Saturdays from April 13 through December 14, 8:00 a.m. - 1:00 p.m. Pay is \$16 per hour. To apply, please submit a resume, cover letter, and three references to info@marylandfma.org. Position open until filled. (Date listed: 6/3/19)

Easton Law Firm (1159) seeking **Legal Assistant** to perform administrative/support duties for multiple supervisors. Responsibilities include: answering telephone calls, receiving visitors, scheduling, filing, and word processing. Qualifications include: strong attention to detail, extensive software skills (Microsoft Office), and strong communication and organizational skills. Salary is commensurate with experience. Please send cover letter and resume to: legalassistant21601@gmail.com. (Date listed: 6/7/19)

Echo Hill Outdoor School (703) **Residential Teaching Position. Teacher/Naturalist.** Located on Maryland's Eastern Shore of the Chesapeake Bay. Introduction: Echo Hill Outdoor School (EHOS) has successfully provided over forty-five years of residential and recreational learning experiences. Programs are designed to introduce and acclimate participants to the outdoors and foster respect for and awareness of themselves, each other and their environment. Course areas include: Watershed Ecology of the Chesapeake Bay and its surrounding ecosystems, group and individual development on our low and high element challenge course, and exploration of history and the human environment in the Chesapeake Bay region. The program is flexible and committed to custom designing programs so as to meet the needs of a wide range of students/ participants, typically 3rd through 9th grade, from both public and private schools, as well as college students and adults of all ages. Responsibilities: At EHOS you would teach a variety of classes from all of our curriculum areas. You would also supervise and counsel all aspects of participant residential life during their stay at the school including overnights in platform tents or dormitories, table-heading at family style meals, and supervision during recreational time and other activities. Qualifications: EHOS is seeking motivated, energetic individuals with creativity, commitment and a passion for the outdoors. Experience working with and relating to children and people of all ages is extremely beneficial. A background in Education, Recreation, Environmental or Outdoor Education, Challenge Course facilitation, Psychology, Natural Sciences, Marine Biology, Liberal Arts or related fields is desired. Compensation: Starting salary for Teacher/Naturalist is \$250-\$270 per week. Individuals with demonstrated current certification in Wilderness First Responder, Wilderness First Aid, American Red Cross Lifeguard Training, or Valid State Teacher Certification will be considered at a slightly higher starting range. EHOS owned housing and board are a condition of this residential teaching position. Ten-twelve month contracts may be available for interested, committed individuals depending upon future openings, specialized positions available, and satisfactory job performance. A staff excess sickness and accident medical plan is available. Deadline: Applications are welcome year round. Primary starting dates are in March and late August. To Apply: If you are interested in a challenging and rewarding experience please send cover letter, resume, two written reference letters and three telephone reference contacts to: Betsy Zelter McCown. jobs@ehos.org. Echo Hill Outdoor School, 13655 Bloomingneck Road, Worton Maryland 21678. (410) 348-5880. (Date listed: 2/19/19)

Edgewell Personal Care (1105) Dover, DE. **Electronic Technicians** \$28.19+ hr., full benefits, hiring bonus – (JO#992312); **Production Mechanics** \$24.82 hr., full benefits, hiring bonus (JO#992318); **HVAC Mechanics** \$27.06 hr., hiring bonus, (JO#992307). Apply on line at: <http://edgewell.com/careers/>. (Date listed: 5/21/19)

Elben Logging (1117) Cordova, Maryland. **Heavy Equipment Operator** (MWE Job Order #996308). Apply via: email john@elbenlogging.com or phone (443) 786-7954. (Date listed: 5/31/19)

Famous Footwear (1155) Easton, MD. **Assistant Sales Manager** (MWE Job Order #998906); **Sales Associate** (MWE Job Order #999016). Apply online at: <http://www.americasjobexchange.com>. (Date listed: 6/7/19)

FedEx Freight (1176) career positions are available in your area. Seeking professionals who want to start a career with FedEx freight. Listed below are the positions currently available in Maryland. Positions available at our facility located at 7331 Carbide Rd, Baltimore, Maryland: **Part Time Freight Handler** (Job ID number 435678BR); **Road Driver** (Job ID number 435696BR); **Road Driver** (Job ID number 435631BR); **Part Time Freight Handler** (Job ID number 434184BR); **City Driver** (Job ID number 434666BR); **Shop Technician 2** (Job ID number 433187BR). Positions available at our facility located at 16114 Transportation Circle, Hagerstown Maryland: **Supv-Operations** (Job ID number 435388BR); **Shop Technician 2** (Job ID number 434168BR); **Part Time Freight Handler** (Job ID number 435576BR); **Part Time Freight Handler** (Job ID number 434818BR); **Part Time Freight Handler** (Job ID number 434290BR); **City Driver**. (Job ID number 34495BR); **City Driver** (Job ID number 434907BR); **Driver Apprentice** (Job ID number 435174BR). Positions available at our facility located at 4810 Williamsburg Rd, Unit 8, Hurlock Maryland: **Driver Apprentice** (Job ID number 435457BR); **City Driver** (Job ID number 435456BR); **City Driver** (Job ID number 434781BR). Positions available at our facility located at 8850 Corridor Road, Annapolis Junction Maryland: **Part Time Freight Handler** (Job ID number 435441BR); **Road Driver** (Job ID number 434786BR). To apply, go to this web site and fill out the application. <https://careers.fedex.com/freight?>. Please use the ID number assigned to the job to get to the specific job you are requesting. When you have completed the application on line, please send an email to Mark Young, mark.young@fedex.com stating your interest in a position and the Job ID number. (Date Listed: 6/11/19)

Federal Resources (1175) 235-G Log Canoe Circle, Stevensville, MD. **Market Representative** (JO#968746); **Adm. Assistant** (JO#990947); **Customer Service Rep,** (JO#990970); **Contracts Attorney** (JO#990950); **Purchasing Associate** (JO#990949); **Scientist I** (JO#990937); **AP/AR Specialist** (JO#997428); **CBRN Training Project Manager** (JO#1000119). APPLY: <http://www.federalresources.com>. (Date listed: 6/11/19)

Food Lion (1173) Stevensville, MD. **PT Center Store (Grocery) Associate** (MWE Job Order #999762); **PT Perishable Associate** (MWE Job Order #999760); **PT Customer Service Leader – Office Assistant** (MWE Job Order #999758); **FT Frozen Food/Dairy Associate** (MWE Job Order #979747). Apply online at: <https://www.foodlion.com>. (Date listed: 6/11/19)

Genesis Corsica Hills Center (1059) 205 Armstrong Avenue, Centreville, MD. **Licensed Practical Nurse (FT)** (JO#953325); **Licensed Practical Nurse (PT)** (JO#989294); **Aide-Geriatric Nurse (FT)** (JO#953312); **Aide-Geriatric Nurse (PT)** (JO#953321); **RN Supervisor (FT)** (JO#989299); **RN Supervisor (PT)** (JO#989303); **Nurse Practical Educator/Staff Development Coor.** (JO#989292). Apply to: <https://www.genescareers.jobs>. (Date listed: 5/13/19)

Habitat for Humanity Choptank (1080) is currently recruiting for an individual to serve as an **AmeriCorps Construction Crew Leader**. AmeriCorps members work 5 days per week from 8:00am – 4:00pm Tuesday through Saturday. A complete term of service lasts 46.5 weeks or approximately 10.5 months following a completion of 1,700 service hours. AmeriCorps service provides an opportunity to learn and develop new skills and confidence and increases your knowledge of service and engagement. Benefits include: living allowance of \$13,992 for a full 46.5 weeks of service, the Segal Education Award of \$6,095 following successful completion of service and possible forbearance of your student loan, including accrued interest payments after the successful completion of the term of service. The education award is good for seven years from the end of service and can be used to repay your qualified student loans or for your future education at eligible schools. Health plan benefits as well as childcare benefits may be available.

The responsibilities of an AmeriCorps Construction Crew Leader are as follows: assist with hands-on construction tasks, lead small groups of volunteers ensuring that they are well-employed while on the work sites, use volunteer management techniques to facilitate positive experiences for volunteers and homeowner families working on a job site. A Construction Crew Leader also maintains site safety, provides orientations and safety talks, helps with materials management and inventory, sets up and cleans up a project site and maintains the daily volunteer log. Those applying must have a valid driver's license and possess the ability to work as part of a team of diverse individuals on an active construction site is required. Previous construction experience and knowledge of community development practices are preferred but not required. Ability to be on one's feet for extended periods of time, lift 50lbs on a regular basis, work on ladders and heights up to two stories, and in varying weather conditions is also required. Application is made by contacting Rhodana Fields at rfields@habitatchoptank.org or 410-476-3204. (Date listed: 5/15/19)

Heron Point of Chestertown, MD (1153) 501 E. Campus Ave. **Food Production Assistant 2** (Refer to MWE Job Order #934673); **Companion** (Refer to MWE Job Order #956244); **Geriatric Nursing Assistant** (Refer to MWE Job Order #875323); **Home Health Aide** (Refer to MWE Job Order #966490); **Physical Therapist Assistant** (Refer to MWE Job Order #934578); **Fitness Trainer** (Refer to MWE Job Order #901670); **Home Health Director of Nursing** (Refer to MWE Job Order #966484). APPLY - <https://www.acts-jobs.org>. (Date listed: 5/30/19)

Heron Point of Chestertown, MD (1152) 501 E. Campus Ave. **Bus Driver** (Refer to MWE Job Order #934577); **Ward Clerk** (Refer to MWE Job Order #995377); **Medical Diet Aide** (Refer to MWE Job Order #875334); **LPN – WillowBrooke** (Refer to MWE Job Order #875305); **Dining Room Server** (Refer to MWE Job Order #875309); **Home Health Wellness Aide** (Refer to MWE Job Order #956247); **Sanitation Worker** (Refer to MWE Job Order #875331). APPLY - <https://www.acts-jobs.org>. (Date listed: 5/30/19)

Hertrich of Easton (454) is hiring world class business professionals. **Auto Sales Consultants / Automotive Sales Representatives / Customer Service Associates / Sales** – apply today at www.hertrichcareers.com. Do you have what it takes to be a SUCCESSFUL Hertrich Automotive Sales Consultant? Read on to find out- What do Hertrich Auto Sales Associates do? At all of Hertrich Family 17 Dealerships, in the tri-state area and along the Eastern Shore, our Auto Sales Reps work with customers through every step of the auto buying process. The proven Auto Sales Consultant / Automotive Sales Representative / Customer Service Associate / Sales successful steps include: •Communicating to auto customers what makes Hertrich unique. •Spending time with guests to determine their car and truck needs. •Presenting vehicles for test drives. •Demonstrating all available automotive models, features, and benefits to the customers' auto needs. •Develop a creative and successful strategy for every vehicle sale. •Maximize profitability in each and every car and truck deal. •Ensure that every Customer is completely satisfied with their automotive purchase experience. •Complete accurate paperwork and computer entries for all clients. •Follow up with new and existing automotive customers and clients. •Perform other duties as assigned by Management. What does it take to be successful as a Hertrich Auto Sales Consultant / Automotive Sales Representative / Customer Service Associate? (Read carefully because this is very important!). The requirements for earning up to \$100,000 annually are: •A strong ability to work with and relate to all types of customers and to earn their respect. •Self-motivation and driven desire to be the very best automobile Sales Associate! With consistently strong customer service, Hertrich Sales Consultants can advance to management positions and various opportunities throughout the organization with a proven successful work ethic. •Must be dedicated to finding the right vehicle for every customer. •Exceptional speaking, writing and active-listening skills. •Good computer skills. •A PASSION FOR SELLING in a Team oriented environment! Is there anything else you need know? YES-- •You MUST be able to work a flexible retail schedule, including evenings, Saturdays, and some holidays. •High school diploma or GED required. •A valid driver's license is required with few to no points. •GREAT ATTITUDE & SMILE each and every day. Don't Forget... The Hertrich Family of Dealerships, along with our Collision Centers, is a family-owned and operated organization

with a strong financial foundation in our communities for over 50 years in the automotive industry. We represent the most complete line of multi-franchise dealerships in Delaware and the Eastern Shore area and have over 16 locations and 3 Collision Centers in the tri-state area. Our associates enjoy a fast-paced culture with top salaries and incentives, paid vacations, on-going training for longevity, bonuses, 401k with company match, employee purchase discounts, Medical, Dental, Vision, Disability, Life Insurance and more. "Offers of employment are conditional. Candidates must successfully complete a Pre-Employment Drug Screening, Criminal Background Check, and Motor Vehicle Record Check. A criminal record will not automatically disqualify an applicant from employment. We are a drug-free workplace. We are an EEO/ AA employer. Job seekers will be given consideration without regard to their disability or protected veteran status." (Date listed)

High's (1092) 877 Washington Ave., Chestertown: **Customer Service Associate** (JO#990034). 1208 Talbot St., St. Michaels: **Customer Service Associate** (JO#990028). Apply <http://www.Highs.com/careers>. (Date listed: 5/17/19)

Horizons (1052) of Kent and Queen Anne's is a non-profit organization serving low-income students in Kent and Queen Anne's Counties on the beautiful Eastern Shore of Maryland. We are looking for a VISTA interested in learning more about the day-to-day operations of a nonprofit organization. The VISTA would receive living expenses, healthcare benefits, an end-of-service award, and valuable nonprofit experience. The VISTA position will begin July 8, 2019 and conclude on July 7, 2020. This is an opportunity for a motivated individual who is passionate about making a difference and providing new opportunities for underprivileged children. The candidate that is selected for this AmeriCorps VISTA position will work directly with the Executive Director of the Horizons program. The VISTA will be responsible for the following duties:

- Research and create a new electronic newsletter to effectively communicate with our donors the good work being accomplished by the organization;
- Research and create a donor stewardship program;
- Research and initiate new grant and fundraising opportunities to help sustain the organization's planned growth;
- Research and initiate a cost and time efficient nonprofit database to track donations;
- Develop a training program to help staff utilize new online databases;
- Research effective high school mentoring programs and identify best practices to improve our current program;
- Research and create new family involvement activities to strengthen the partnership between our organization and the families.

The office is located in the quaint, historical town of Chestertown, Maryland near the Chester River. Washington College is within walking distance. Our VISTA will be able to take classes outside of business hours and work a second job that does not interfere with the duties of the organization if desired. For more information about this opportunity, please go to <https://my.americorps.gov/mp/listing/viewListing.do?id=85838&fromSearch=true>. Job Types: Full-time, Contract. Experience: •Nonprofit: 1 year (Preferred). Education: •Bachelor's (Required). (Date listed: 5/10/19)

Hydrasearch (1182) information@hydrasearch.com. 203 A Log Canoe Circle, Stevensville, MD. **CNC Machinist (MultipleShifts)** (Refer to MWE Job Order #1000698); **Shipping/Receiving Clerk** (Refer to MWE Job Order #1000695); **Production Worker (1st Shift)** (Refer to MWE Job Order #864698); **CAD Draftsperson** (Refer to MWE Job Order #1000816); **Production Supervisor** (Refer to MWE Job Order #1000821). Apply <http://www.hydrasearch.com/careers>. (Date listed: 6/12/19)

Infinity Recycling, Inc. (1169) "Recycling and working toward Zero Waste since 1989" **Warehouse Worker/Route Driver** (See MWE Job Order #999827 for details). To apply, call 410-928-3333 or email OfficeManager@InfinityRecycling.org for questions or come fill out an application in person at 31850 Millington Rd., Millington, MD between the hours of 9am-12 or 1-3pm M-F. (Date listed: 6/10/19)

Job Fairs (782) Upcoming Job Fairs and Events - Workforce Development & Adult Learning – Click [HERE](#). (Regular updates to list)

Kent Center, Inc. (1110) is a not-for-profit organization that provides highly personalized 24-hour a day services for adults who have a broad spectrum of developmental disabilities, such as intellectual disabilities, autism, cerebral palsy, and/or physical disabilities. Since 1970, the mission of Kent Center has been to ensure the safety and well-being of each individual family member, treat them with respect and dignity and provide enriching opportunities and choices which will enable them to independently live, work and contribute positively to our community to the greatest extent of their abilities. We are looking to add new members to our team to help us grow. If you are a caring and compassionate person who would like to make a difference, consider one of our openings: **Direct Support Professionals** with openings in Day and Residential to work directly with the individuals we serve, **Part-time Bus Driver, Registered Nurse, Program Coordinator** and **Job Coach**. Training is provided, and we offer competitive benefits. Apply at <https://kentcenter.mitcawm.com/jobs/>. Our team is Caring, Accountable, Organized, Respectful and Positive. Will you join us? (Date listed: 5/22/19)

Kent County Businesses (1116) **Career Opportunities** - Thursday - June 20th - 11:00 am to 1:00 pm at the Chestertown Library, 408 High St., Chestertown, MD. **Bring copies of your Resume.** (Date listed: 5/29/19)

Kent County Government (1095) **Director of Planning & Zoning** (See MWE Job Order #991395 for details); **Lead Facility Monitor** (See MWE Job Order #991401 for details); **Recreational Program Coordinator Sports & Aquatic** (See MWE Job Order #991424 for details); **Deputy Sheriff** (See MWE Job Order #969653 for details). APPLY <https://www.kentcounty.com> or obtain application from the County Commissioners' office at 400 High St., Chestertown, MD. 21620. (Date listed: 5/17/19)

Kent County Public Schools (1145) seeking qualified candidates for the 2019-2020 school year. **Food Service Support Supervisor.** To learn more about KCPS and apply online, visit our internet website located @ <https://www.applitrack.com/kentk12md/onlineapp/>. KCPS is an Equal Opportunity Employer. (Date listed: 6/5/19)

Kent County Public Schools (1099) **Asst. Middle School Principle** (JO#991891); **Asst. High School Principle** (JO#991894); **Elem. School Teacher** (JO#991898); **Elem. Special Ed. Teacher** (JO#991901); **Music Teacher (Pool)** (JO#991903); **Custodian** (JO#991904); **Accounts Payable** (JO#991905); **High School Teacher** (JO#991908); **English Language Arts Teacher** (JO#991910); **High School Teacher - Science** (JO#991914); **High School Teacher – Special Ed** (JO#991921); **High School Teacher - Math** (JO#991924). Apply www.kent.k12.md.us. (Date listed: 5/20/19)

Lane Engineering, LLC (1158) **Civil Engineer.** •Perform engineering functions in support of project designs of varying complexity, •Design grading, drainage and utility plans using AutoCAD Civil 3D, •Prepare and assemble details needed for construction, •Perform hydraulic and hydrologic stormwater management analysis and design, •Design sediment and erosion control measures applicable for varying project types, •Prepare cost estimates. Requirements and Qualifications: •B.S. in Civil Engineering from an ABET accredited institution, with experience primarily in land/site development, with knowledge of utilities, drainage and stormwater management, •Working knowledge of CAD/Civil 3D design software, •Knowledge of local and State permitting processes is preferred. Download our Employment Application form at www.leinc.com. Email the form along with your resume to Gale Collins: gcollins@leinc.com. (Date listed: 6/7/19)

Lane Engineering, LLC (1157) **Party Chief.** Lane Engineering, LLC is currently accepting resumes for experienced field crew chiefs in our Easton, MD office. This is a full time position with full benefits including health insurance, paid holidays and personal time, 401(k) and tuition reimbursement. Applicants must be experienced in the field of land surveying, able to perform physically demanding work outside in all types of weather, and have a valid driver's license. Experience with Leica robotic total stations and GPS preferred. Download our Employment

Application form at www.leinc.com. Email the form along with your resume to Gale Collins: gcollins@leinc.com. (Date listed: 6/7/19)

Lane Engineering, LLC (1156) Survey Field Tech. (Just get out of high school? Not going to college?) Now accepting applications for Survey Field Technicians at our Easton location. The successful candidate will have the following qualifications: •High School Diploma or GED; •Valid Driver's License; •Strong Work Ethic; •Ability to work outside in all weather conditions; •Good hand writing skills; •Be observant with attention to detail; •Have the ability to learn the operation of robotic survey equipment. Download our Employment Application form at www.leinc.com. Email the form along with your resume to Gale Collins: gcollins@leinc.com. (Date listed: 6/7/19)

Lowe's (1181) Easton Store. Merchandising ASM (JO#997063); Delivery Coordinator (JO#997065); RTM Clerk (JO#997067); Fulfillment Clerk (JO#997070). Apply on line at www.lowes.com/careers. (Date listed: 6/12/19)

Lyndy's Seafood, Inc. (1106) Woolford, MD. Crab Pickers (JO#992477). Call 410-228-5032 to apply. (Date listed: 5/21/19)

Mahler Private Staffing (1118) Housekeeper/Houseman. A wonderful employer with a beautifully renovated secondary residence used for entertaining family and friends in Eastern Shore, MD is seeking an experienced and hands-on Housekeeper/Houseman to care for their estate and join their long-term staff. This is a full-time, year-round position. The ideal candidate will have strong hands-on cleaning skills, enjoy assisting with events, and be a great team player. The right candidate will be able to care for fine furnishings and assist the house manager with laundry; serving experience a plus. Compensation of \$25 to \$30 an hour offered, depending on experience, with an excellent benefits package that includes health, dental and vision coverage; generous paid time off in the off-season; and a retirement plan. Generally a Monday through Friday schedule, 9:00 AM to 5:00 PM; flexibility to work weekend and holiday hours needed. Please send your resume to kjlambert777@gmail.com or apply for position #655 at www.mahlermatch.com for consideration. Flexible start date available. Qualified applicants will be contacted. (Date listed: 5/30/19)

Maryland Department of Health (1172) Caroline County, Hearing / Vision Screening Contractor. A Vision and Hearing Contractor performs the annual vision and hearing screenings within the school systems independently. Work is performed during the school year usually starting in late August for training and ending approximately the end of January. Quotas are required per day to maximize contract work; perhaps \$75 -\$100/day; 4-5 hour days until the population has been tested. •How many years of operating audiometric and vision screening equipment experience do you have? •What is the highest level of education you have completed? To apply send resume to: Scott T. LeRoy -MDH- scott.leroy@maryland.gov. (Date listed: 6/11/19)

MD Division of Parole and Probation – Mid-Shore Region (Caroline, Dorchester, and Talbot Counties) (1168) Filing deadline: 06/28/2019, 11:59PM. Salary: \$12.97 per hour. **Part-Time - Dorchester County.** Introduction: The Division of Parole and Probation is seeking applicants with excellent customer service, communication and computer skills, to fill a part-time Contractual Office Services Clerk position, in our Caroline, Dorchester, and/or Talbot Counties. A Contractual Office Services Clerk will serve as the receptionist answering a multi-line phone system, greeting clients, directing and providing information on Parole and Probation services to clients and the public. Working with a database unique to our agency, searching and verifying client information, data entry, updating confidential client case information, opening and sorting mail, and filing will also be required in the position. Bilingual (Spanish-speaking) applicants are strongly encouraged to apply. Location of position: Dorchester County, 310 Gay Street, Second Floor, Cambridge, MD 21613. Main purpose of job: A Contractual Office Services Clerk is the full performance level of work performing clerical duties which are clear-cut and typically found in office settings, such as filing, photocopying, scanning, posting data, stamping and sorting mail and other materials, and directing telephone calls and visitors. The main purpose of this position

is to provide administrative support to the Parole and Probation Office including duties as a receptionist and file clerk, handling packages, and assisting with inventory. This may include interviewing individuals, who have been placed under supervision, in order to prepare accurate and complete initial intake records. In addition, this position may include collecting specimens from individuals placed under supervision for drug testing purposes. Minimum qualifications: Education: completion of the eighth grade. Experience: six months experience performing clerical duties in an office environment. Notes: •Additional experience performing clerical duties may be substituted on a year-for-year basis for the required education. •Graduation from an accredited high school or possession of a high school equivalency certificate may be substituted for the required experience. •Six months clerical training with three courses in subjects such as keyboarding, clerical math, word processing, spreadsheets, data base, graphics presentation, proofreading, or office etiquette may be substituted for six months of the required experience. •Candidates may substitute U.S. Armed Forces military service experience as a non-commissioned officer in Administration classifications or Administrative, Clerical or Office Services specialty codes in the Clerical Support field of work on a year-for-year basis for the required experience. Special requirements: •Applicants for this position will be subject to a complete criminal background investigation before permanent appointment can be made. A criminal conviction may be grounds for rejection of the applicant. •Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland. Desired or preferred qualifications: Excellent communication, customer service and computer skills. The ability to work in a fast paced environment and experience working with diverse populations. High School Diploma or GED. Selection process: Applicants who meet the minimum (and selective) qualifications will be included in further evaluation. The evaluation may be a rating of your application based on your education, training and experience as they relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, experience, dates and hours of work. Clearly indicate your college degree and major on your application, if applicable. For education obtained outside the U.S., any job offer will be contingent on the candidate providing an evaluation for equivalency by a foreign credential evaluation service prior to starting employment (and may be requested prior to interview). Complete applications must be submitted by the closing date. Information submitted after this date will not be added. Postmarked mail after the closing date will not be accepted. Incorrect application forms will not be accepted. Resumes will not be accepted in lieu of a completed application. Further instructions: Applicants are to complete a Maryland State Application (MS-100), which can be obtained at <https://dbm.maryland.gov/jobseekers/Pages/StateApp.aspx>. Applications submitted via email are highly recommended, and may be emailed to michelle.bethke@maryland.gov. However, if you are unable to apply by email, the paper application may be submitted to State of MD Division of Parole and Probation, Attention Michelle Bethke, 301 Bay Street, Suite 302, Easton, MD 21601. Paper application materials must be received by 5 pm, close of business, on the closing date for the recruitment, no postmarks will be accepted. For questions regarding this recruitment, please contact Michelle Bethke at 443-250-9248. Appropriate accommodations for individuals with disabilities are available upon request by calling: 443-250-9248 or MD TTY Relay Service 1-800-735-2258. We thank our Veterans for their service to our country. People with disabilities and bilingual candidates are encouraged to apply. As an equal opportunity employer, Maryland is committed to recruitment, retaining and promoting employees who are reflective of the State's diversity. (Date listed: 6/10/19)

MD Division of Parole and Probation – Mid-Shore Region (Caroline, Dorchester, and Talbot Counties) (1167) **Filing deadline: 06/28/2019, 11:59PM.** Salary: \$12.97 per hour. **Full-Time - Talbot County.** Introduction: The Division of Parole and Probation is seeking applicants with excellent customer service, communication and computer skills, to fill a full-time Contractual Office Services Clerk position, in our Caroline, Dorchester, and/or Talbot Counties. A Contractual Office Services Clerk will serve as the receptionist answering a multi-line phone system, greeting clients, directing and providing information on Parole and Probation services to clients and the public. Working with a database unique to our agency, searching and verifying client information, data entry, updating confidential client case information, opening and sorting mail,

and filing will also be required in the position. Bilingual (Spanish-speaking) applicants are strongly encouraged to apply. Location of position: Talbot County, 301 Bay Street, Suite 302, Easton, MD 21601. Main purpose of job: A Contractual Office Services Clerk is the full performance level of work performing clerical duties which are clear-cut and typically found in office settings, such as filing, photocopying, scanning, posting data, stamping and sorting mail and other materials, and directing telephone calls and visitors. The main purpose of this position is to provide administrative support to the Parole and Probation Office including duties as a receptionist and file clerk, handling packages, and assisting with inventory. This includes interviewing individuals, who have been placed under supervision, in order to prepare accurate and complete initial intake records. In addition, this position will be responsible for collecting specimens from individuals placed under supervision for drug testing purposes. Minimum qualifications: Education: completion of the eighth grade. Experience: six months experience performing clerical duties in an office environment. Notes: •Additional experience performing clerical duties may be substituted on a year-for-year basis for the required education. •Graduation from an accredited high school or possession of a high school equivalency certificate may be substituted for the required experience. •Six months clerical training with three courses in subjects such as keyboarding, clerical math, word processing, spreadsheets, data base, graphics presentation, proofreading, or office etiquette may be substituted for six months of the required experience. •Candidates may substitute U.S. Armed Forces military service experience as a non-commissioned officer in Administration classifications or Administrative, Clerical or Office Services specialty codes in the Clerical Support field of work on a year-for-year basis for the required experience. Special requirements: •Applicants for this position will be subject to a complete criminal background investigation before permanent appointment can be made. A criminal conviction may be grounds for rejection of the applicant. •Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland. Desired or preferred qualifications: •Excellent communication, customer service and computer skills. •The ability to work in a fast paced environment and experience working with diverse populations. •High School Diploma or GED. Selection process: Applicants who meet the minimum (and selective) qualifications will be included in further evaluation. The evaluation may be a rating of your application based on your education, training and experience as they relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, experience, dates and hours of work. Clearly indicate your college degree and major on your application, if applicable. For education obtained outside the U.S., any job offer will be contingent on the candidate providing an evaluation for equivalency by a foreign credential evaluation service prior to starting employment (and may be requested prior to interview). Complete applications must be submitted by the closing date. Information submitted after this date will not be added. Postmarked mail after the closing date will not be accepted. Incorrect application forms will not be accepted. Resumes will not be accepted in lieu of a completed application. Further instructions: Applicants are to complete a Maryland State Application (MS-100), which can be obtained at <https://dbm.maryland.gov/jobseekers/Pages/StateApp.aspx>. Applications submitted via email are highly recommended, and may be emailed to michelle.bethke@maryland.gov. However, if you are unable to apply by email, the paper application may be submitted to State of MD Division of Parole and Probation, Attention Michelle Bethke, 301 Bay Street, Suite 302, Easton, MD 21601. Paper application materials must be received by 5 pm, close of business, on the closing date for the recruitment, no postmarks will be accepted. For questions regarding this recruitment, please contact Michelle Bethke at 443-250-9248. Appropriate accommodations for individuals with disabilities are available upon request by calling: 443-250-9248 or MD TTY Relay Service 1-800-735-2258. We thank our Veterans for their service to our country. People with disabilities and bilingual candidates are encouraged to apply. As an equal opportunity employer, Maryland is committed to recruitment, retaining and promoting employees who are reflective of the State's diversity. (Date listed: 6/10/19)

Medifast (1112) Ridgely, MD. **Warehouse Production Workers** (JO#993427). Apply on line at: www.medifastcareers.com. (Date listed: 5/23/19)

MidShore Pro Bono (1145) Easton Non-Profit seeks a Full Time **Managing Attorney**. Responsibilities include managing legal programs and staff. Primary Duties: Manage MSPB programs and program staff; engage, educate and empower volunteer attorney network; cultivate community partnerships; raise funds to support programs and organizational sustainability. Requirements: Law degree, 3-5 five years' non-profit experience, excellent interpersonal communication and demonstrated cooperation and collaboration skills; a commitment to the mission. Project manager and consensus builder, ability to manage staff and interact with both internal and external stakeholders for client and agency benefit. Please send cover letter and resume to: sabrown@midshoreprobono.org. (Date listed: 6/5/19)

MidShore Surgical Eye Center (1045) 8420 Ocean Gateway, Easton, MD 21601. Nursing opportunity – every Wednesday. Surgeons: Derrick Shindler, MD and Joe Navaleza, MD. Requirements: •A nice smile; •The ability to laugh; •Reliability to show up every Wednesday; •A current nursing license; •Efficiency with starting IVs. Email: dottie.faulkner@me.com. **Apply by: July 1st, 2019.** (Date listed: 5/9/19)

Miller Environmental, Inc. (1124) **Wastewater/Water Treatment Operator** (JO#988582). Caroline County Location. Environmental firm has immediate openings for full-time and part-time Wastewater/Water treatment professionals for water and wastewater treatment plants in Caroline County MD area. Person must be experienced in treatment processes, solids handling, and distribution and collection systems. Duties include the hands-on operations, maintenance, daily testing, general housekeeping of buildings and equipment with limited supervision. Person would be required to perform mechanical, some electrical and computer tasks. Please mail resume, salary history and references to: Info@Miller-Env.com. (Date listed: 5/31/19)

Montgomery County (1160) Department of Correction and Rehabilitation. Please click on the link to apply or for more information. **Supervisory Therapist : IRC38067 – Closes 06/20/19;** **Community Corrections Intern: IRC35584 – Closes July 4, 2019;** **Correctional Dietary Officer I: IRC37105 – Open Until Filled;** **Correctional Health Nurse :IRC35268 – Open Until Filled.** (Date listed: 6/7/19)

Nanny/Family Assistant – Part-Time (871) We are looking for assistance with our 3 children at our home in Chestertown. We have 8 year-old twins and a 5 year-old. Duties include help with homework, dinner and bedtime routine. Some weekend hours possible too. Also looking for assistance during daytime when children are in school with tidying up and organizing clothes, toys, linens, and household supplies. To apply or discuss, please call Therese at 301-693-8359. (Date listed: 3/27/19)

N R L & Associates, Inc. (1180) 245 Log Canoe Circle, Suite I, Stevensville, MD. **General Production** (Refer to MWE Job Order #874752); **Assembler** (Refer to MWE Job Order #874755); **Machine Operator** (D/N Shifts) (Refer to MWE Job Order #874762); **Setup Operator** (Refer to MWE Job Order #874759); **Programing** (Refer to MWE Job Order #874758); **Quality Assurance Inspector** {Night Shift} (Refer to MWE Job Order #874766). APPLY: www.nrlassoc.com/employment/. (Date listed: 6/12/19)

Patriot Steel Fabrication, Inc. (1107) 1959 Church Creek Rd., Church Creek, MD 21622 urgently needs the following positions: **Welders** (JO#992509); **Steel Fabricators** (JO#992507); **Welder/Shop Helper** (JO#992512). To apply email resume to: nathan@patriotsteelfab.com. (Date listed: 5/21/19)

Paul Reed Smith Guitars (1131) PRS Guitars has the following openings: **SE Quality Shipment Inspector** and a **Graphic Designer**. For more information or to apply, click on the previous links or go to <https://www.prsguitars.com/careers/>. (Date listed: 6/4/19)

Pep-Up, Inc. (1069) **Sales & Deli Associates** (JO#973969). Applicants should have good communication and people skills to work with the public. Applicants should have basic mathematical skills and be able to properly conduct money handling skills. Applicants should be self-motivated and be able to work in a fast paced demanding environment. Applicants should be able to lift at least 50 lbs. Applicants must have experience. Requirements: Enjoys Working with People, Is a Team Player, Flexible scheduling availability, Prompt Attendance, to be knowledgeable of Safe Food Handling, Organized, and Customer Service Drive. Apply in person at 209 Hayward St., Cambridge, MD 21613. (Date listed: 5/14/19)

Popeye's Easton (1074) 8199 Ocean Gateway, Easton, MD. **Cashiers** (Refer to MWE Job Order #989867). **Shift Leaders** (Refer to MWE Job Order #989868). Email Resume to Eastonpopeyes@gmail.com. (Date listed: 5/15/19)

Protenergy (1163) Cambridge, MD. **Filler Operator** (JO#931239); **Quality Assurance Manager** (JO#985087); **Aseptic Service Engineer/Specialist** (JO#950735); **Quality Assurance Tech** (JO#999767); **Material Planner** (JO#999765); **Quality Assurance Supervisor** (JO#999761). Email resume to: cdelaney@us.protenergyfoods.com. (Date listed: 6/10/19)

Purdy Group, LLC (1108) **Business Analyst Interns- PT** (JO#992520) - Cambridge location. New Dept. of Defense contractor needs several Business Analysts on a part time basis. Requirements: •Proficient with computers, •Dorchester County residents only, •Veteran Friendly employer. To apply email resumes to: rutharcher@purdygroup.com. (Date listed: 5/21/19)

Qlarant (1114) Easton, MD. **Lead Registered Nurse, Medical C&D Investigations, TN Home-Based** (MWE Job Order #993524). Apply online at: <http://www.qualityhealthstrategies.org>. (Date listed: 5/23/19)

The Queen Anne's County Department of Health (1078) is hiring for a Full-Time contractual position. An **Alcohol and Drug (A/D) Associate Counselor** is the full performance level of work, at the certified Bachelor's Degree level, counseling clients with substance use disorders by using intervention, treatment and rehabilitation. This position performs certified level of work with the full range of counseling duties for clients with substance use disorders under general supervision. Education: Determined by the Maryland State Board of Professional Counselors and Therapists under the requirements for Certified Associate Counselors-Alcohol and Drug. Experience: Determined by the Maryland State Board of Professional Counselors and Therapists under the certification requirements for Certified Associate Counselors-Alcohol and Drug. Please apply at <https://www.jobapscloud.com/MD/sup/bulpreview.asp?R1=19&R2=001563&R3=0005>. (Date listed: 5/15/19)

Royal Farms (1084) 502 Market St., Denton, MD. **Customer Service Associate** (JO#990815). 26545 Shore Highway, Denton, MD. **Assistance Store Leader** (JO#990822); **Customer Service Associate** (JO#990819); **Customer Service Leader** (JO#990823); **Food Service Leader** (JO#990824); **Store Leader** (JO#990820). <https://mwejobs.maryland.gov>. Apply <http://www.royalfarms.com/employment>. (Date listed: 5/16/19)

Royal Farms (1082) 859 High Street, Chestertown, MD. **Assistant Store Leader** (JO#878771); **Customer Service Associate** (JO#878777); **Store Leader** (JO#990765). Apply <http://www.royalfarms.com/employment>. (Date listed: 5/16/19)

Royal Farms (1081) 6502 Church Hill Rd, Chestertown. **Store Leader** (JO#878798); **Assistant Store Leader** (JO#990760); **Food Service Leader** (JO#878794); **Customer Service Associate** (JO#878791). Apply <http://www.royalfarms.com/employment>. (Date listed: 5/16/19)

Royal Farms (1077) 32303 Queen Anne HWY, Queen Anne, MD. **Assistant Store Leader** (JO#990493); **Customer Service Associate** (JO#990494); **Food Service Leader** (JO#990499); **Store Leader** (JO#990501). <https://mwejobs.maryland.go>. Apply <http://www.royalfarms.com/employment>. (Date listed: 5/15/19)

Royal Farms (1076) 105 Clay Drive, Queenstown, MD. **Customer Service Leader** (JO#952172); **Assistant Store Leader** (JO#879027); **Customer Service Associate** (JO#952175); **Food Service Leader** (JO#952169); **Store Leader** (JO#990483). Apply <http://www.royalfarms.com/employment>. (Date listed: 5/15/19)

Royal Farms (1075) 108 Jackson Creek, Grasonville, MD. **Assistant Store Leader** (JO#909854); **Customer Service Associate** (JO#909858); **Food Service Leader** (JO#953974); **Customer Service Leader** (JO#953987); **Store Leader** (JO#879006). Apply <http://www.royalfarms.com/employment>. (Date listed: 5/15/19)

Ruth Brothers Portable Toilets & Septic Service (1098) has an opening for a **Septic Truck Driver** to join our team. Must be motivated with the ability to work as a team player. Must have a valid Class B License, DOT Medical card and a clean driving record. Please submit resume, if available to: rbseptic.com. For additional information, please call our office 410-827-8607. (Date listed: 5/20/19)

St. Michaels Inn (1150) St. Michaels, MD. **Front Desk Agent** (MWE Job Order #997288). Email resume to: Travis.johnson@stmichaels-inn.com. (Date listed: 6/5/19)

Shore Bancshares (1147) Easton, MD. **Branch Support Specialist** (MWE Job Order #998481); **Relationship Manager** (MWE Job Order #998301). Apply online at: <http://www.americasjobexchange.com>. (Date listed: 6/6/19)

Shore Rivers (1120) Easton, MD. **Development & Events Coordinator** (JO#993965). ShoreRivers seeks a Development & Events Coordinator to join our team and help fulfill our mission to protect and restore Maryland's Eastern Shore waterways. The position manages all ShoreRivers' events and assists with development and communications activities. The ideal candidate will be an energetic, outwardly social self-starter who is organized, detail-oriented, and enthusiastic about the environment and the communities we serve. Bachelor's degree required. To apply, send cover letter and resume to Rebekah Hock, Director of Development, at rhock@shorerivers.org. (Date listed: 5/28/19)

Sigtex Lighting, Inc. (1130) Grasonville, MD. **Assembler** (See MWE Job Order #995102 for details). Send resume to: kjenkins@sigtexinc.com. Please do not call or walk in. (Date listed: 6/3/19)

TEKsystems (952) Hanover, MD. **Business Operations Associate**. Please click on the following link for job description and to apply. <https://careers-teksystems.icims.com/jobs/1185/business-operations-associate/job>. (Date listed: 4/16/19)

Today For You (1122) Easton, MD. **Office Cleaner PT-evenings** (JO#995844); **Lawn Maintenance Laborer** (JO#987068). Lawn Maintenance Laborer, hours basically Monday thru Friday, occasional Saturday, 7:00 - 4:00, but may go into overtime. Salary starts at \$14.00/hour and/or based on experience. Own transportation is desirable, but not required. Experience preferred, but not required. To apply email resume to cathybrice1112@yahoo.com. (Date listed: 5/30/19)

Town of Centreville (938) **Utility Worker** (Seasonal Part-Time). Department of Public Works. The Town of Centreville is a customer-focused local government. The Town offers an attractive salary and pleasant working conditions in the County Seat of Queen Anne's County on Maryland's Eastern Shore. The Utility Worker position assists with maintenance of the Town's streets, parks, water lines and sewer mains for the Town of Centreville. Responsibilities Include: fixing potholes,

painting parking lines and operating equipment. Applicants should hold working knowledge of: the operation of trucks, the care and routine maintenance of such vehicles and gasoline engines; Traffic regulations of the State of Maryland, and possess the ability to follow directions. Minimum Qualifications: This position requires a valid Maryland Driver's License and clean driving record. Starting salary is \$13.68/hr. Applicants should submit an application via email to kebaugh@townofcentreville.org, by fax 410-758-4741 or mail to 101 Lawyers Row, Centreville, MD 21617. **Applications will be accepted until the position is filled.** For further information, please contact Krystal Ebaugh, Human Resources Manager at 410-758-1180, or visit the Town website www.townofcentreville.org. EOE. (Date listed: 4/10/19)

Town of Centreville (937) Utility Worker (Full-Time). Department of Public Works. The Town of Centreville is a customer-focused local government and offers a competitive salary, benefits package and pleasant working conditions in the County Seat of Queen Anne's County on Maryland's Eastern Shore. This position assists with maintenance of the Town's streets, parks, water lines and sewer mains. Responsibilities Include: fixing potholes, painting parking lines and operating equipment. Applicants should hold working knowledge of: the operation of trucks, the care and routine maintenance of such vehicles and gasoline engines; Traffic regulations of the State of Maryland, and possess the ability to follow directions. Minimum Qualifications: High School Diploma or GED preferred. This position requires a valid Maryland Driver's License, the ability to pass a Dept. of Transportation physical exam, and ability to obtain a Commercial Driver's License. An equivalent combination of education and experience may substitute for certain qualifications. Starting salary is \$13.68/hr with opportunity for growth. Full-time benefits include Health Insurance, Dental, Vision, Retirement Plan, Group Life Insurance, Short term and Long term Disability, Paid Holidays off, Accrued Vacation and Sick Leave, Personal Leave Days, Christmas club account and other voluntary benefits such as Flex Spending Accounts, Deferred Comp, Voluntary Life Insurance, and AFLAC. Applications should be submitted via email to kebaugh@townofcentreville.org, by fax 410-758-4741, or mail to Attn: Human Resources, 101 Lawyers Row, Centreville, MD 21617. **Applications will be accepted until the position is filled.** For further information, please contact Krystal Ebaugh, Human Resources Manager at 410-758-1180 or visit the Town website www.townofcentreville.org. EOE. (Date listed: 4/10/19)

Trenton Pipe Nipple Company, LLC (1100) Federalsburg, MD. Pipe Threading Machine Operator (JO#991993). 4 ten-hour days- Mon.-Thurs. w/ Benefits. To apply- email resume to: larryy@trentonpipe.com. No Phone Calls. (Date listed: 5/20/19)

Tri Gas and Oil Company, Inc. (1154) Current openings June 2019: HVAC Service Tech (JO#986473); HVAC Installation Assistant (JO#999723); Accounting Clerk (JO#986470); Transport Drivers (JO#986471). To apply email resume to: careers@trigas-oil.com. (Date listed: 6/10/19)

Trinity Episcopal Cathedral (1177) Youth Minister - Part Time. Trinity Episcopal Cathedral in Easton, Maryland is searching for a Youth Minister. This is a part time position for 10 - 12 hours per week. The Youth minister will minister to the children and youth of our church and community in grades K-8 by doing the following: •Time with Youth: Develop positive, meaningful relationships with young people and parents through informal contact (ie. "hot chocolate" mentoring, attendance at sporting/musical events, etc). •Youth Group Development: Encourage relationships between young people and adults in the congregation and community by organizing monthly events, possibly in conjunction with other churches and youth groups in the area. •Teach/Coordinate Sunday School for children in grades K - 5. Research and choose the Sunday School curriculum, and provide on-going resources available from the Episcopal church. •Participate in annual youth ministry training, Safe Church, and individual spiritual development. •Work effectively with the Youth Team to foster support of the children and youth programs, including ongoing communication to provide opportunities for input and feedback. Hourly rate will be commensurate with experience. Please send a letter of interest and resume to maggie@trinitycathedraleaston.com. (Date listed: 6/11/19)

Turnbridge Point (1097) a waterfront Bed & Breakfast on Maryland's Eastern Shore. **Bakers** (JO#991878); **Pastry Chefs** (JO#991880); **Sales Staff** (JO#991881); **Kitchen Porters** (JO#991883). To apply email resume to: info@turnbridgepoint.com. (Date listed: 5/20/19)

UniSite Design, Inc. (1144) is a manufacturer and designer of high-quality commercial grade site furnishings located in Denton, Maryland. We take great pride in designing and manufacturing Victor Stanley products which are one of the finest collections of site and street furnishings (litter receptacles, benches, tables & chairs, picnic tables, bike racks & bollards) in the world. Carefully integrated designs and innovative use of materials and technology embody our commitment to produce durable, strong, functional, attractive and comfortable site furniture. Please visit our online [Career Center](#). We are currently searching for qualified candidates for several positions including: A **Design Engineer** who works directly within the Engineering Department to support our manufacturing facility. They should have the ability to use computer aided design (CAD) modeling and finite element analysis (FEA) software to modify and test designs based on company standards. They are responsible for determining recycle content and performing weight calculations for products. The Design Engineer must demonstrate strong engineering fundamentals. They work together with the Production and Maintenance Departments, Customer Service, and Art Department as well as other staff members. The Engineering Department spans the full spectrum of engineering from industrial design, to design engineering, to manufacturing engineering, to tool design. An **Industrial Health & Safety Technician** that works directly within the Manufacturing Operations Department to ensure compliance with environmental, health and safety standards. The technician must be able to work independently in a fast paced manufacturing environment. They are responsible for safety training, policy management, and standards enforcement. They will be tasked with inspecting, testing, and evaluating workplace environments, equipment, and practices to ensure that they follow company and OSHA standards; working with management to identify and fix hazardous conditions and equipment; evaluating and implementing new and existing programs on workplace health and safety; facilitating workplace safety training for employees; demonstrating and enforcing the correct use of safety equipment; investigating incidents and accidents to identify what caused them and how they might be prevented; orientating new employees about company safety standards; managing the company's HazCom program; and other duties as assigned. Please apply in person or online through our [Career Center](#). UniSite Design, Inc., 1105 Park Lane, Denton, MD 21629. UniSite Design, Inc. is an Equal Opportunity / Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. (Date listed: 6/5/19)

USA Fulfillment (1113) **Temporary Customer Assistant** (MWE Job Order #993170). Apply online at: www.usafill.com. (Date listed: 5/23/19)

Valley Proteins, Inc. (1171) Linkwood, MD. Current Openings: **Diesel Mechanics** (JO#9852191); **Boiler Operator** (JO#985224); **Transportation Supervisor** (JO#1000149); **Production Supervisor** (JO#1000153). To apply, email resume to: rparks@valleyproteins.com. (Date listed: 6/11/19)

VisionQuest (1136) PT- **Phys Ed Teacher** (JO#997219); **PT- Science Teacher** (JO#997226). \$25 per hour. Morning Star Youth Academy is a 40-bed residential program located on Maryland's Eastern Shore. Morning Star offers drug and alcohol treatment for youth aged 14 to 18. Morning Star uses the Seven Challenges Program, which is an evidence-based treatment model that offers an alternative to traditional approaches for adolescents with drug problems. Apply by email to: pat.smith@vq.com. (Date listed: 6/3/19)

Western Auto & Tire (1123) 1406 Main Street, Stevensville, MD 21666. **Lube & Tire Tech** (Refer to JO #993851); **Auto Parts Salesperson** (Refer to JO #993847); **Automotive Service Writer** (Refer to JO #995229). Apply in Person. (Date listed: 5/29/19)

The Office of Employment Services makes every effort to publish the job listing in a timely manner. However, deadlines for some positions allow a limited response time. Contact with the employer is encouraged to see if the position is still available. Chesapeake College is an Equal Opportunity Institution.