



Chesapeake College
Your time. Your place. Your path.

CHESAPEAKE JOB LISTING

March 5, 2020

EMPLOYMENT SERVICES

P.O. Box 8, Wye Mills, MD 21679

The Office of Employment Services publishes this listing of job openings for Chesapeake College students and residents of the community. Please follow the application procedure outlined in each job announcement if you are interested in applying for one of the positions. For more information please contact the Office of Employment Services at (410) 822-5400, 758-1537, or 228-4360, ext. 5804.

American Greetings (733) Part-Time Merchandiser (MWE Job Order #1116168). Apply online at: http://www.americasjobexchange.com/job/job_apply?jobId=586802463&source=MD. (Date listed: 2/26/20)

Amick Farms (712) Hurlock, MD. Supervisor/Managers (JO#1115225); Quality Assurance (JO#1115228); Receiving/Picking (JO#1095609); Maintenance Tech (JO#1075872); Sanitation (JO#1095600); Maintenance Planner (JO#1115231); Parts Room Attendant (JO#1115249); Hatchery Worker (JO#1115254); Maintenance Weekend Supervisor (JO#1115240). Apply on line at: www.amickfarms.com. (Date listed: 2/18/20)

The Arc Central Chesapeake Region (698) Now Hiring on the Eastern Shore - \$13/hour to start. At The Arc we focus on Opportunity. Opportunity for the people we support and opportunities for the fantastic staff who work to make a positive difference, solve challenging problems, and help people with a disability thrive. We work hard to find and retain the best talent, and it shows in our culture of caring. Opportunities for Direct Support Professionals across the Midshore and Anne Arundel County are available for full-time, part-time, and weekend shifts. [Apply Today](#). Meet some of our DSP's and the people they support [here](#). (Date listed: 2/10/20)

Autobell Car Wash (224) Now Hiring. Interested in flexible hours, top \$\$\$, college scholarships, no late work, & a FREE weekly car wash? Apply online at www.autobell.com/jobs. (Date listed: 9/27/19)

AZZ Enclosure Systems (510) Manufacturer of enclosed, steel structures located in Millington, MD. We offer full-time positions with benefits including company subsidized medical, dental, vision insurance, 401(k) with company match, bonus, stock purchase plan and tuition reimbursement. We are currently recruiting for **Electricians, Electrical Installers, Welders, Metal Fabricators, Wire Shop-Entry Level** and **more**. Check out the most up-to-date job openings at www.azz.com (careers page) OR apply in person at 3011 Millington Road OR email sheilaparker@azz.com. (Date listed: 11/27/19)

Baker or Cook (668) Experience in following a recipe is preferred. Applicant should have knowledge of Safe Food Handling and how to prevent cross-contamination. Baker-or Prep Person- Retirees, veterans, etc. are encouraged to apply. Also seeking Cashier for Farmer's Markets/ Festivals and events- Position available towards the end of February, 2020. No phone calls, please. Submit a resume or send an email to DivineSweets2@gmail.com. (Date listed: 1/30/20)

Bay Imprint (610) in Easton is looking for a detail-obsessive **Art Production Manager** with 8-10 years' experience in graphic arts to join our dynamic team. Salary commensurate with experience. More info: <https://www.bayimprint.com/employment.php>. (Date listed: 1/9/20)

Beach Harbor (718) Grasonville, MD. **Pool and Spa Operator** (MWE Job Order #1115842). Email resume to: beachharbor@beachharbor.net. (Date listed: 2/20/20)

Benedictine (566) Walk-in interviews – Thursday, January 23rd from 11am – 6pm ~ Tuesday February 4th from 1pm-3pm ~ Thursday, February 27th from 1pm-3pm ~ Wednesday March 11th from 1pm-3pm ~ Wednesday, March 25th from 1pm-3pm. Stop by for an on-the-spot interview for any of our currently vacant positions including Direct Support Professionals, Employment Specialists, and more! 14299 Benedictine Lane, Ridgely, MD 21660. For more information or to reserve a spot call 410.364.9625. (Date listed: 12/18/2019)

Cambridge, Maryland (688) **Assistant Public Works Engineer** (JO#1110785). Download application at www.choosecambridge.com. Interested applicants should submit a cover letter, resume, and city employment application to Ina Holden at 1025 Washington St., Cambridge, MD 21613. (Date listed: 2/6/20)

Caroline County Department of Health (136) 403 S. 7th Street, Denton, MD 21629. Main Purpose of Job: An **Environmental Health Specialist Trainee** is the entry level of work at a local health department performing inspections and investigations to ensure compliance with environmental health laws and regulations. Protection of the public health is the main purpose of the Environmental Health Specialist position, protection more desirably obtained through voluntary compliance with the existing regulations or, when necessary, using compliance procedures established in regulation and law. This is an entry level position under close supervision from a higher level Environmental Health Specialist. Education: Determined by the Maryland Board of Environmental Health Specialists under the licensing requirements for Environmental Health Specialists. Experience: None. Licenses, Registrations and Certifications: 1. At the time of hire, candidates for positions in this classification must possess a certificate of eligibility to be licensed as an Environmental Health Specialist from the Maryland Board of Environmental Health Specialists. A copy of your certificate must be attached to the application. 2. Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland. Selection Process: Applicants who meet the minimum qualifications will be evaluated. The evaluation may be a rating of your application based on your education, training and experience as they relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, experience, dates and hours of work. For education obtained outside the U.S., a copy of the equivalent American education as determined by a foreign credential evaluation service must accompany the application. All information concerning your qualifications must be submitted by the closing date. We will not consider information submitted after this date. Benefits: Contractual employees who work for an agency covered under the State Employee and Retiree Health and Welfare Benefits Program (the Program), have a current employment contract and work 30 or more hours a week (or on average 130 hours per month) may be eligible for subsidized health benefits coverage for themselves and their dependents. As a contractual employee, you will be responsible for paying 25% of the premiums for your medical and prescription coverage, including any eligible dependents you have enrolled. The State of Maryland will subsidize the remaining 75% of the cost for these benefits. You can also elect to enroll in dental coverage, accidental death and dismemberment insurance, and life insurance, but will be responsible to pay the full premium for these benefits. Further Instructions: Online application process is STRONGLY preferred. If you are having difficulty with your user account or have general questions about the online application system, please contact the MD Department of Budget and Management, Recruitment and Examination Division at 410-767-4850 or Application.Help@maryland.gov. If online process is not available, please send your paper application to: Maryland Department of Health, Recruitment and Selection Division, 201 W.

Preston St., Room 114-B, Baltimore, MD 21201. The paper application must be received by 5 pm, close of business, on the closing date for the recruitment, no postmarks will be accepted. Incorrect application forms will not be accepted. If you need to submit additional information, the preferred method is to upload. If unable to upload, please fax requested information only to 410-333-5689. Appropriate accommodations for individuals with disabilities are available upon request by calling: (410) 767-1251 or MD TTY Relay Service 1-800-735-2258. We thank our Veterans for their service to our country, and encourage them to apply. As an equal opportunity employer Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity. Should additional information regarding this recruitment be required, please contact the Maryland Department of Health Recruitment and Selection Division at 410-767-1251 or via email at dhmh.jobs@maryland.gov. (Date listed:)

Channel Marker (661) Mental Health Services. Non-profit Human Services Organization is seeking the following applicants: **Residential Coordinator (Full Time)** to work with adults in Dorchester County, providing mental health support services in individual and group settings. Provide supervision to staff working in residential group homes. Strong communication, written, oral and team work skills required. Supervisory experience preferred. Bachelor's degree required. This full time position is responsible for utilizing rehabilitation concepts in order to provide quality mental health services to clients diagnosed with a mental illness. Essential job functions include onsite and offsite service delivery, completion of required documentation as per state/agency regulations, and executing job functions that support the goals of the program. The position is responsible for instructing, assisting and monitoring clients in accordance with individual rehabilitation plans. The position is also responsible for oversight of client benefits and appointments. The applicant must demonstrate excellent interpersonal skills with clients, their families, internal and external staff. The applicant must have proficient written and verbal communication skills. The position will transport clients as needed. **Rehabilitation Specialist (Full Time)** to work with adults and/or children in Caroline, Dorchester, and Talbot Counties, providing mental health support services. Strong communication, written, oral and team work skills required. Bachelor's degree required for working with children; Associate's degree required, Bachelor's preferred for working with adults. These full time positions are responsible for utilizing rehabilitation concepts in order to provide quality mental health services to clients diagnosed with a mental illness. Essential job functions include onsite and offsite service delivery, completion of required documentation as per state/agency regulations, and executing job functions that support the goals of the program. The position is responsible for instructing, assisting and monitoring clients in accordance with individual rehabilitation plans. The applicant must demonstrate excellent interpersonal skills with clients, their families, internal and external staff. The applicant must have proficient written and verbal communication skills. The position will transport clients as needed. See below for other requirements. **Residential Associate (Full Time) – Denton, MD.** This position is a 7 day on/ 7 day off shift requiring overnight and weekend coverage. Overnight stays in the home are required. This full time position is responsible for utilizing rehabilitative concepts in order to provide quality services to mental health clients residing in supervised housing. Essential job functions include monitoring medication requirement of the residents, supervising and instructing clients in activities of daily living, and supporting clients in community activities, promoting healthy lifestyles. This position will be working with adults in Caroline County providing mental health support services to clients in their residential home setting. High School Diploma or GED Required; CNA, GNA or AA Degree Preferred. **Residential Associate II (Part Time) – Cambridge, MD.** Overnight stays are required for these positions. Depending on the shift, some weekend hours are required. This position is responsible for utilizing rehabilitative concepts in order to provide quality services to mental health clients residing in supervised housing. Essential job functions include monitoring medication requirement of the residents, supervising and instructing clients in activities of daily living, and supporting clients in community activities, promoting healthy lifestyles. This position will be working with male adults in Dorchester County providing mental health support services to clients in their residential home setting. High School Diploma or GED Required; CNA, GNA or AA Degree Preferred. All positions require: Required licenses or certifications: •Valid Driver's License. •No more than 2 points on your driver's license. •Must be at least 21 years of age. •Clear background check. Send resume to: Channel Marker, Inc., 8865 Glebe Park Drive, Unit 1, Easton,

MD or fax to Kelly Holden at (410) 822-0984 or email to kelly@channelmarker.org. Resumes required. No phone calls. E.O.E. (Date listed: 1/29/20)

Chesapeake Bay Hyatt (754) Hiring Event - **Tuesday March 10, 2020 from 11:00AM – 1:00PM** at the Cambridge Library, 301 Gay St, Cambridge MD 21613. **Food Runners, Greeters, Servers, Assistant Cooks, Buffet Attendant, Dishwashers, Room Attendants, Life Guard/Recreation Attendants, Oyster Shuckers, Bartender-Poolside Event Services, Asst. Food/Beverage Manager.** Job offers being made on the spot!! Bring your resume and Dress to Impress. Apply on line at www.hyatt.com. (Date listed: 3/4/20)

Chesapeake Bay Hyatt (713) **Asst Director of Operations** (JO#1107128); **Event Setup Supervisor** (JO#1107125); **Cooks: FT/PT/Interm/Seasonal** (JO#1115386); **Greeter-Three Meal Restaurant** (JO#1115388); **Runner Food-Lobby Bar/FT** (JO#1107103); **Hotel Operations-Internship** (JO#1086303); **Event Banquet Attendants** (JO# 1034883); **Certified Life Guard-PT** (JO# 1107092); **Event Set-up Houseperson/on call** (JO#1107106); **Dishwasher/Steward—PT/Seasonal** (1115387); **Event Services-Lead** (JO#1107121). Veterans are encouraged to apply. Apply on line at: www.hyatt.com. (Date listed: 2/18/20)

The Chesapeake Center, Inc. (699) **Direct Support Professional** (JO#1018273); **Residential Services Director** (JO#1105367) (Bachelor's degree required); **Employment Specialist** (JO#1112171). Fill out on line application from: www.chesapeakecenter.org. (Date listed: 2/10/20)

The Chesapeake Center, Inc. (628) **Direct Support Professional.** Are you caring, responsible, and great with people? Chesapeake Group Homes has a job for you! Chesapeake Group Homes (CGH) has 13 licensed group homes and apartments in Talbot County providing residentially based community living supports for 42 adults with developmental and intellectual disabilities. We are looking for full and part time, caring and reliable employees who want to make a difference in the lives of people with disabilities. No experience? You've only worked in retail or hospitality? No worries-- Your dedication to customer service is needed here! Unhappy in a manufacturing position and want more meaning in your work? Look no further! In return for your caring and commitment, we provide a competitive hourly rate, paid training, great benefits, and the opportunity to work as a team to make a real difference in peoples' lives! For full time employees (6 month probation period), after 3 months of probation, CGH offers a full health benefits package with the state of Maryland, Life Insurance, AFLAC, Christmas club, and 5 days sick leave. After a 6-month probationary period, CGH provides 11 days of holiday paid leave, pro-rated vacation leave, and 3 days of personal leave. After one full year, a generous retirement plan you can count on when the time comes. How much is the pay? Our hourly Rate is \$11.00 – \$13.00. •New staff who start at \$11.00 will earn \$12.00 after successfully completing probation periods, and all trainings – 6 months from initial date of hire. •Annual raises are performance based and approved at the discretion of the Board of Directors. What are the hours? Full time: •For Residential evening staff. ••Within a 2 week pay period- first week 5 days in a row 2-10 p.m., weekend 8a-8p, second week 2 days 2-10 p.m. •For Residential Awake Overnight (AON) staff. ••Simply 1 full week on, 1 full week off. Part time: •For Residential day staff. ••Monday – Friday 3p – 8p, 2p – 6p, 2p – 10p, 5a-8a. ••Saturday and Sunday (every other weekend) 8a – 8p. Requirements: •You are caring, kind, creative, reliable, a team player, and have strong communication skills. •You have at minimum a HS Diploma or GED. •You are at least 21 years of age. •You have no more than 2 points on your Maryland driver's license. •You are a Certified Med Tech (CMT); or pass the CMT course offered for free at CGH. •You must pass pre-employment drug screen and criminal background check. Primary Duties/Responsibilities are to support people with disabilities in pursuit of health, happiness and a meaningful life by doing the following: •Provide Med Administration services to the people living in your assigned house, and others as assigned. •Teach, coach, support independent living skills such as cooking, cleaning, grooming, and personal hygiene – some residents with significant disabilities may require DSP's to cook and clean for them. •Provide, as needed, hands on personal supports for bathing, grooming, toileting, and continence care. •Support people with disabilities in making progress on personal goals as

identified in their Person Centered Plan. •Provide transportation and supports to participate in shopping, dining, and entertainment, in the surrounding community, as well as to attend scheduled medical appointments. •Document all supports provided during each shift on the daily note; complete Incident Reports as needed. •Implement Nursing Care Plans under the delegation of the agency Nurse. APPLY NOW -- Pre-Requisite. Chesapeake Center, Inc., www.chesapeakecenter.org, 713 Dover Road, Easton, Maryland 21601. 410-822-4122/410-822-4184 Fax. Applications are accepted Monday through Friday 9am-2pm. •Applicants must be at least 21 years of age or older. This is required by our insurance company to drive our vehicles. •Request from MVA a non-certified copy of your driving record for the last three years. If you have more than 2 points on your driving record we cannot proceed with the application at this time. •Bring in proof that you are a high school graduate or have taken and passed your GED. (Date listed: 1/15/20)

Chesapeake College (737) 25th Annual Career & Job Expo. Wednesday, April 1, 2020 from 1-4pm in the Health Professions & Athletics Center (HPAC) Multi-Purpose Room. FREE and open to the public. Find your next great opportunity. Come prepared with resumes and dress professionally. Candidates of all ages and experience levels invited to attend. Companies will be looking to fill FT & PT positions. Sponsored by Chesapeake College Office of Job Development, Upper Shore Career Center Partners, Chesapeake College Adult Education Program and the Department of Rehabilitation Services/DORS. For more information, contact the Office of Job Development at 410.822.5400 ext: 5804 or 5843. (Date listed: 2/28/20)

Chesapeake College (701) is currently accepting cover letters & resumes for the following position: **Director of Nursing: 12-Month Faculty**. The Director of the Nursing Program reports directly to the Chair of Health Professions. The Director of the Program holds a graduate degree with a major in nursing, is experientially qualified and meets state requirements for the role. The Director has authority and responsibility for the development and administration of the Nursing Program at Chesapeake College. Responsibilities: 1. Administer the educational program(s) of the unit, assuring compliance with Maryland Board of Nursing (MBON) and Accreditation Commission for Education in Nursing (ACEN) regulations and requirements. 2. The Director of the Nursing Program shall be assigned a minimal teaching workload. 3. Organize and manage the Department of Nursing in accordance with the philosophy of the college and department. 4. Conduct a continuing systematic review and evaluation of the nursing curriculum and related courses. Completes a Nursing Program Review per APC guidelines. 5. Provide departmental leadership in assuring availability of guidance and responsible academic advisement to students. 6. Ensure implementation of the curriculum in the classroom, college and simulation laboratory. 7. Maintain a program of recruitment, selection and retention of students. 8. Recommend to Chair for Health Professions nursing faculty for appointment(s). 9. Provide input to Chair of Health Professions for review/ evaluation of full-time faculty. 10. Recruit, hire, and monitor clinical nursing faculty. 11. Prepare and administer unit budget in consultation with Chair of Health Professions. 12. Formulate and implement program policies in compliance with college policies, procedures and practices that include but are not limited to: a.admission and progression b.advanced standing. c.transfer and articulation. d.withdrawal e.reinstatement f.evaluation g.graduation requirements h.competency in oral and written communication of the English language 13. Review and revise semester schedule. 14. Coordinate use of all clinical agencies and maintain formal agreements with all affiliates used for instruction. 15. Develop, maintain, comply with, and periodically review written agreements with cooperating agencies. 16. Review for clarity, accuracy and currency all publications pertaining to the program. 17. Ensure all students participating in clinical practice settings are physically and mentally competent at all times to provide safe client care. 18. Maintain student files in compliance with all requirements of regulating bodies. 19. Maintain faculty files in compliance with all requirements of regulating bodies. 20. Serve as chair of the Program Advisory Committee (PAC), Nursing Faculty Committee. 21. Represent the CC/MGW Nursing Program within the following organizations: a.Maryland Board of Nursing (MBON). b.Accreditation Commission for Education in Nursing (ACEN). c.Maryland Council of Directors of Baccalaureate and Associate Degree Nursing Programs. d.Maryland Associate of Associate Degree Nursing Directors (MAADND). 22. Assures that nursing

faculty report assessment data and supervises implement any actions plans. (as needed). 23. Participates in Faculty Assembly, Commencement, and training sessions. 24. Participates in one annually assigned standing faculty or institutional committee to fulfill a faculty member's committee assignment. 25. Maintains academic standards in keeping with the policies of the college as specified in the Faculty/Staff Manual. 26. Performs other duties as assigned in the Faculty/Staff Manual or by immediate or appropriate supervisor. **Requirements:** Must hold current licensure as a registered nurse in Maryland with a minimum of a Master's Degree in Nursing. Held nursing leadership role, academic preparation or experience in nursing administration for a minimum of five years. A doctorate in nursing or a related field is highly recommended. **For best consideration, interested applicants should submit a cover letter and resume to hr@chesapeake.edu by 03/13/2020. Position open until filled.** Please visit our website for additional information on positions. www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to apply. (Date listed: 2/12/20)

Chesapeake College (541) is currently accepting cover letters and resumes for the following replacement position: **IT Engineer II: 117E**. **Responsibilities:** With limited supervision manage and maintain the working technology infrastructure environment for the Wye Mills and Cambridge facilities. Coordinate all infrastructure projects and configuration of all network devices and servers. Manage network servers and infrastructure. Resolve any network and server emergencies. This position requires the ability to work a flexible schedule that may include weekends, holidays, and college emergencies. This position is designated as "essential" and will require working outside normal working hours. Essential personnel may be called in to work outside of regular working hours to assist with other college activities. Major areas of responsibility include: Network Management, Network Security, Infrastructure and Server Management, and Technical consulting. **Required:** A Bachelor's degree or equivalent experience is required. At least eight (8) years' experience. At least four (4) years' experience supporting local area networks, wide area networks and systems. A Master's degree in Information Systems may be substituted for one-half of the required experience. Knowledge of TCP/IP including IPV6-based network protocols. Ability to configure network devices such as routers, firewalls, switches and other network devices. Knowledge of UDP, RTP, VLAN, QoS. Knowledge of Network Protocols (ISUP, SS7, ISDN, AIN) and features (E911, CALEA). Knowledge of Networking Technologies (IP, MPLS, Routing/Switching, VPN, IPsec, Ethernet). Server operating systems VM, Windows, Linux, Unix, Microsoft SQL, MySQL. Ability to communicate with both technical and non-technical persons. Understanding of hardware for server systems and for networking. Ability to work under pressure and without supervision. Stooping, bending, minor lifting. Interested applicants should submit a cover letter and resume to hr@chesapeake.edu. Position open until filled. Please visit our website for additional information on positions. www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to Apply. (Date listed: 12/6/19)

Chesapeake Environmental Lab (739) Environmental Laboratory Technician.

Chesapeake Environmental Lab, Inc. is a Maryland State Certified Water Quality Laboratory (#181) serving Mid Maryland to the Eastern Shore. CEL specializes in water quality analysis for drinking water, wastewater, industrial water, recreational water and stormwater. We have the reputation for being a knowledgeable, prompt and dependable company offering personalized service to fit our clients' environmental testing needs. **About this Job:** •Perform microbiology analysis for drinking water, ground water and wastewater samples. •Perform inorganic chemistry analysis for drinking water, ground water and wastewater samples. •General laboratory duties to include making standards and performing QA/QC, cleaning of laboratory glassware and equipment. Maintain laboratory QA/QC logbooks as needed. •Maintain instrument maintenance logbook as needed. •Reviewing and reporting of data as needed. •Be able to balance team and individual responsibilities. Follow policies and procedures under the laboratory QA and SOP plan. •Prioritize, uses time efficiently and supports organizational skills. •Must be detail and time oriented. •Customer Service/Support when needed. •Occasional field work (collecting drinking water samples and wastewater samples) as needed. •Full Time or Part Time. •No nights or holidays. •Occasional Saturday mornings. **Qualifications:** •High School Diploma. •College level

Chemistry and/or Biology related courses. Apply: Email your resume to eva@celinc.net. Please NO PHONE CALLS. (Date listed: 2/28/20)

Chesapeake Group Homes, Inc. (648) Residential Services Director. Minimum

Qualifications: •Bachelor's Degree •4 Year college-related degree, plus supervisory experience and experience with special populations. •MTTP, CPR, and First Aid required. Examples of Work: •Direct the purchasing, storage, issue and accounting for supplies and equipment and the maintenance of adequate inventory records. •Responsible for the day to day operation of residential program. •Establish contacts with proper community agencies to secure needed services, acting as a liaison. •Perform staff hiring/firing/discipline/recognition of staff in residential program. •Supervise daily performance in regards to job description performance, safety, responsibility and rapport. •Implement requirements of all Center policies, applicable laws, regulations, inspections, and 3rd party evaluations. •Responsible for staff coverage, equipment repairs, coding bills to be paid, emergency situations and unusual circumstances. •Responsible for Individual Plan attendance participation, review and signed approval as well as, monitoring of implementation, data review, summaries and staff instruction of IP'. •Completion of monthly reports to DDA about Contribution of Care, attendance, vacancies, admissions/discharges, and special needs or circumstances. •Responsible for the utilization of the interdisciplinary team process according to Developmental Disabilities Administration (DDA). •Conduct staff meetings, staff recognition and update of personnel files. •Monitor CGH budgets, FPS income and expenses to operate a balanced budget. •Conduct monthly site inspections and ensure monthly Program Coordinator site visits are completed. •Adjust administrative staff schedules to ensure observation of IP implementation and data collection. •Work as an integral part of Management Team. •Relay needed information to RN and other Directors. •Review of Incident Reports and ensure proper reporting of Reportable Incidents. •Attend and conduct staff training as needed. •Supervise ISS/CSLA programs. – not implemented as this time. •Provide input to President about operating problems, personnel matters, long range needs, program success and needs, budgetary suggestions, and policy revision guidance and decision making. •Act as the President's designee, when assigned. Administrative Assistant Duties the Residential Director will Assume: •Monitor Food Stamp Usage/Food Budget/Household. •Update Staff training Data base and schedule training. •Assist Director with Applications documents. •Responsible for typing correspondence, memorandums, reports, etc on word processor. •Responsible for client finances, financial report for IP and assist with Medical bill paying as needed. •Assist with scheduling and transporting residents to appointments. •assist Director with Maintenance of Personnel Files. •Responsible for collecting monthly fire drills/water temps/ Food Stamps/Reports and follow up n problem areas with Director. •Complete Room and Board when necessary. Essential Requirements of Work: •Working knowledge of personnel management and business administration involved in budgeting and purchasing. •Basic knowledge of the principles and practices involved in the operation of the principles and practices involved in the operation of the Center. •Ability to determine the need for personnel, equipment and supplies; to prepare and maintain a variety of administrative records and reports; to make sound decisions pertinent to day-to-day operations; to establish and maintain effective relationships with Center personnel, administrative officials and the general public; to supervise. •Consults with President on major decisions, long range plans and programmatic needs. •Knowledge of the interdisciplinary team process and individual plans as outlined in DDA regulations and Accreditation Council Standards. Knowledge of behavioral terminology and the ability to write in these terms. •Ability to maintain effective professional working relationships with other staff members. •Ability to effectively manage time and set priorities in order to keep work up to date. •Knowledge and mobilization of community resources. •Ability to communicate with families of individuals served by the program. Nature of Work: This is highly responsible administrative work. The employee in this classification is responsible for operating within budgetary and fiscal operations of the facility. Duties include coordinating the assigned areas with the other operations of the facility, implementing administrative procedures and controls, participating n the formulation of facility policies, and assuring operating efficiency in the facility. This employee is responsible for adherence to established state and federal regulations pertaining to the management operations under his control. The work requires frequent contacts with officials in the Department of Health and Mental Hygiene, Division of Rehabilitation Services, Social Security,

Social Services, Department of Labor, etc.; occasional contact may also be required with public officials and community organizations. The employee in this classification receives general direction and supervision from the President. It is of paramount importance to the success of the organization that the Director works in a cohesive manner with the President. Work is evaluated in terms of overall operating efficiency and adherence to regulations and policies and at President's recommendations. This employee supervises the staff as assigned in his/her area. Please send Application (Fillable on-line or Print off and Email), along with Resume and Wage Requirements to: jwilley@chesapeakecenter.org (Date listed: 2/10/20)

Choptank Transport (486) Software Engineer – Preston, MD (Full time & Internships)

As a Software Engineer with Choptank, you will be on the front lines of building, developing, implementing, and maintaining custom-built applications. Join a growing company with a strong commitment to staying on the very cutting edge of technology - so much so that we've invested in our own team for it. (This position is based out of our Preston, MD HQ or Baltimore, MD office). Competitive base salary, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

Choptank Transport (485) Inside Sales Representative – Preston, MD (Full time)

As an Inside Sales Representative with Choptank, you will be on the front lines of helping customers to move their valuable products from point A to point B. You'll be prospecting leads, cold-calling on prospective accounts via phone, building relationships with your customers, and managing their accounts. Your accounts won't be "one and done," but rather long term associations that make a big impact on your customers' bottom line. Are you a smart, competitive, business-minded professional who isn't afraid to start from scratch and build a book of business on your own? Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

Choptank Transport (484) Specialty Services Carrier Sales Support Representative –

Preston, MD (Full time). After attending Choptank's award-winning in-house (paid) training program, you will be warm calling potential carriers to negotiate pricing, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, and you are on the front lines of building relationships with those carriers as well. You will also be working with our sales department as well as your logistics team, so an excellent work ethic and communication skills are key. Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

Choptank Transport (483) Carrier Sales Support Representative – Preston, MD (Full time)

After attending Choptank's award-winning in-house (paid) training program, you will be warm calling potential carriers to negotiate pricing, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, and you are on the front lines of building relationships with those carriers as well. You will also be working with our sales department as well as your logistics team, so an excellent work ethic and communication skills are key. Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

Crystal Steel Fabricators (112) is currently looking to hire Structural Steel Fabricators for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified applicants should have the ability to read prints to assemble structural steel beams, columns and other structural product types from various detail pieces. Use of tape measures, squares and other hand tools as well as tack welding is required. Ideal candidate would have experience as a fabricator but could sacrifice some experience for bright energetic people with a good work ethic that are trainable. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal

Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net . (Date listed: 7/25/29 Updated: 8/8/19)

Crystal Steel Fabricators (111) is currently looking to hire CNC Machine Operators for our facility in Delmar, DE and at our new Federalsburg, MD location. The equipment that we use consists of an Angleline, Drill Line, Plasma Table, Python X and a Press Brake. Qualified applicants should have the ability to read prints to confirm parts are being made as per print. Basic Knowledge of CAD/CAM and how to post to NC machines is required. Use of tape measures, squares and other hand tools is a must. Ideal candidate would be bright and energetic with a good work ethic. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net . (Date listed: 7/25/19 update 8/8/19)

Crystal Steel Fabricators (110) is currently looking to hire Structural Steel Helpers for our facility in Delmar, DE and at our new Federalsburg, MD location. Position calls for bright energetic people with a good work ethic that are trainable. This is an entry level position into being a fabricator. Helpers do many simple tasks in the shop to assist Fabricators such as gathering fittings, grinding and moving steel with overhead cranes. Ability to use a tape measure is required. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net . (Date listed: 7/25/19 updated: 8/8/19)

Crystal Steel Fabricators (109) is currently looking to hire Structural Steel FCAW Welders for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified candidate must be able to pass an AWS welding test in the 3G and 4G unlimited position using FCAW to be a certified welder. Knowledge of AWS weld symbols is required. Should have the ability to recognize and use the correct WPS for the process and joint design that will be welded. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to alana@crystalsteel.net (Date listed: 7/25/19 Updated: 8/8/19)

Dart (Solo Cup) (741) Federalsburg, MD. (All jobs with benefits). **Press Operators** (JO#1113734); **Machine Operator III's** (JO#1119575); **Lead Machine Operator** (JO#1119574); **Plant Engineering Manager** (JO#1119691); **Forklift Operators** (JO#1119572); **Maintenance Mechanics** (JO#1113725); **Assistant Press Operator** (JO#1117111). Apply on line at: www.dart.jobs. (Date listed: 3/2/20)

Dewey Beach Patrol 2020 Tryouts (538) The Dewey Beach Patrol will be holding tryouts for lifeguard and EMT positions during the month of March and April. The tryouts will be held at the Lifesaving Station located on Dagworthy Street and the beach in Dewey Beach. Testing will include: •One mile beach run •200m sand sprint & 500m swim •rescue simulations (buoy charges) •strength testing (push-ups and cross-chest). Tryout dates: **March 22, March 29 and April 5, 2020. Tryouts begin at 11:30 am sharp.** Interested parties should visit our website www.townofdeweybeach.com or write to: Todd Fritchman DBP Captain, 105 Rodney Av, Dewey Beach, DE 19971. www.townofdeweybeach.com – click on "Dewey Beach Patrol". (Date listed: 12/5/19)

Dyna-Splint Systems, Inc. (702) **Machine Operator - Part-Time/Night Shift** (J.O.#1111577). •Operates standard machine shop equipment •Ability to use shop tools such as micrometers and calipers. Email Cover Letter and Resume to dBell@dynasplint.com. (Date listed: 2/12/20)

Egide USA (546) Cambridge MD is accepting resumes for a **Materials Clerk**. Resumes can be mailed to Egide USA, 4 Washington Street, Cambridge, MD 21613. Attn: Cindy Goodwin or email to: cgoodwin@us.egide-group.com. **Resumes for this position will be accepted through March 31, 2020.** **Job Description: Summary and Purpose of Position:** This position is responsible for the kitting and distribution of components for building of electronic packages produced by Egide USA,

Inc. Associates in the Materials Clerk position must be able to consistently and efficiently perform all duties of the position within specification within quality and productivity guidelines of each product and/or process. Essential Functions: •Responsible for the kitting of materials used to build packages, these components are listed in the Bill on Materials area of each print. •Responsible for following all processes and procedures. •Read and follow instructions in MRP and inventory related programs. •Insure that product is kitted and distributed accurately, efficiently, securely, and completely in a timely manner to meet customer requirements. •Package parts for safe delivery. •Complete and maintain required documentation such as package print, travelers, time cards, quality sheets, production sheets, etc. •Responsible for receipt and re-inventorying of returned components from production. •Maintain a safe and clean working environment at all times following at a minimum all OSHA guidelines. •Notify appropriate Management Representative of problems or abnormalities that may occur. Additional Responsibilities: Responsibilities/important duties performed occasionally or in addition to the essential duties of the position as well as any additional comments relevant to the position. •Associates will occasionally assist in the training of other Associates. •Associates will occasionally be asked to work in other departments throughout the facility. •Associates will occasionally be asked to perform housekeeping duties such as sweeping, etc. Supervisory Responsibilities: This position has no supervisory responsibilities. Competencies: To perform the job successfully, an individual should demonstrate the following competencies. Interpersonal Skills: Focuses on solving conflict, not blaming; Maintains confidentiality; Keeps emotions under control; MAINTAINS A POSITIVE ATTITUDE. Oral and Written Communication: Listens and gets clarification; Responds well to questions; Writes clearly; Able to read and interpret written information. Teamwork: Balances team and individual responsibilities; Exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to building a positive team spirit; Supports everyone's efforts to succeed. Quality: Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness; Monitors own work to ensure quality. Quantity: Meets productivity standards; works efficiently; Completes work in a timely manner; Strives to increase productivity. Ethics and Professionalism: Works with integrity and ethically; Upholds organizational values; Conserves organizational resources; Approaches others in a tactful manner; Shows respect and sensitivity for cultural differences; Accepts responsibility for own actions. Safety and Security: Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly. Adaptability: Adapts to changes in the work environment; Able to deal with frequent change, delays or unexpected events. Dependability: Follows instructions, responds to management direction; Completes tasks on time or notifies appropriate person as needed. Initiative: Asks for and offers help when needed. Generates suggestions for improving work. Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. •High School Diploma or General Education Degree (GED). •Basic computer skills, including data entry and navigation of computer program/file structure. •Ability to understand and comprehend verbal and written English instructions. •Ability to perform basic mathematical skills such as: add, subtract, multiply and divide in all units of measure using whole numbers, common fractions and decimals; Compute rate, ratio and percent. •The associate must be available for any shift or work schedule hours. Appropriate notice will be given and as much flexibility as possible will be made when business needs dictate a change in shift for an associate. The company will attempt to accommodate shift request, but no guarantees of any shift at any given time will be made. Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The associate is frequently required to stand and walk. The associate must frequently lift and/or move up to 15 pounds and occasionally up to 30 pounds. The associate must be able to grasp small parts with fingers and should exhibit good finger dexterity and hand and eye coordination. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception and ability to adjust focus. (Date listed: 12/10/19)

Egide USA (526) Cambridge MD is accepting resumes for **Management Representatives**. Resumes can be mailed to Egide USA, 4 Washington Street, Cambridge, MD 21613 Attn: Cindy Goodwin or email to: cgoodwin@us.egide-group.com. **Resumes will be accepted through March 31, 2020**. Job Description: Summary and Purpose of Position: Directs and coordinates activities of workers engaged in assembly and secondary operations for electronic packages produced and/or sold by Egide USA, Inc. Essential Functions: include the following. Other duties may be assigned.

- Supervises shop floor activities. Report needs to department manager.
- Analyzes work orders to determine production schedules to meet customer requirements.
- Requisitions material from stock room.
- Gives oral and written instructions to associates pertaining to work requirements.
- Trains new workers in methods of assembly/inspection.
- Confers with other departments to coordinate flow of materials and products.
- Working knowledge of MRP and related inventory control software.
- Investigates and determines causes of assembly defects and orders corrective actions.
- Responsible for insuring all processes and procedures are followed so that a quality product is produced on time to both internal and external customers.
- Read and interpret blueprints to ensure proper revision, correct materials and parts, correct fixture, etc. are available.
- Inspect parts to ensure quality and accuracy.
- Load and unload parts from fixtures and furnace as needed.
- Complete and maintain required documentation such as time cards, travelers, quality sheets, production sheets and employee attendance records. Prepare associates performance evaluations for department manager to review/approve.
- Maintain a safe and clean working environment at all times following at a minimum all OSHA guidelines.
- Notify department manager of problems or abnormalities that may occur.

Additional Responsibilities: Responsibilities/important duties performed occasionally or in addition to the essential duties of the position as well as any additional comments relevant to the position. Supervisory Responsibilities: Directs Manufacturing/Quality Associates on daily activities. Competencies: To perform the job successfully, an individual should demonstrate the following competencies. Interpersonal Skills: Focuses on solving conflict, not blaming; Maintains confidentiality; Keeps emotions under control; MAINTAINS A POSITIVE ATTITUDE. Oral and Written Communication: Listens and gets clarification; Responds well to questions; Writes clearly; Able to read and interpret written information. Teamwork: Balances team and individual responsibilities; Exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to building a positive team spirit; Supports everyone's efforts to succeed. Quality: Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness; Monitors own work to ensure quality. Quantity: Meets productivity standards; works efficiently; Completes work in a timely manner; Strives to increase productivity. Ethics and Professionalism: Works with integrity and ethically; Upholds organizational values; Conserves organizational resources; Approaches others in a tactful manner; Shows respect and sensitivity for cultural differences; Accepts responsibility for own actions. Safety and Security: Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly. Adaptability: Adapts to changes in the work environment; Able to deal with frequent change, delays or unexpected events. Dependability: Follows instructions, responds to management direction; Completes tasks on time or notifies appropriate person as needed. Initiative: Asks for and offers help when needed. Generates suggestions for improving work. Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- 3-5 Years' experience in Leadership.
- BS Degree Preferred, High School Diploma or General Education Degree (GED).
- Ability to understand and comprehend verbal and written English instructions.
- Ability to perform basic mathematical skills such as: add, subtract, multiply and divide in all units of measure using whole numbers, common fractions and decimals; Compute rate, ratio and percent. The associate must be available for any shift or work schedule hours. Appropriate notice will be given and as much flexibility as possible will be made when business needs dictate a change in shift for an associate. The company will attempt to accommodate shift request, but no guarantees of any shift at any given time will be made.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The associate is frequently required to stand and walk. The associate must frequently

lift and/or move up to 15 pounds and occasionally up to 30 pounds. The associate must be able to grasp small parts with fingers and should exhibit good finger dexterity and hand and eye coordination. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception and ability to adjust focus. (Date listed: 12/3/19)

Egide USA (410) Cambridge MD is accepting resumes for **Process/Mechanical Engineers**. Resumes can be mailed to Egide USA, 4 Washington Street, Cambridge, MD 21613 Attn: Cindy Goodwin or email to: cgoodwin@us.egide-group.com. **Resumes for the position will be accepted through December 31, 2020.** Job Description: Summary and Purpose of Position: To maintain, improve and create processes and designs used in the manufacture of hermetic glass, metal and ceramic packages. Essential Functions and Responsibilities: The following duties are expected to be performed. Additional duties will be added based on demand: •Designs procedures based on customer specifications to meet mechanical, electrical, and optical requirements. •Set up of furnace profiles to meet process requirements. •Communicate accurately with Design and Product group in order to effectively set up routers. •Design and analyze experiments and reports to determine if designs meet functional and performance specifications. •Utilize statistical process control and D.O.E. to determine capability of processes and for continuous improvement. •Creates, analyzes, reads and interprets mechanical drawings, technical journals, customer specification, etc. (AutoCAD Inventor environment). •Designs production tooling through the use of CAM software. Other Duties, Responsibilities: The associate must be available for any shift or work schedule hours. Engineer is responsible for the proper set up conditions on primary equipment such as furnace temperature control, atmosphere, etc. Data collection and reporting to management, peers, and customers is expected. Supervisory Responsibilities: This position has no supervisory responsibilities. Competencies: Analytical & Design: Collects and researches data; designs workflows, procedures; and products, generates creative solutions; uses feedback to modify designs; demonstrates attention to detail; identifies and resolves problems in a timely manner; completes projects on time. Communication Skills: Focuses on solving conflict, not blaming; maintains confidentiality; keeps emotions under control; maintains positive attitude; responds promptly to internal and external customer needs; listens and gets clarification. Teamwork: Balances team and individual responsibilities; exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to building a positive team spirit; Supports everyone's efforts to succeed. Quality: Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness; Monitors own work to ensure quality. Quantity: Meets productivity standards; works efficiently; Completes work in a timely manner; Strives to increase productivity. Diversity: Shows respect and sensitivity for cultural differences. Ethics and Professionalism: Works with integrity and ethically; Upholds organizational values; Conserves organization resources; Approaches others in a tactful manner; Treats others with respect; Accepts responsibility for own actions. Safety and Security: Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly. Adaptability: Adapts to changes in the work environment; able to deal with frequent change, delays or unexpected events in a high pressure environment. Dependability: Follows instructions, responds to management direction; Takes responsibility for own actions; Completes tasks on time or notifies appropriate person as needed; is consistently at work on time. Initiative: Seeks increased responsibilities; takes independent actions and calculated risks; asks for and offers help when needed; generates suggestions for improving work. Qualifications: •Bachelor of Science degree in Mechanical Engineering, Electrical Engineering, Material Science or equivalent experience is required. Understanding of mechanical and thermal dynamic behavior of dissimilar materials at elevated temperatures is vital. •Must have adequate computer skills with experience using Microsoft Office (Outlook, Excel, Word, etc.), and the ability to learn other internal software applications. •Must be able to use hand measuring tools such as micrometers and calipers as well as optical tools such as profile projector, digital vision system, and microscope. •Must be able to work with minimum supervision and capable of self-checking for completeness and accuracy of work produced. •Basic knowledge of 2D (AutoCAD) &/or 3D modeling (Inventor, Solidworks, etc.) is required. •Prior CAM software use/programming is desired. Physical Demands: While performing the duties of this job, the associate is regularly required to use hands to finger, handle or feel; reach with hands and arms and talk or hear. The associate is frequently required to stand, walk and sit. The associate must frequently lift and/or move up to

10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. (Date listed: 10/17/19)

FedEx Freight (708) is seeking professionals who want to start a career with our company. Listed below are the positions currently available in Maryland, Virginia, West Virginia and Delaware. **Virginia:** These positions are available at our facility located at 16201 Walthall Industrial Pkwy, South Chesterfield Virginia: **Technician (Mechanic)** (Job ID number 438877BR) [Apply](#). These positions are available at our facility located at 1016 Enterprise Circle Chesapeake, Virginia **Technician (Mechanic)** (Job ID number 438889BR) [Apply](#). These positions are available at our facility located at 16114 Transportation Circle Hagerstown, **Maryland:** **Technician (Mechanic)** (Job ID 438459BR) [Apply](#). **City Driver** (Job ID number 438490BR) [Apply](#). **Freight Handler Part-Time** (Job ID number 438755BR) [Apply](#). **Freight Handler Part-Time** (Job ID number 438439BR) [Apply](#). **Benefits Include:** •Health/Dental/Vision •Paid Vacation •401K •Personal Paid Time •Holiday Pay •Life Insurance •Wellness Programs •Long and short term disability •Stock Purchase Plan •Credit Association •Direct Deposit •Tuition Assistance •Shift Pay Differential for 2nd and 3rd Shifts •Safety Shoe Reimbursement. To apply: Go to this web site and fill out the application. <https://careers.fedex.com/freight?>. Please use the ID number or the location assigned to the job to get to the specific job you are requesting. When you have completed the application on line please send an email to Mark Young at mark.young@fedex.com stating your interest in a position. Text the code FXF to 33011 To Apply to Jobs from your Mobile Device. (Date listed: 2/13/20)

Fiber Arts Center of the Eastern Shore (709) 7 N 4th Street, Denton, Maryland 21629. FiberArtsCenter.com. 410-479-0009. imfo@fiberartscenter.com. Position Available: Administrator, Fiber Arts Center of the Eastern Shore (FACES). **Job Description:** The administrator is responsible for greeting visitors, and providing information on exhibits, classes and memberships, both in person and via social media. Responsibilities include: daily management of the website, Facebook, and Instagram; production of a regular members' newsletter, light administrative duties including some bookkeeping, and other duties as required. This is a part time position: 4 hours Thursdays, 4 hours Fridays, and 4 hours the second Saturday of each month. **Qualifications:** Excellent writing and interpersonal skills, proficiency with WordPress, Facebook, and Instagram. Strong customer service ethic. Basic Quick Books experience a plus. **Salary:** \$15-18 per hour, commensurate with experience. Send Resume to address above, ATTN: Administrator Position. **For best consideration please apply by March 15th.** (Date listed: 2/13/20)

Fisher Auto Parts (734) Talbot and Caroline Locations. **Outside Sales- Auto Parts** (JO#1119626). Apply on line at: www.fisherautoparts.com. (Date listed: 2/28/20)

Hanover Foods Corporation (753) Ridgely, MD. **Quality Control Technician III** (JO#1121179). Monitor and verify the plant's production is within the food safety plan by means of observation, measurements and tests. Performs audits as directed. Email resumes to: roberts@hanoverfoods.com. (Date listed: 3/4/20)

Harvesting Hope Youth and Family Wellness, Inc. (556) is looking for enthusiastic and creative therapists to join our agency. We have site based and **School Based Mental Health Therapist** positions available. School based will be at a local elementary school. Therapists are responsible for the provision of individual and family therapy sessions for consumers assigned to each caseload. This position also ensures completion of required clinical documentation related to individual caseloads in a timely manner. We support the well-being of our therapists just as much as the well-being of our consumers. Part-time and full-time positions available. What will I do as a School Based Mental Health Counselor: •Demonstrates proficiency with assessment skills •Develops individualized treatment plans •Provision of therapy to consumers in individually recommended setting •Provision of treatment of the whole person •Evaluates individualized consumer-driven treatment plan reviews •Develops transition and discharge planning •Completes all required clinical documentation •Responds to emergency/crisis situations with team members and consumers •Maintains assigned, planned schedule •Maintains a

commitment to professional development •Adheres to professional and ethical interaction policies and procedures •Supports on-going and future business needs. Qualifications: •Master's degree from an accredited college or university in Psychology, Social Work, Counseling, or similar human services field •Licensure required (LCPC, LMFT, or LCSW-C) •Credentialing with regional insurance companies required for outpatient treatment and credentialing assistance provided •Must pass State and FBI based background check. Part-time: 15 hours weekly. Full-time: 25+ weekly. Full time Employee Benefits include competitive wages, supervision, vacation and sick time, and personal growth opportunities. Apply by contacting info@harvestinghopeinc.org. (Date listed: 12/12/19)

Hertrich of Easton (454) is hiring world class business professionals. **Auto Sales Consultants / Automotive Sales Representatives / Customer Service Associates / Sales** – apply today at www.hertrichcareers.com. Do you have what it takes to be a SUCCESSFUL Hertrich Automotive Sales Consultant? Read on to find out- What do Hertrich Auto Sales Associates do? At all of Hertrich Family 17 Dealerships, in the tri-state area and along the Eastern Shore, our Auto Sales Reps work with customers through every step of the auto buying process. The proven Auto Sales Consultant / Automotive Sales Representative / Customer Service Associate / Sales successful steps include: •Communicating to auto customers what makes Hertrich unique. •Spending time with guests to determine their car and truck needs. •Presenting vehicles for test drives. •Demonstrating all available automotive models, features, and benefits to the customers' auto needs. •Develop a creative and successful strategy for every vehicle sale. •Maximize profitability in each and every car and truck deal. •Ensure that every Customer is completely satisfied with their automotive purchase experience. •Complete accurate paperwork and computer entries for all clients. •Follow up with new and existing automotive customers and clients. •Perform other duties as assigned by Management. What does it take to be successful as a Hertrich Auto Sales Consultant / Automotive Sales Representative / Customer Service Associate? (Read carefully because this is very important!). The requirements for earning up to \$100,000 annually are: •A strong ability to work with and relate to all types of customers and to earn their respect. •Self-motivation and driven desire to be the very best automobile Sales Associate! With consistently strong customer service, Hertrich Sales Consultants can advance to management positions and various opportunities throughout the organization with a proven successful work ethic. •Must be dedicated to finding the right vehicle for every customer. •Exceptional speaking, writing and active-listening skills. •Good computer skills. •A PASSION FOR SELLING in a Team oriented environment! Is there anything else you need know? YES-- •You MUST be able to work a flexible retail schedule, including evenings, Saturdays, and some holidays. •High school diploma or GED required. •A valid driver's license is required with few to no points. •GREAT ATTITUDE & SMILE each and every day. Don't Forget... The Hertrich Family of Dealerships, along with our Collision Centers, is a family-owned and operated organization with a strong financial foundation in our communities for over 50 years in the automotive industry. We represent the most complete line of multi-franchise dealerships in Delaware and the Eastern Shore area and have over 16 locations and 3 Collision Centers in the tri-state area. Our associates enjoy a fast-paced culture with top salaries and incentives, paid vacations, on-going training for longevity, bonuses, 401k with company match, employee purchase discounts, Medical, Dental, Vision, Disability, Life Insurance and more. "Offers of employment are conditional. Candidates must successfully complete a Pre-Employment Drug Screening, Criminal Background Check, and Motor Vehicle Record Check. A criminal record will not automatically disqualify an applicant from employment. We are a drug-free workplace. We are an EEO/ AA employer. Job seekers will be given consideration without regard to their disability or protected veteran status." (Date listed)

Inn at Perry Cabin (750) 308 Watkins Lane, St. Michaels, MD. **Full time Front Desk Agents:** Primarily responsible for the guest check in and check out processes, while ensuring guest questions, comments and concerns are addressed in a timely manner. The front desk agent represents the first guest contact upon arrival and is often the main point of contact for guests while they are visiting the resort. The job includes cash handling, working with computers and the ability to stand on your feet for up to 8-hour shifts. We are seeking friendly, outgoing and enthusiastic full-time front desk agents for our luxury 78 room resort. Applicant must have the

ability to work a flexible shift including weekends and holidays. **Guest service Agent, full time:** Guest service agents are essential in making a positive and memorable impact on the guest experience. The primary responsibilities include assisting guests in planning their stay and booking services with our world class amenities, including spa, tennis, waterfront, etc., He or she will also support the answering of incoming resort calls and ensuring they are transferred to the appropriate department and/or guest. etc. This position has a high level of guest interaction over the phone, and requires computer skills and experience, with excellent verbal communication skills. The position is full time, hourly, and will require the ability to work weekends and holidays.

Restaurant Positions, full time and seasonal: We are currently seeking regular full time and seasonal team members to round out our food and beverage crew! This includes bussers, servers and bartenders. We are seeking friendly, detail oriented, and energetic team members for these positions. Servers and bussers would be scheduled to work for our Stars Three Meal restaurant, which serves breakfast, lunch and dinner, so varied shifts are available. Service in season would be both inside and outside. Bussers and servers should be able to work a flexible schedule, including weekends and holidays, and have the ability to meet the physical requirements with or without accommodation. No experience is required for bussers, some experience for servers is strongly preferred. Bartenders would be scheduled to work in our Purser's Pub, which serves crafted cocktails and has an extensive wine selection, as well as a pub menu, Bartenders must have experience, and have the ability to work a flexible schedule including weekends and holidays. Positions are tipped, and have excellent earning potential.

Recreation/Activities Crew member: This position is leading our guests to fun! We are seeking ENERGETIC, FRIENDLY and FUN RECREATION and ACTIVITIES attendants. Recreation team members will prepare, clean, stock, set up and maintain the activity areas for the guests throughout the resort. Activities offered include but are not limited to yoga, s'mores, paint n sip, paddleboarding, kayaking, indoor movies, croquet, cornhole, crafts, whiskey tastings, etc. Throughout the day the recreation attendant will interact with guests, ensuring friendly, consistent and efficient service. Seasonal position would be scheduled for 16 hours per week or more, to begin March 1st, through the end of October, ideal. **Housekeeping Turndown**

Positions: Perfect for anyone that is a student by day, and look for PM work! We are seeking part time Turndown attendants to join our amazing housekeeping team! Approximately 16-28 hours per week. The primary responsibilities of the part time turndown attendant is to service the guest rooms and provide nightly bedding turndown. We have seasonal and non-seasonal positions available. **Seasonal Landscaping Positions:** We are seeking experienced and entry level landscapers in seasonal positions! Our landscaping team is responsible for the overall look and feel of the grounds for the Inn - gardening, weeding, watering, pruning, mulching, mowing, etc. The hours would be full time, and shifts begin at about 7am. We are seeking applicants with flexibility in scheduling. Part time availability may be considered. For more information about these positions, pay and benefits, qualifications and to submit a resume, please visit: <https://apply.workable.com/inn-at-perry-cabin/>. (Date listed: 3/3/20)

Interstate Container (735) General Helpers (JO#1100615). Fill our Interstate Container application at any One Stop. (Date listed: 2/27/20)

Jennings Law Firm, LLC (749) Legal Assistant, Part-Time. Our busy law firm in Denton, MD is currently seeking a qualified applicant to fill the position of part-time Legal Assistant. The Legal Assistant will be responsible for helping manage day-to-day operations of the law firm, including carrying out administrative services, and providing support to the legal team. Job Duties:

- Complete administrative duties such as making copies, answering and directing phone calls and greeting clients.
- Coordinate appointments.
- Proof read documents and letters.
- Manage legal documentation and correspondence in strict confidence.
- Correspond with counsel, court and clients.
- Responding to discovery and organizing litigation files.

Experience: •Familiarity with MS Office, including Outlook, Word and Excel; •Excellent interpersonal and communication skills; •Able to take direction and work independently with little or no supervision; •Highly organized and detail-oriented. Please send resumes to sharonc109@comcast.net or 109 S. Second Street, Denton, MD 21629. (Date listed: 3/2/20)

Job Fairs (782) Upcoming Job Fairs and Events - Workforce Development & Adult Learning –
Click [HERE](#). (Regular updates to list)

Kent Center (685) Direct Support Professional. Are you caring, positive and respectful? Then you deserve a job where you have the power to make a positive impact every day. We're all about our individuals supported and staff that provide the needed services to provide care and supports, and as we continue to grow, we're looking for even more quality people who share our dedication to doing what's right, improving our persons supported quality of life, building great relationships and truly making a difference. Pay starts at \$11.25/hour, with uplifts some DSPs earn more than \$14/hour. Kent Center offers full health benefits, more than four weeks of leave, community discounts, referral and attendance bonuses, and paid training. The ideal candidate will assist these individuals in developing key life skills by providing supports based upon their Person-Centered Plan in our residential homes based in Kent County. Our DSPs carry out rewarding work, playing an integral and crucial role in the success of our organization by assisting with activities of daily living. We support our individuals by partnering with our clinical staff to implement the therapeutic and behavioral plans that are in place. Our DSPs also facilitate community involvement by accompanying individuals on outings in the community or providing transportation to work and/or other activities. Experience is preferred, but not required, that is, if you *Bring the Right Attitude, We'll Train you for Success!* We provide PAID classroom training to include: DDA, CMT, CPR/First Aide Certification, and Crisis prevention; and on the job training and tools you need to be successful in this position. Bus Driver: Are you looking for some work to keep you busy? Do you like driving? If this sounds like you, we may have the right spot for you as a part-time Bus Driver at Kent Center! The ideal driver candidate will assist in the very important work we do by providing transportation to outings in the community providing transportation to work and/or other activities for the individuals we support. This is a part-time position, 20-hrs per week with a base schedule of Monday – Friday from 6:30 a.m. to 9:00 a.m. and then 3:30 p.m. to 5:30 p.m. Actual time of van run depends on traffic, weather and number of people we support on the van. We provide PAID classroom training to include: DDA, CMT, CPR/First Aide Certification, and Crisis prevention; and on the job training and tools you need to be successful in this position. In addition to earning \$12.79/hr. employee benefits offerings include on the job paid training, great benefits (comprehensive health insurance for medical, vision, and dental coverage), and generous leave time. Supplemental insurance options such as short-term disability and life insurance, employee perks program, recognition, incentive programs, and much more! Ready to join Our team dedicated to making a difference every day in the lives of the people we serve? Please apply today. Visit our website for more information and to apply: www.kentcenter.org. (Date listed: 2/5/20)

Kent County (724) Correctional Officer (MWE Job Order #1118156). Apply via Phone: (410) 778-4595 or online: www.kentcounty.com. (Date listed: 2/25/20)

Kent County (664) The County Commissioners of Kent County are currently accepting applications for Two (2) **Part-Time Weed Control Technicians** positions available in the Public Works Department. These positions, with general supervision, inspects the County to determine the degree of noxious weed infestation, initiates control and eradication practices when requested by farmers, residents and governmental agencies. Studies and interprets applicable portion of the noxious weed law, informs land owners of these provisions; reports to the Weed Control Coordinator on the county level. Must have a Class C driver's license; possession of a Maryland Department of Agriculture Pesticide Applicators license is preferred, but not required. Must work well with the public and work cooperatively with Queen Anne's County Weed Control Coordinator when needed. This is a seasonal position with no benefits, working three days per week April through October. Hourly rate is \$14.57 per hour for unlicensed applicators. Obtain an application from the County Commissioners Human Resources Office, 400 High Street, Chestertown, Maryland 21620, (410)778-4595, or go to www.kentcounty.com. Receipt of application and copy of complete driving record is required for consideration. These positions are open until filled. Screening for illegal drug use will be required prior to appointment. EOE. (Date listed 1/29/20)

Kent County Government (696) Seasonal Maintenance Worker (See MWE Job Order #1111541 for details). APPLY: <https://www.kentcounty.com>. (Date listed: 2/7/20)

Kent County Health Department (728) Community Health Outreach Worker I. Full-Time Contractual. Recruitment #20-000205-0004. For more [information](#) and to [apply click here](#).
Community Health Outreach Worker II. Full-Time Contractual. Recruitment #20-005399-0001. For more [information](#) and to [apply click here](#).
Direct Care Assistant I. Full-Time Contractual. Recruitment #20-004002-0005. For more [information](#) and to [apply click here](#).
Direct Care Assistant II. Full-Time Contractual. Recruitment #20-004003-0006. For more [information](#) and to [apply click here](#).
Licensed Practical Nurse I. Full-Time Contractual. Recruitment #20-004246-0001. For more [information](#) and to [apply click here](#).
Licensed Practical Nurse II. Full-Time Contractual. Recruitment #20-004247-0001. For more [information](#) and to [apply click here](#).
Peer Recovery Specialist II, Certified. Full-Time Contractual. Recruitment #20-000214-0003. For more [information](#) and to [apply click here](#).
Peer Recovery Specialist I, Certified. Full-Time Contractual. Recruitment #20-000213-0015. For more [information](#) and to [apply click here](#).
Peer Recovery Specialist I, Certified. Full-Time Contractual. Recruitment #20-000213-0017. For more [information](#) and to [apply click here](#).
Registered Nurse. Full-Time Contractual. Recruitment #20-004284-0005. For more [information](#) and to [apply click here](#). (Date listed: 2/25/20)

Kent County Public Schools (755) Job Fair – Saturday, March 28, 2020 – 9am-12pm – Kent County High School Lobby, 25301 Lambs Meadow Rd, Worton, MD 21678. Teachers, Maintenance, Custodians, Bus Drivers, Food Service, Substitutes. Interviews will be conducted on-site. (Date listed: 3/4/20)

Lowe's (742) Easton, MD. Merchandising Service Asso. (JO#997063); **Delivery Coordinator** (JO#1120395); **Head Cashier** (JO#1120390); **Overnight Stocker** (JO#1109130); **Seasonal Cashiers** (JO#100505); **Seasonal Sales Associates** (JO#1109138); **Seasonal Stockers** (JO#1109140). Apply on line at: www.lowes.com/careers. (Date listed: 3/2/20)

Marshall's (723) 219 Marlboro Ave. Easton, MD. Assistant Store Manager (JO#1112616); **Merchandise Associate** (JO#1104981); **Administrative Coordinator** (JO#1106032); **Backroom Coordinator** (JO#1106033); **Customer Experience Coor.** (JO#1106036); **Merchandise Associate** (JO#1106038); **Merchandise Coordinator** (JO#1106041). APPLY <https://www.tjx.com/careers>. (Date listed: 2/24/20)

Marshall's (716) Easton, MD. Assistant Manager (JO#1112616); **Merchandise Associate** (JO#1106038). Apply online at <http://www.tjx.com>. (Date listed: 2/19/20)

Maryland Plastics, Inc. (721) Federalsburg, MD. Management Trainee (JO#1116938). Ideal candidate should have a working knowledge of injection molding presses. Basic mechanical, electrical and hydraulic systems a plus. Good math skills, computer skills and a willingness to learn. Flexible on shift coverage, but will work mainly the 3-11pm shift. To apply, email resume to sscott@mdplasticsinc.com. (Date listed: 2/21/20)

McHale Landscape Design (711) Easton Office. Our well-established Design/Build Landscape company is seeking support for our Easton, MD Branch. This person should hold exceptional customer service and administrative skills to join our team as an **Administrative Assistant**. This is a part-time position, 3-4 days a week from 9:00 am to 3:00 pm. The ideal candidate must be customer service oriented, be able to think proactively, handle pressure and deadlines effectively, and enjoy multi-tasking. Must have excellent grammar, spelling, proofreading, and computer skills. Please contact Sarah Richardson for more information: Phone Number: 301.599.8300; Email: hr@mchalelandscape.com. (Date listed: 2/17/20)

Medical Claim-Aid (740) Denton, MD. **Billing Clerk** (JO#1119711). Busy EMS billing office. FT entry level position with benefits. Training wage to start. Data entry skills and high school diploma required. To apply email resume to angela@medicalclaimaid.com. No phone calls please. (Date listed: 2/28/20)

Nanny (719) Family seeking a **part-time nanny** for 8-year-old boy with autism for immediate start date. Some flexibility available depending on schedule. Requirements include: •experience with developmental delay, autism experience preferred; •own transportation. Schedule can include either picking up from school (Denton Elementary School) and transporting him home; OR being at parent's home to meet him at bus drop off. Mom lives in Ridgely and Dad lives in Denton, child alternates weeks between both houses. Parents arrive home between 5:30 and 6pm. No housekeeping duties, just spending time with our sweet boy! He needs some assistance with toileting (just reminders to go), a light snack if he requests, but mainly he will want to play or relax watching TV/tablet. Potential for summer job as well. To apply: Please call Reina Ronquillo at 443-262-6864 or email reinaronq@gmail.com. Please apply by 3/8. (Date listed: 2/20/20)

Paris Foods Corporation (018) How would you like to work for a fast-growing company, in a position that leaves room for continuous and exponential growth? Are you looking for a Career? Then you're the perfect fit for our company as we continuously grow and promote from within. The opportunity for advancement is only limited to your desire. In addition to the opportunity for advancement, we offer a very generous benefit package that includes, but is not limited to: •Health, Dental, and Vision after 60 days of employment; •Paid Time off after 90 days of employment; •401 (k) with employer match after one year of employment. **Available Positions.** (Updated: 12/8/19)

Piney Narrows Yacht Haven (729) Kent Island. Dockmaster/Assistant Manager **Dockmaster** position is available at large commercial marina located at Kent Narrows, Kent Island, MD. This employment is a full-time, entry level position and will involve assisting General Manager with day to day operations. Detail for job will include reconciliation of boat gas and diesel sales and inventory; maintain records of boat slip inventory; track hours of staff members; hold or obtain certified pool operator's license; light facility maintenance work. Forty-hour work week paid on hourly wage schedule. Boating experience is preferred for persons seeking this position. Please forward personal resume and references to info@pineynarrowsyachthaven.com or call 410-643-6600. **Maintenance Employee** position is available at large commercial marina located at Kent Narrows, Kent Island, MD. This employment is a full-time position and will involve maintenance and repairs of the marina facility. Qualifications should include experience with trade work including carpentry, plumbing, and operation of light duty equipment. Forty-hour work week, Monday through Friday, paid on hourly wage schedule. Please forward personal resume and references to info@pineynarrowsyachthaven.com or call 410-643-6600. (Date listed: 2/26/20)

Plant Partners (599) Now hiring Garden Center Merchandisers. For more information and to apply <http://plant-partners.com/careers>. (Date listed: 1/8/20)

PRS Guitars (Paul Reed Smith) (381) Located in Stevensville, Maryland, Paul Reed Smith Guitars is one of the world's premier guitar and amplifier manufacturers. Since our humble beginning in 1985, PRS Guitars has always strived to create the highest quality instruments possible. Guitar and amplifier building are very personal things here, as most of us are dedicated players, refining our craft as builders, musicians, and artists of all kinds. Our deep commitment to the craft and our culture of quality are what drives PRS in the workplace and the marketplace. We are a unique bunch with passion, deeply-rooted culture, and an ever-maturing understanding of the instrument, so if you are looking for an exciting career opportunity within a fast-paced and dynamic organization, PRS could be a great fit for you! Being located on Kent Island gives us the best of both worlds within Maryland. Go to <https://www.prguitars.com/careers> for current openings. (Date listed: 10/10/19)

Quality Staffing Services (756) NOW OPEN IN EASTON!! We are excited to announce the opening of our newest location at 8662 Alicia Drive in Easton. Quality Staffing Services is a professional recruiting & employment firm specializing in placing top notch candidates in a range of careers. If you are thinking of making a career change, looking for an opportunity with flexibility or trying to find a job that is the right fit for you, put our 25 years of experience to work for YOU! We work with hundreds of companies on the Shore and we have the relationships with hiring managers to "help you get your foot in the door!" Contact us today at 410-690-7790, easton@qssjobs.com, or visit our website at <https://www.easternshorejobs.com/>. "We work for you!" (Date listed: 3/4/20)

Quality Staffing Services (727) Information Specialist. We have a position open with a client who is based in Chestertown that requires basic IT skills with knowledge of transferring data to external drives from one system to another, familiar with programming CF cards, able to access & work within different computer drives & able to assist if a router or printer is down. customer service skills to assist both in person or over the phone, filing, typing documents, computer skills: Word, Excel, Access, PowerPoint, assist in warehouse storage area with loading, unloading & set up of equipment (not over 50 lbs.), other various tasks as needed. Besides the above skills, the ideal candidate would be detail-oriented, have good attendance & the ability to work within deadlines, be a team player that is able take direction and complete tasks independently, have good communication skills and a positive attitude. The position requires someone who has the ability to work a flexible schedule that includes weekends (overtime) when needed during peak times that occur at scheduled times of the year. Contact us for more details at 443-477-6555 or email denises@qssjobs.com. Quality Staffing Services is a professional recruiting & employment services firm. Let us be an additional avenue to assist you with your job search at no charge to you! We'll help you get your "foot in the door!" (Date listed: 2/25/20)

Queen Anne's County (726) Administrative Assistant III. Performs intermediate/experienced clerical and technical duties with higher degree of responsibility and/or confidentiality under limited supervision. Performs clerical duties under general supervision. Duties may include receptionist, data entry, word processing, e-mail and internet usage and typing, filing and copying departmental correspondence and reports. [View Job Details](#). **Closes On: March 9, 2020 at 04:30 PM EST.** (Date listed: 2/25/20)

Queen Anne's County (725) Systems Engineer. The Systems Engineer's role is to design, install, administer and optimize County servers and storage and related components as well as to ensure the stability, integrity, and efficient operation of the in-house information systems that support core organizational functions. This includes ensuring the availability of client/server applications, configuring all new implementations, and developing processes and procedures for ongoing management of the server and storage environment. The Systems Engineer will monitor, maintain, secure, support, and optimize all networked software and associated operating systems and storage and work cooperatively and supportively with the IT Team. The Systems Engineer will apply proven communication, analytical and problem-solving skills to help identify, communicate, and resolve issues in order to maximize the benefit of IT systems investments. [View Job Details](#). **Closes On: March 9, 2020 at 04:30 PM EST.** (Date listed: 2/25/20)

Queen Anne's County (707) Golf Cart Attendant. Works with the pro shop staff to ensure the enjoyment of the golfing public at the Blue Heron Golf Course. Manages the golf cart fleet and maintains a neat work environment. [View Job Details](#). **Closes On: March 13, 2020 at 04:30 PM EST.** (Date listed: 2/12/20)

Queen Anne's County (693) Recreation Facility Supervisor. This position supervises and manages the facility and operations for the county recreational programs. This position oversees the day-to-day operations of the programs located throughout the county at various facilities including parks, county buildings, board of education buildings and fields. This position requires being responsive to community requests and needs. [View Job Details](#). **Closes On: March 27, 2020 at 04:30 PM EST.** (Date listed: 2/6/20)

Queen Anne's County (692) Camp Director. Responsible for the supervision of Camp for participants ages 6-14, and the overall daily operation of a comprehensive program to include review and oversight of administrative records. [View Job Details](#). **Closes On: March 27, 2020 at 04:30 PM EST.** (Date listed: 2/6/20)

Queen Anne's County (691) Senior Camp Counselor. Work with children and assist the Camp Director with planning a comprehensive program or schedule for the day camp. [View Job Details](#). **Closes On: March 27, 2020 at 04:30 PM EST.** (Date listed: 2/6/20)

Real Estate Institute (684) Facebook Whiz wanted. Online real estate school looking for a person to create, maintain and market a Facebook page. Social media expertise, a must. Graphics skills helpful. Freelance, work at home. \$15 to start. Contact mikecrosbyrei@gmail.com. (Date listed: 2/5/20)

Sal's Studio & Son (676) Now hiring two **Photographers** and one **Photographer Assistant** For Saturday, March 28, 2020 in East New Market, Maryland. You must have: •Your own Camera, •Reliable transportation, •Must be extremely reliable. This job will pay \$20-\$25/hr depending on experience. If interested please contact Sal: E: GarilliSal@gmail.com or T: 973.661.0050. salsstudioandson. <https://www.facebook.com/salsstudioandson/>. www.callsal.com. (Date listed: 2/3/20)

Samsonite (704) Queenstown, MD. **Full-Time 3rd Key Supervisor** (MWE Job Order #1111724). Apply online at: https://ars2.equest.com/?response_id=9a358617461a68c3a6d010269f19dbc1. (Date listed: 2/12/20)

Scotts Miracle Gro (390) Product Merchandiser. Scotts Miracle Gro is a global leader in supplying lawn and garden products to the public. We own or represent the following products: Scotts, Miracle Gro, Ortho, Round Up, Tomcat mouse products, Raid, Off and Hawthorne indoor gardening. We work in the Lowes and Home Depots merchandising our product. This includes filling shelves and other locations, building displays, cleaning products outside, speaking to consumers regarding our product, etc. We are looking for motivated candidates to assist us at the Easton Lowes and stores in the Annapolis area. These seasonal positions may not start until spring with the exact date being determined by weather and customer traffic-typically in March, however some assistance may be needed in January as we prepare stores for spring. Online safety and product knowledge training is supplied, as well as personal protection products and shirts. New hires will work with an experienced merchandiser/sales manager at first to become acclimated to the job. Our application website will not be active until later this fall, at which time you can apply to scotts.com/careers and search for the position in Easton or Annapolis. Until then interested candidates can contact me at Richard.sheffield@scotts.com. (Date listed: 10/11/19)

Seaberry Farm (752) Horticulturist (Year Round, Full-Time). Objective: •Work as a horticulturist, harvesting flowers for wholesale distribution. •Work as part of a team, on a farm, to produce a consistent product. •Use manual dexterity and learn farming skills on the job. Basic Information: •\$11 per hour or more with experience. •Reports to crew leader. •5 days, 40 hours per week. •Possibility of occasional weekend work. •Duration: 1-month trial period prior to permanent employment. Qualifications: •Training or work experience in horticulture is beneficial but not necessary. •Driver's license required. •H.S. diploma required. Special Demands: •Ability to tolerate adverse outdoor work environment year round. •Lifting 50 pounds. •Prolonged standing and walking. Duties: •Primary responsibility is harvest flowers, and floral branches. •Moving carts and lifting buckets, post harvest processing and packing. •Trimming/ preparing floral material and picking fruit. •Maintenance tasks such as planting, seeding, weeding, pruning, digging, and raking. Seaberry Farm (www.seaberryfarm.com) is located in Federalsburg, Maryland. We grow, process and distribute cut flowers, woody cut stems and fruit to local retail as well as regional wholesale distributors. Contact: Richard Uva, owner, RichardUva@gmail.com. (Date listed: 3/4/20)

Seaberry Farm (751) Seasonal Horticulturist. Objective: •Work as a florist, making bouquets for wholesale distribution. •Be part of a team in a workshop to produce a consistent product. •Design with manual dexterity and efficiency. Basic Information: •\$11 per hour or more with experience. •Reports shop manager. •3 (8 hour) days minimum to 40 hours per week. •Possibility of occasional weekend work. •Duration May – Oct. Qualifications: •No previous experience necessary. •Driver’s license required. •H.S. diploma required. Special Demands: •Ability to tolerate adverse outdoor work environment. •Lifting 30 pounds. •Prolonged standing. Duties: •Hand assembling bouquets. •Moving carts and lifting buckets. •Trimming/ preparing floral material. •Occasionally work on the field harvest crew. Seaberry Farm (www.seaberryfarm.com) is located in Federalsburg, Maryland. We grow, process and distribute cut flowers, woody cut stems and fruit to local retail as well as regional wholesale distributors. Contact: Richard Uva, owner, RichardUva@gmail.com. (Date listed: 3/4/20)

Shared Support Maryland, Inc (669) is a Maryland-based, not-for-profit, small business providing completely personalized support to over 100 people with developmental disabilities. There are fewer than 70 agencies in the country that provide this new type of person-centered, customized support and service and very few of those operate in the manner in which we do. The people who choose SSMD to provide support live in their own homes, they hire & control their own support staff, hold jobs that pay a living wage, & spend their time in activities of their choosing. Job Opening: Direct Care Professional Position in Denton, MD. Young man living in Caroline County is seeking part time direct support staff. Ideal candidate must have experience working with children and young adults with significant disabilities. Responsibilities will include supporting young man to use his communication system, going to and from activities, events and opportunities in his neighborhood, support in facilitating new relationships, providing personal care support including medication administration, working in the family’s home, providing transportation to and from school and other activities using the family’s vehicle. Hours include every weekend from 9 am to 9 pm (every other weekend may be possible as well). Training rate is \$13/hour for approximately 24 hours of training. Pay rate after training begins at \$15/hour. Good driving record, clear background check and CPR/First Aid training required. Please transmit letter of interest (required) and resume. For more details and to apply please use this link: <https://tinyurl.com/qkfgka3>. (Date listed: 1/29/20)

Shoreline Painting (731) Easton, MD. **Painter (JO#1118754); Painter Helper (JO#1118758).** To apply email resume to: shorelinepainting@yahoo.com. (Date listed: 2/26/20)

State of Maryland (748) Office Clerk II – Full-Time Contractual. Recruitment #20-001375-0001. MDH Local Health - Queen Anne's County. **Filing Deadline: 3/10/2020 11:59:00 PM.** Salary: \$13.01/hour. For more information and to apply, click [HERE](#). (Date listed: 3/2/20)

State of Maryland (747) Fiscal Accounts Clerk II – Full-Time Contractual. Recruitment #20-004518-0002. MDH Local Health - Queen Anne's County. **Filing Deadline: 3/11/2020 11:59:00 PM.** Salary: \$14.64/hour. For more information and to apply, click [HERE](#). (Date listed: 3/2/20)

State of Maryland (746) Peer Recovery Specialist I, Certified (Family Mentor) – Full-Time Contractual. Recruitment #20-000213-0019. MDH Local Health - Queen Anne's County. **Filing Deadline: 3/13/2020 11:59:00 PM.** Salary: \$13.79/hour. For more information and to apply, click [HERE](#). (Date listed: 3/2/20)

State of Maryland (745) Peer Recovery Specialist I, Certified – Full-Time Contractual. Recruitment #20-000213-0018. MDH Local Health - Queen Anne's County. **Filing Deadline: 3/13/2020 11:59:00 PM.** Salary: \$13.79/hour. For more information and to apply, click [HERE](#). (Date listed: 3/2/20)

State of Maryland (731) Administrative Officer II. Full-Time Contractual. Recruitment #20-003235-0012. MDH Local Health - Caroline County. **Filing Deadline 3/24/2020 11:59:00 PM.** Salary \$19.83 - \$25.56/hour. For more information and to apply, click [HERE](#). (Date listed: 2/26/20)

State of Maryland Department of Natural Resource Police (714) Police Communications Operator I (two vacancies). Recruitment #20-002703-0003. For more information and to apply, click [HERE](#). (Date listed: 2/18/20)

Town of Ocean City, MD (730) Multi-Department Seasonal Hiring Event. The job fair is FREE and open to the public. Candidates of all experience levels are encouraged to attend. March 19, 2020, 10am-2pm. 31901 Tri-County Way, Worcester Room, Salisbury, MD 21804. Hiring Departments: **Beach Patrol, Convention Center, Public Works Maintenance & Construction, Recreation, Solid Waste & Transportation.** (Date listed: 2/26/20)

Trenton Pipe Nipple Company, LLC (743) Federalsburg, MD. Pipe Threading Machine Operators (JO#1120404). 4 ten hour days - Mon.-Thurs. w/ Benefits. To apply, email resume to larry@trentonpipe.com. (Date listed: 3/2/20)

Tri-Gas & Oil Co., Inc. (744) HVAC Lead Installation Tech (JO#1100490); **Energy Consultant** (JO#1109221); **Billing Clerk** (JO#1120415); **Energy Advisor** (JO#1100481); **Transport Drivers** (JO#1100488); **Seasonal Delivery Drivers** (JO#1100478); **Accounts Payable Clerk** (JO#1120411); **Risk, Compliance & Training Mgr.** (JO#1120418). To apply email resume to: careers@trigas-oil.com. (Date listed: 3/2/20)

Ulta Beauty (710) Easton Marketplace, Easton, MD between Lowe's and Kohl's. Temporary position for a limited time (6-10 days). Job duties include setting product for new store opening. Job begins on/around March 19th. Associate discount available. Apply online at careers.ulta.com and select Task (Temporary). You may also contact Allison or Casey at store1608@ulta.com or gm1608@ulta.com. (Date listed: 2/15/20)

WalMart (738) Cambridge, MD. Lawn & Garden Asso. (JO#1119211); **Stockers** (JO#1110889); **Maintenance Asso.** (JO#1110893). Veterans are encouraged to apply. Apply online at www.walmart.com/apply. (Date listed: 2/27/20)

WalMart (736) Easton, MD. Stockers/Unloaders (JO#1112716); **Pet Department Mgr.-** (JO#111185); **Maintenance Workers** (JO#1112707); **MOD Team Member** (JO#1113041); **Fabrics & Crafts Manager** (JO#1119193). Apply on line at <https://careers.walmart.com>. (Date listed: 2/27/20)

The Office of Employment Services makes every effort to publish the job listing in a timely manner. However, deadlines for some positions allow a limited response time. Contact with the employer is encouraged to see if the position is still available. Chesapeake College is an Equal Opportunity Institution.