



Chesapeake College  
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## CHESAPEAKE JOB LISTING

August 27, 2020

EMPLOYMENT SERVICES

P.O. Box 8, Wye Mills, MD 21679

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*The Office of Employment Services publishes this listing of job openings for Chesapeake College students and residents of the community. Please follow the application procedure outlined in each job announcement if you are interested in applying for one of the positions. For more information please contact the Office of Employment Services at (410) 822-5400, 758-1537, or 228-4360, ext. 5804.*

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**22nd Century Technologies, Inc.** (113) is recruiting for Presidential Elections 2020!!  
Polling Staff for the Maryland State Board of Elections, Presidential General Elections 2020.  
Assignment Duration: August through November, Availability: up to 40 hours, Pay rate: \$19.00-\$28.14 per hour, Locations: All Counties in the State of Maryland, Available Positions  
Trainers, LBE Techs, LBE Support Techs, Logic and Accuracy Testers, Early Voting Greeters, Early Voting Field Support, Election Day Field Support. Please contact Michel Bright or Jayla Stanton via email: [mdjobs@tscti.com](mailto:mdjobs@tscti.com) or 703-213-5867/703-214-0830 for more details. DATE LISTED 8/11/20

**Amick Farms** (142) Hurlock, MD. General Labor 2nd (Ref to MWE J.O. #1202229) Maintenance Tech (Ref to MWE J.O. #1214108) Quality Assurance (Ref to MWE J.O. #1214113)  
Receiving/Picking (Ref to MWE J.O. #1214116) Scale/IT Technician (Ref to MWE J.O. #1214122)  
Supervisor/Manager (Ref to MWE J.O. #1214126) APPLY:  
<https://apply.jobappnetwork.com/amick> Date listed 8/21/20

**Aphena Pharma** (92) Easton, MD. Accounts Payable/Accounting/ Purchasing Specialist 1208271, Formulation Chemist 1208263, Human Resources Asst. 1208258, Validation Process Engineer 1208267, Apply: [www.aphenapharma.com](http://www.aphenapharma.com) date listed 8/5/20

**Arby's** (88) Cambridge MD. General Manager (Refer to MWE J.O. #1207713) Shift Leader (Refer to MWE J.O. #1207708) Team Members (Refer to MWE J.O. #1207712)  
Apply: [www.careers.arbys.com](http://www.careers.arbys.com) date listed 8/4/20

**Atlantic Tractor** (92) Queen Anne - Service Manager (Ref to MWE J.O. #1208119) Small Engine Mechanic (Ref to MWE J.O. #1169393) Cecilton - Diesel/Farm Equip. Mechanic (Ref to MWE J.O. #1208129) APPLY: [www.atlantictractor.net/employment](http://www.atlantictractor.net/employment) date listed 8/4/20

**Atlantic Tractor** (93) East New Market - Diesel/Farm Equip. Mechanic (Ref to MWE J.O. #1208145) Lawn & Garden Equip. Sales (Ref to MWE J.O. #1208147)  
APPLY: [www.atlantictractor.net/employment](http://www.atlantictractor.net/employment) date listed 8/4/20

**Autumn Lake Healthcare** (110) Denton, MD. GNA's (Refer to MWE J. O. #1209748)  
Multiples schedules available. RN's & LPN's (Refer to MWE J. O. #1209751)  
Multiples schedules available. Email Resume to: [darce@autumnhc.net](mailto:darce@autumnhc.net) date listed 8/10/20

**AZZ Enclosure Systems** (510) Manufacturer of enclosed, steel structures located in Millington, MD. We offer full-time positions with benefits including company subsidized medical, dental, vision insurance, 401(k) with company match, bonus, stock purchase plan and tuition reimbursement. We are currently recruiting for **Electricians, Electrical Installers, Welders, Metal Fabricators, Wire Shop-Entry Level and more**. Check out the most up-to-date job openings at [www.azz.com](http://www.azz.com) (careers page) OR apply in person at 3011 Millington Road OR email [sheilaparker@azz.com](mailto:sheilaparker@azz.com). (Date listed:)

**B& G Foods, Inc.** (111) Hurlock, MD. Maintenance Manager (Refer to MWE J. O. #1209781) Mechanic A (Refer to MWE J. O. #1209751) Facility Maintenance Coor./Planner (Refer to MWE J. O. #1209777) Apply: [www.bgfoods.com/careers/jobs](http://www.bgfoods.com/careers/jobs) date listed 8/10/20

**Bakery (62) Pastry Cook/ Baker** opportunity on the Eastern Shore, Cambridge, Maryland. Position available mid-August. 3 years of Pastry Cook experience. Must follow corporate recipe, at all times. Opportunity to grow with creative bake shop. Must love the art of baking. Must have experience with Breads, Cakes, Pies, and Pastries. Must know how to convert recipes. Great opportunity for a self-starter (or Veteran), team player, results driven individual. References and referrals needed.

*Porter / Position available immediately.* Join us.... We're looking to add to our team. We're a fast-growing Bakery located in Cambridge, MD, offering both Wholesale & Retail Baked Goods. The ideal candidate must be able to keep up with the daily demands in support of our Culinary Staff. Candidate must be a team player, a self-starter, hard working & reliable. Candidate must be coach-able. English speaking and able to lift 50 LBS. Must be flexible: Dishwasher, Sanitation, Stocking, Loading, Unloading. If you Think you have what it takes, let's Talk. We're looking to fill this position ASAP. Apply now, applicants email their resume to [DivineSweets2@gmail.com](mailto:DivineSweets2@gmail.com). Date listed: 8/7/20

**Bay Imprint (95) Production Artist**, Bay Imprint in Easton is looking for a detail-obsessive Production Artist with 2-4 years experience in graphic arts to join our dynamic team. Health benefits, paid vacation, and \$15/hour or commensurate with experience. Details: <https://www.bayimprint.com/employment.php> Date listed 8/5/20

**Bayleigh Chase** (112) 501 Dutchmans Ln, Easton, MD. Position J.O. #. Dining Room Server #1210086, GNA – Per Diem #1209861, GNA – 11pm to 7pm #1209842, Housekeeper #1209832, Laundry Aide #1209847, LPN – 11pm – 7am #1209856, LPN WBC – Per Diem #1210094, Line Cook #1209852, Medical Diet Aide #1210090, Rehabilitation Tech. #1210111, Sanitation/Utility Worker #1171894, Security Guard 12am – 8am E/O/W #1210083. APPLY: [www.acts-jobs.org](http://www.acts-jobs.org) Date listed 8/11/20

**Benedictine** (880) Ridgely, MD. To view and apply for available jobs, go to <https://www.benschool.org/employment/job-openings/>. (Date listed)

**Benedictine** (136) DSP Appointment Runner (J.O.1213544) House Counselor (6A-9A &3P-10P) (J.O. 1213603) Live-In Weekend Counselor (Multiply Locations) (J.O.1213599) Personal Support Associate (J.O. 1213601) DORS Employment Specialist (Easton MD) (J.O.1213578) Busy Bee Job Coach (J.O. 1213539) DSP: Personal Enrichment Crossover (J.O. 1213582) Vocational/DSP Crossover (Ridgely) (J.O. 1213605) Direct Support Professionals-DSP- (Multiply Locations) (J.O. 1213591) Apply: [benschool.org/employment](http://benschool.org/employment) Date listed 8/20/20

**Benedictine** (131) Speech Language Pathologist (J.O. 1213083) BCBA Behavioral Specialist (J.O. 1213081) Education Assistant (J.O. 1213085) Health Care Assistant (J.O. 1213086) Resource Team Assistant (J.O. 1213088) Shift Supervisor (J.O. 1213089) Direct Support Professionals (FT) (J.O. 1213091) Apply: [benschool.org/employment](https://benschool.org/employment) Date listed 8/19/20

***Must Love Books!* Bluepoint Hospitality** (16) in Easton, MD, is looking for enthusiastic employees for hourly full- or part-time work at Flying Cloud Booksellers, an independent bookstore scheduled to open in early August 2020.

**Responsibilities:** Under the direction of bookstore management, employee provides assistance in the operation of an independent bookstore. Tasks include helping customers to find and purchase books and other items; using store point-of-sale system to enter sales, issue returns and update inventory; problem-solving for customers; helping to keep store neat and merchandise displayed in an appealing manner; performing other related duties as assigned.

**Requirements:** Data entry, basic math and keyboarding. Excellent communication and customer service skills required to interact with customers and reflect the values of Bluepoint Hospitality. Must have the ability to work independently in the absence of Bookstore Director. Broad knowledge of and interest in books a plus.

**Work environment and physical expectations:** Work is performed in a retail environment. Physical skill required to perform keyboarding functions. Extended standing may be expected and moderate to heavy lifting is occasionally required. Bluepoint Hospitality is an equal opportunity employer. Send cover letter and resume to [thomas@flyingcloudbooks.com](mailto:thomas@flyingcloudbooks.com) date listed 7/8/20

**Caroline County Department of Health** (136) 403 S. 7th Street, Denton, MD 21629. **Main Purpose of Job:** An **Environmental Health Specialist Trainee** is the entry level of work at a local health department performing inspections and investigations to ensure compliance with environmental health laws and regulations. Protection of the public health is the main purpose of the Environmental Health Specialist position, protection more desirably obtained through voluntary compliance with the existing regulations or, when necessary, using compliance procedures established in regulation and law. This is an entry level position under close supervision from a higher level Environmental Health Specialist. **Education:** Determined by the Maryland Board of Environmental Health Specialists under the licensing requirements for Environmental Health Specialists. **Experience:** None. **Licenses, Registrations and Certifications:** 1. At the time of hire, candidates for positions in this classification must possess a certificate of eligibility to be licensed as an Environmental Health Specialist from the Maryland Board of Environmental Health Specialists. A copy of your certificate must be attached to the application. 2. Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland. **Selection Process:** Applicants who meet the minimum qualifications will be evaluated. The evaluation may be a rating of your application based on your education, training and experience as they relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, experience, dates and hours of work. For education obtained outside the U.S., a copy of the equivalent American education as determined by a foreign credential evaluation service must accompany the application. All information concerning your qualifications must be submitted by the closing date. We will not consider information submitted after this date. **Benefits:** Contractual employees who work for an agency covered under the State Employee and Retiree Health and Welfare Benefits Program (the Program), have a current employment contract and work 30 or more hours a week (or on average 130 hours per month) may be eligible for subsidized health benefits coverage for themselves and their dependents. As a contractual employee, you will be responsible for paying 25% of the premiums for your medical and prescription coverage, including any eligible dependents you have enrolled. The State of Maryland will subsidize the remaining 75% of the cost for these benefits. You can also elect to enroll in dental coverage, accidental death and dismemberment insurance, and life insurance, but will be responsible to pay the full premium for these benefits. **Further Instructions:** Online application process is STRONGLY preferred. If you are having difficulty with your user account or have general questions about the online application system, please contact the MD Department

of Budget and Management, Recruitment and Examination Division at 410-767-4850 or [Application.Help@maryland.gov](mailto:Application.Help@maryland.gov). If online process is not available, please send your paper application to: Maryland Department of Health, Recruitment and Selection Division, 201 W. Preston St., Room 114-B, Baltimore, MD 21201. The paper application must be received by 5 pm, close of business, on the closing date for the recruitment, no postmarks will be accepted. Incorrect application forms will not be accepted. If you need to submit additional information, the preferred method is to upload. If unable to upload, please fax requested information only to 410-333-5689. Appropriate accommodations for individuals with disabilities are available upon request by calling: (410) 767-1251 or MD TTY Relay Service 1-800-735-2258. We thank our Veterans for their service to our country, and encourage them to apply. As an equal opportunity employer Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity. Should additional information regarding this recruitment be required, please contact the Maryland Department of Health Recruitment and Selection Division at 410-767-1251 or via email at [dhmh.jobs@maryland.gov](mailto:dhmh.jobs@maryland.gov). (Date listed:)

**Caroline County Department of Emergency Services (170) Emergency Management Division**

**Chief:** The Department of Emergency Services is responsible for providing advanced Emergency Medical Services (EMS), emergency planning and coordination for County government, and emergency communications, including 911 dispatch, police communications for the Sheriff's Office and four town police departments, and fire and rescue communications for eight volunteer fire companies and the county EMS responders. About the Position: This is administrative work at the managerial level. An employee in this class with guidance from the Director of Emergency Services, coordinates and manages the Emergency Management functions for All-Hazards approach as instructed by State and Federal Emergency Management.

The employee also leads the county government safety program. The employee performs a variety of complex planning and administrative duties requiring comprehensive knowledge of departmental programs. The employee performs the duties of the governor appointed Local Emergency Manager in the absence of the Director. Required Knowledge and Skills:

Skilled in the operation of general information technology, including collaborative software suites like Microsoft Teams, and emergency management software such as Hurrevac. Ability to plan, administer, and coordinate programs involving many diverse, but interrelated activities; to make decisions under emergency conditions. Ability to communicate clearly and concisely in both written and oral form. Must be able to work independently and provide leadership in absence of Director of Emergency Services. With guidance from the Director of Emergency Services, activates and leads the Emergency Operations Center. Must be willing to respond to EOC or field incidents at any time. Must be able to lead public outreach efforts for the Department and coordinate with other Division Chiefs to evaluate and staff opportunities for public education and recruitment. Education and License/Training Requirements:

Graduation from a recognized university with a bachelor's degree in emergency management, public safety management, or public administration/policy and Four (4) years of experience in a combination of emergency management planning and coordination. ICS 100, 200, 700, 800 required. Valid Maryland Class C License meeting the County's requirements. Upon an employment offer, applicants must submit to a substance abuse test and complete criminal background check. EOE, **Annual Salary:** \$61,036- \$75,000 *Depending upon experience*, **Deadline**

**to Apply: September 10, 2020** **How to Apply:** Submit completed applications to: Caroline County Office of Human Resources, 103 Gay St., Suite 1, Denton, Maryland 21629. Call 410.479.4105 to receive an application by fax or email. Applications can also be downloaded by <http://www.carolinemd.org/DocumentCenter/View/1801>. Save and complete application and email to: [hrposting@carolinemd.org](mailto:hrposting@carolinemd.org) Date listed 8/26/20

**Channel Marker Mental Health Services** (60) Non-profit Human Services Organization is seeking the following applicants:

Rehabilitation Specialist (Full Time)

To work with adults and/or children in Dorchester, and/or Talbot Counties, providing mental health support services. Strong communication, written, oral and team work skills required. Associate's degree required, Bachelor's preferred. These full time positions are responsible for utilizing rehabilitation concepts in order to provide quality mental health services to clients diagnosed with a mental illness. Essential job functions include onsite and offsite service delivery, completion of required documentation as per state/agency regulations, and executing job functions that support the goals of the program. The position is responsible for instructing, assisting and monitoring clients in accordance with individual rehabilitation plans. The applicant must demonstrate excellent interpersonal skills with clients, their families, internal and external staff. The applicant must have proficient written and verbal communication skills. The position will transport clients as needed. See below for other requirements.

Residential Associate (Full Time) – Cambridge, MD

This position is a 7 day on/ 7 day off shift requiring overnight and weekend coverage. Overnight stays in the home are required. This full time position is responsible for utilizing rehabilitative concepts in order to provide quality services to mental health clients residing in supervised housing. Essential job functions include monitoring medication requirement of the residents, supervising and instructing clients in activities of daily living, and supporting clients in community activities, promoting healthy lifestyles. This position will be working with adults in Dorchester County providing mental health support services to clients in their residential home setting. High School Diploma or GED Required; CNA, GNA or AA Degree Preferred.

Residential Associate II (Part Time) – Cambridge, MD

Overnight stays are required for this position in Cambridge. Sunday daytime and overnight hours are required. This position is responsible for utilizing rehabilitative concepts in order to provide quality services to mental health clients residing in supervised housing. Essential job functions include monitoring medication requirement of the residents, supervising and instructing clients in activities of daily living, and supporting clients in community activities, promoting healthy lifestyles. This position will be working with male adults in Dorchester County providing mental health support services to clients in their residential home setting. High School Diploma or GED Required; CNA, GNA or AA Degree Preferred.

Residential Associate II (Part Time) – Denton, MD

Sunday daytime hours are required. This position is responsible for utilizing rehabilitative concepts in order to provide quality services to mental health clients residing in supervised housing. Essential job functions include monitoring medication requirement of the residents, supervising and instructing clients in activities of daily living, and supporting clients in community activities, promoting healthy lifestyles. This position will be working with adults in Caroline County providing mental health support services to clients in their residential home setting. High School Diploma or GED Required; CNA, GNA or AA Degree Preferred.

All positions require: Required licenses or certifications: Valid Driver's License, No more than 2 points on your driver's license, Must be at least 21 years of age, Clear background check

Send resume no later than 8/31/20 to: Channel Marker, Inc. 8865 Glebe Park Drive, Unit 1 Easton, MD or fax to Kelly Holden at (410) 822-0984 or email to [kelly@channelmarker.org](mailto:kelly@channelmarker.org)  
Resumes required, No phone calls, E.O.E. date listed 7/22/20

**Channel Marker** (898) is currently hiring for positions in their Caroline and Dorchester programs. Visit their website for [Employment Opportunities](#). (Date listed)

**Chaney Enterprises** (122) Concrete Mixer Driver (Lincoln, DE & Queenstown, MD) (J.O. 1211129) Dump Truck Driver (Seaford, DE & Henderson, MD) (J.O. 1211132) Customer Service Representative/Dispatcher (Seaford, DE) (J.O. 1211136) Apply at: [ChaneyEnterprises.com](http://ChaneyEnterprises.com). MUST BE FLEXIBLE TO TRAVEL LOCALLY TO VARIOUS LOCATIONS AND WORK VARIOUS SHIFTS (SATURDAYS, DAY & NIGHTS) AS REQUIRED BY BUSINESS NECESSITY. Date listed 8/14/20



**Chesapeake Bay Beach Club** (85) Stevensville MD. Housekeeping Supervisor #1202218 MWE Job Order, Housekeeping Attendant #1207688 MWE Job Order, Market Attendant #1207694 MWE Job Order, Apply online at: [www.mwejobs.maryland.gov](http://www.mwejobs.maryland.gov) Date listed 8/3/20

**Chesapeake Bay Beach Club** (108) STEVENSVILLE, MARYLAND. Front Desk Associate MWE Job Order #1209722. Apply online at: [www.mwejobs.maryland.gov](http://www.mwejobs.maryland.gov) Date listed 8/10/20

**Chesapeake Bay Outfitters** (175) in St. Michaels seeks an energetic sales associate for part time/full time employment. The applicant should be articulate, outgoing and flexible. Prior retail sales a must. Please forward a resume and references to [birgit@chesapeakebayoutfitters.net](mailto:birgit@chesapeakebayoutfitters.net). No phone calls please. Chesapeake Bay Outfitters, is an independently owned and operated high-end specialty retailer located in the resort community of St. Michaels, Maryland. It operates year-round from a 6000 square foot retail space situated in the center of the town's shopping district. CBO specializes in offering coastal lifestyle branded apparel and footwear for both men and women. Its core venter assortments reinforce leisure, travel and coastal. Date listed 8/26/20

**Chesapeake Center** (135) Easton MD. Position MWE Job Order #. Personal Support Coordinator 1213188, Program Assistant 1213172, Job Coach 1213183 Apply online at: [www.chesapeakecenter.org](http://www.chesapeakecenter.org) Date listed 8/20/20

**Chesapeake College** (153) Are you an experienced welder/fabricator? Would you like to help train the next generation of tradespeople? Chesapeake College is hiring **Part-time Adjunct Instructors for the Welding/Fabrication** program for the 2020-21 academic year. Instruction focuses on introducing students to the trade, occupational safety, welding processes (SMAW, FCAW, GMAW, and GTAW), thermal cutting processes (oxy-fuel and plasma), and metal fabrication practices. Classes are offered in the mornings and evenings on the main campus in Wye Mills. Curriculum and instructional resources will be provided to you. You can earn between \$25 and \$45 per hour; classes typically meet for 7 hours per week. There is a possibility of a future full-time position. Requirements: Minimum 2 years of full-time experience in the welding/fabrication trade. Industry certifications (e.g., AWS) preferred. High school diploma or 4GED required, additional schooling a plus. Enthusiasm and passion for the trade and student learning is a must. Preference given to applicants who clearly state in their cover letter how their experience relates to this opportunity. References required. Email your cover letter and resume to [jmullen@chesapeake.edu](mailto:jmullen@chesapeake.edu) Date listed 8/25/20

**Chesapeake Center** (124) **Go to website to apply or call for information about the openings below.** [www.chesapeakecenter.org](http://www.chesapeakecenter.org) *Personal Support Coordinator* – Chesapeake Center Inc. – Flexible Hours (Afternoons, Evenings, and Weekends as needed) working with adults with disabilities in the community. *Personal Support Assistant* – Chesapeake Center Inc. – Flexible Hours (Afternoons, Evenings, and every other Weekend) working with adults with disabilities in the community. *Program Assistant* – Chesapeake Group Homes – Monday – Friday 8am-4pm, Flexible Hours as needed. *Direct Support Professionals & Direct Support Professionals One on One* – Chesapeake Group Homes, Full Time & Part Time, all positions - 2pm-10pm, 10pm-8am, every other weekend. *Employment Specialist* – Chesapeake Developmental Unit – Monday – Friday 7:30am – 3:30pm Flexible Hours as needed. *Job Coach* – Chesapeake Developmental Unit – Monday – Friday 7:30am – 3:30pm Flexible Hours as needed. Date Listed 8/14/20

**Chesapeake College** (145) is currently accepting cover letters & resumes for the following position: *Director of Institutional Research, Planning & Effectiveness*, Grade: Director IV. Please visit the website for additional information on this position.

<https://chesapeake.hiretouch.com/job-details?jobID=89&job=director-institutional-research>

Chesapeake College is an Equal Opportunity Employer, Minorities and Women are encouraged to Apply. Date listed 8/24/20

**Chesapeake College** (61) *Training and Technical Assistance Associate Responsibilities*: The Training and Technical Assistance Associate position is a contract (hourly) grant-funded position for up to 28 hours per week. The Training and Technical Associate provides training and support to the early childhood and education programs in the five upper shore counties and works collaboratively with the licensing consultants and other community agency staff who are also working with these providers. The applicant should understand Maryland State Department initiatives to include program accreditation, credentialing, and Maryland EXCELS. *Required*: Qualified applicants must have a BA/BS in early childhood or related field and three years in direct service and management working with children ages birth to five, their families or programs that serve them. Applicant must be tech savvy with knowledge of zoom, face book and Google Docs or willing to learn these skills. Experience teaching adults face to face and online is a plus. Applicant must have effective oral and written communication skills with the ability to handle some administrative tasks such as data collection and narrative reports. This job does have flexible hours but does require some evening and weekend time. Because of the COVID-19 virus, much of the work initially will be from your home office. Computer laptop will be provided. The position reports to the Resource Center Training and Technical Assistance Coordinator. Please send a resume and cover letter to the Resource Center Executive Director at [manawalt@chesapeake.edu](mailto:manawalt@chesapeake.edu). Please visit our website for additional information on positions. [www.chesapeake.edu/employment](http://www.chesapeake.edu/employment) Chesapeake College is an Equal Opportunity Employer, Minorities and Women are encouraged to Apply, Date listed 7/22/20

**Choptank Community Health** (118) (CCHS) is a private, non-profit community health system providing primary health care services in Caroline, Dorchester, and Talbot Counties and the surrounding areas. Our patient-focused team currently has an openings for *Registered Nurses to work at our health centers located in Cambridge and Goldsboro, Maryland.* Registered Nurse (Primary Care, Physician practice setting) Key responsibilities of this position include, but are not limited to: Direct patient care, Triage, Health promotion, Patient education, Patient advocacy, Coordination of services for patients throughout the health care system, To be considered for this position, candidates must have: Qualifications: Associates degree in Nursing from an accredited school of nursing. Current licensure by the Maryland State Board of Nursing. CPR certification, Working knowledge of automated patient data systems. Must be proficient in computer skills. Working knowledge of ICD-9 and CPT coding. Must demonstrate the ability to use medical equipment and materials safely. Must be proficient in venipuncture, telephone triage, calculating doses of medications, injections, EKG's, nebulizer treatments, spirometry, pain screening, collecting and preparing laboratory specimens and performing basic laboratory tests. Experience: Minimum six months nursing experience preferred. Preferred experience in various medical settings to include family practice, pediatrics and women's health. If you have excellent interpersonal, clinical, and organizational skills, coupled with the desire to join a winning team of healthcare professionals while earning a competitive salary and benefits, forward resume to: Email: [rhbarton@choptankhealth.org](mailto:rhbarton@choptankhealth.org) Fax: 410-479-1714. To learn more about Choptank Community Health, please visit us online at [www.choptankhealth.org](http://www.choptankhealth.org). EOE/ADAEOE/ADA, date listed 8/12/20

**Choptank Transport (486) Software Engineer** – Preston, MD (Full time & Internships)

As a Software Engineer with Choptank, you will be on the front lines of building, developing, implementing, and maintaining custom-built applications. Join a growing company with a strong commitment to staying on the very cutting edge of technology - so much so that we've invested in our own team for it. (This position is based out of our Preston, MD HQ or Baltimore, MD office). Competitive base salary, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

**Choptank Transport (485) Inside Sales Representative** – Preston, MD (Full time)

As an Inside Sales Representative with Choptank, you will be on the front lines of helping customers to move their valuable products from point A to point B. You'll be prospecting leads, cold-calling on prospective accounts via phone, building relationships with your customers, and managing their accounts. Your accounts won't be "one and done," but rather long term associations that make a big impact on your customers' bottom line. Are you a smart, competitive, business-minded professional who isn't afraid to start from scratch and build a book of business on your own? Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

**Choptank Transport (484) Specialty Services Carrier Sales Support Representative** –

Preston, MD (Full time). After attending Choptank's award-winning in-house (paid) training program, you will be warm calling potential carriers to negotiate pricing, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, and you are on the front lines of building relationships with those carriers as well. You will also be working with our sales department as well as your logistics team, so an excellent work ethic and communication skills are key. Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

**Choptank Transport (483) Carrier Sales Support Representative** – Preston, MD (Full time)

After attending Choptank's award-winning in-house (paid) training program, you will be warm calling potential carriers to negotiate pricing, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, and you are on the front lines of building relationships with those carriers as well. You will also be working with our sales department as well as your logistics team, so an excellent work ethic and communication skills are key. Competitive base salary + lucrative incentive, benefits + wellness package, paid training, and more. To apply visit <https://careers-choptanktransport.icims.com/jobs>. (Date listed: 11/18/19)

**Clean Harbors (829)** Our mission has never been more critical. Every day we decontaminate and handle infectious or hazardous waste. During this Coronavirus pandemic, we'll be working from coast to coast in the United States and Canada to help as many customers and people as we can. Check out our latest commercial to see some of this action [here](#). We continue to have many openings that need to be filled. Unemployment claims have sky rocketed. You may now know people who have had their job adversely impacted given the current crisis. If so, please encourage them to apply online with Clean Harbors today. Click [HERE](#) to see available jobs in Maryland, or search jobs in other states. (Date listed:)

**Coach (121) QUEENSTOWN, MARYLAND.** Lead Supervisor I #1210972 MWE Job Order, Sales Associate #1210788 MWE Job Order, Apply online at: [www.coach.com](http://www.coach.com) Date listed: 8/13/20



**Compass Regional Hospice (131)** is a non-profit organization founded in 1985 by a group of volunteers dedicated to bringing hospice services to Queen Anne's County. Today the organization is a regional provider of hospice care and grief support services in Queen Anne's, Kent, and Caroline Counties. Staff and volunteers help people of all ages as they face the challenges of living with a life-limiting illness and learning to live following the death of a loved one. Grief support services are offered through Compass Regional Hospice's Hope & Healing Center to family members of those whose loved ones have died under our hospice care, as well as members of the community who have experienced loss. Compass Regional Hospice main office is in Centreville, Maryland. Learn more at [www.compassregionalhospice.org](http://www.compassregionalhospice.org). **Job Title:** *Certified Nursing Assistant*, **Position Summary:** As a part of the Compass Regional Hospice clinical team, a certified nursing assistant works to provide personal care services and medication to the terminally ill patient and performs related tasks in the hospice center and/or the patient/family home, in accordance with the plan of treatment as assigned by the case manager. **Duties and Responsibilities:** Takes and records patient vital signs, Administers medications within scope of practice per certification, Assists patients with feeding, ambulation, personal care, and toileting if necessary, Assists patients with light meal preparation, laundry and other housekeeping duties as needed. **Minimum Qualifications:** Possess a high school degree of general equivalency degree, Possession of certification to practice as a Certified Nursing Assistant or Geriatric Nursing Assistant in the State of Maryland, Demonstrate basic understanding of office equipment and competency in computer technology to document patient information, Ability to read and follow written instructions and hear to process directions and requests, Demonstrate ability to make meaningful patient observations and write brief, accurate reports for patient files, Must have reliable means of transportation, Must be able to perform job-related duties that require lifting, standing, bending, transferring, stretching, walking, pushing and partial or complete assistance with activities of daily living without assistance from another health care worker or significant other. **Submit a resume and cover letter with salary requirements to Compass Regional Hospice, 160 Coursevall Drive, Centreville, MD 21617 or directly email [hr@compassregionalhospice.org](mailto:hr@compassregionalhospice.org). Compass Regional Hospice Inc., is an Equal Opportunity Employer.** Date listed 8/18/20

**Compass Regional Hospice (87)** Queen Anne's, Kent and Caroline Counties. Certified Nursing Assistants (Refer to MWE J.O. #1207737) Email Resume to: [HR@compassregionalhospice.org](mailto:HR@compassregionalhospice.org) date listed 8/4/20

**Computer Technician (109)** Westover MD. Salary 18.75 per hour  
Description: Computer needed for our education technology client in Somerset County (Westover), Maryland. The Computer Technician will support technology including but not limited to computers, peripherals, laptops, docking stations, printers, PDAs, projectors, smart white boards, smart board peripherals, document cameras and software. One year contract position. Essential Duties: Installs and repairs computers, laptops and peripherals. Installs and supports operating systems including Windows XP and Windows 7. Prepares and uses system images using various cloning technologies. Installs and supports smart boards and their peripherals. Installs and supports LCD projectors, document cameras, county PDAs and their associated software. Connects devices to the LAN or WLAN and troubleshoots connections to those networks. Maintains a technology inventory system. Installs, works with and supports various software programs. Assists with the help desk support system. Provides technical support and trains end users with the technology used in the county. Coordinates with other Information Technology team members to accomplish. Qualifications: Ability to use and support familiar and unfamiliar software and hardware platforms. Technology classes/Associates Degree or A+ certification is required. Must have own vehicle and good driving record. Must be

available to work between the hours of 8am-4:30pm Monday through Friday with a 30 minute non paid lunch. Must be able to pass a FBI background check and drug test. Please apply at: <https://careers2.swiftstaffing.com/careers/index.php?m=careers&p=showJob&ID=343>  
**Deadline to apply is September 22, 2020.** Date listed 8/10/20

**Critchlow Adkins Children's Center- St. Michaels** (120) is seeking an energetic; **Full-time Teacher** for our students ages two to four. The primary function will be to assist in the daily planning and implementing of the curriculum, assessments and portfolio maintenance. An Associates' Degree in Early Childhood Education is preferred, however, Senior Staff qualified candidates and/or aides currently taking the appropriate course work will be considered. The schedule is 9:30 a.m. to 5:30 p.m., with a ½-hour break. Applicants may apply by sending a resume and cover letter to [mthomas@cackids.org](mailto:mthomas@cackids.org) **no later than September 21, 2020.**

**Crystal Steel Fabricators** (112) is currently looking to hire Structural Steel Fabricators for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified applicants should have the ability to read prints to assemble structural steel beams, columns and other structural product types from various detail pieces. Use of tape measures, squares and other hand tools as well as tack welding is required. Ideal candidate would have experience as a fabricator but could sacrifice some experience for bright energetic people with a good work ethic that are trainable. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to [alana@crystalsteel.net](mailto:alana@crystalsteel.net) . (Date listed: 7/25/19 Updated: 8/8/19)

**Crystal Steel Fabricators** (111) is currently looking to hire CNC Machine Operators for our facility in Delmar, DE and at our new Federalsburg, MD location. The equipment that we use consists of an Angleline, Drill Line, Plasma Table, Python X and a Press Brake. Qualified applicants should have the ability to read prints to confirm parts are being made as per print. Basic Knowledge of CAD/CAM and how to post to NC machines is required. Use of tape measures, squares and other hand tools is a must. Ideal candidate would be bright and energetic with a good work ethic. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to [alana@crystalsteel.net](mailto:alana@crystalsteel.net) . (Date listed: 7/25/19 update 8/8/19)

**Crystal Steel Fabricators** (110) is currently looking to hire Structural Steel Helpers for our facility in Delmar, DE and at our new Federalsburg, MD location. Position calls for bright energetic people with a good work ethic that are trainable. This is an entry level position into being a fabricator. Helpers do many simple tasks in the shop to assist Fabricators such as gathering fittings, grinding and moving steel with overhead cranes. Ability to use a tape measure is required. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to [alana@crystalsteel.net](mailto:alana@crystalsteel.net) . (Date listed: 7/25/19 updated: 8/8/19)

**Crystal Steel Fabricators** (109) is currently looking to hire Structural Steel FCAW Welders for our facility in Delmar, DE and at our new Federalsburg, MD location. Qualified candidate must be able to pass an AWS welding test in the 3G and 4G unlimited position using FCAW to be a certified welder. Knowledge of AWS weld symbols is required. Should have the ability to recognize and use the correct WPS for the process and joint design that will be welded. This job requires the ability to lift and carry up to 50 lbs periodically. Send resume to Crystal Steel Fabricators, Attn: Alana Micielli, 9317 Old Racetrack Road, Delmar DE 19940 or email to [alana@crystalsteel.net](mailto:alana@crystalsteel.net) (Date listed: 7/25/19 Updated: 8/8/19)

**Crystal Steel** (134) Federalsburg, MD. Position J.O. #. CNC Cutting Operator 1095547, Welders 1095549, Structural Steel Fabricator 1095552, Helpers/Laborers 1200211, APPLY [www.crystalsteel.com](http://www.crystalsteel.com) date listed 8/20/20

**Dart** (102) Federalsburg, MD. Machine Operator I & II (Refer to MWE J.O. #1208972)  
APPLY: <http://ipc.us/t/E7B7B7A14D7F48D8> date listed 8/7/20

**Dixon Valve** (118) Chestertown, MD. Automation Technician (Refer to MWE J.O. #1210603)  
Carpenter (Refer to MWE J.O. #1189599) Human Resources Generalist (Refer to MWE J.O.  
#1210600) Human Resources Manager (Refer to MWE J.O. #1210601) Mechanical Engineer  
(Refer to MWE J.O. #1210606) APPLY: [www.dixonvalve.com](http://www.dixonvalve.com) date listed 8/12/20

**Dorchester County** (89) *Position J. O. #*, Airport Operations Tech. 1207785, Asst. Director of P & Z 1207815, Correctional Officer Probation & Correctional Officer I 1207780, EMS Manager 1207828, EMT-B BLS Provider 1207819, Engineer 1207799, Paramedic 1207835, Landfill-Equipment Operators 1207810, Seasonal Maintenance R & P 1207781, Soil Conversation Eng. Tech. 1207840, Zoning Technician 1207774, APPLY [www.dorchestercountymd.com](http://www.dorchestercountymd.com) Date listed 8/4/20

**Dorchester County** (918) **Soil Conservation Office. Soil Conservation Engineering Technician** - Full time with Benefits - Minimum Starting Salary \$46,898.00. Position involves surveying, designing and oversight & review of construction project installation as it relates to agriculture. Performs site visits for cooperators on Ag land to address soil and water conservation needs. Develops engineering design via survey work, soil runoff computation, topographical information and mapping, soil interpretation, plotting survey and computer data entry. Must have a working knowledge of soil and water conservation principals, practices, engineering, stormwater management and design. Must have knowledge and understanding of state and federal laws as they relate to the local environmental landscape. Minimum Education, Training and Experience: Education: Graduation from an accredited college or university is preferred, but may be substituted with possession of a state high school equivalence certificate and three to five years' experience working in the agricultural field. Required Licenses and/or Certificates: A motor vehicle operator's license valid in the State of Maryland is required. State of Maryland Erosion and Sediment Control Certificate. Maryland Master Logger Certification within six months. Desirable Additional Qualifications: Computer experience in ARC View, AutoCAD, Excel, MS Word, and other data processing programs. Please send a completed County application to HR, 501 Court Lane, Cambridge, MD 21613 as soon as possible. Position will remain open until filled. Applications can be downloaded at [www.dorchestercountymd.com](http://www.dorchestercountymd.com). EOE. (Date listed: 5/18/20)

**Dorchester County Public Schools** (160) Cambridge, MD. Early Childhood Education & Elementary Teacher (Refer to MWE J.O. #1225199) School Safety Officer/Emergency Mgr. (Refer to MWE J.O. #1225228) Secondary Science Teacher (Biology, Chemistry, Physics) (Refer to MWE J.O. #1225194) Secondary Teacher Mathematics (Refer to MWE J.O. #1225219) Spanish Teacher (Refer to MWE J.O. #1225210) Special Education Teacher (Refer to MWE J.O. #1225234)  
Apply [www.dcps.k12.md.us](http://www.dcps.k12.md.us) Date listed 8/26/20

**Dunkin Donuts** (86) Centreville MD. Store Manager MWE Job Order #1207724  
Apply online at: [www.dunkindonuts.com](http://www.dunkindonuts.com) Date listed 8/3/20

**Egide USA** (900) Cambridge MD is accepting resumes for a **HTCC Management Rep.** Resumes can be mailed to Egide USA, 4 Washington Street, Cambridge, MD 21613 or email to: [cgoodwin@us.egide-group.com](mailto:cgoodwin@us.egide-group.com). Resumes for this position will be accepted through September 30, 2020. Job Description: Summary and Purpose of Position: Directs, coordinates and performs activities with area workers engaged in assembly and secondary operation for HTCC ceramic. Also, Associates in this position must be able to consistently and efficiently perform all duties of the position within specification within quality and productivity guidelines of each product and/or process. Essential Functions: include the following. Other duties may be assigned. •Associate

must be able to use hand measuring tools such as micrometers and calipers, as well as optical tools such as profile projector, digital vision system and microscope. •Associate must be able to read internal routers, procedures and look up and interpret Customer and Industry standard Specifications. •Load and unload parts from fixtures and furnace as needed. •Complete and maintain required documentation such as time cards, travelers, quality sheets, production sheets, routers, etc. •Associate must have adequate computer skills with experience using Microsoft Office (Outlook, Excel, Word, etc.) and the ability to learn other internal software applications. •Perform intermediate manufacturing tasks such as Seal Test, Bead Blasting, Sanding, Soldering, electrical testing, etc. •Supervises shop floor activities. Report needs to department manager. •Analyzes work orders to determine production schedules to meet customer requirements. •Requisitions material from stock room. •Gives oral and written instructions to associates pertaining to work requirements. •Trains new workers in methods of assembly/inspection. •Confers with other departments to coordinate flow of materials and products. •Working knowledge of MRP and related inventory control software. •Investigates and determines causes of assembly defects and orders corrective actions. •Responsible for insuring all processes and procedures are followed so that a quality product is produced on time to both internal and external customers. •Read and interpret blueprints to ensure proper revision, correct materials and parts, correct fixture, etc. are available. •Inspect parts to ensure quality and accuracy. •Load and unload parts from fixtures and furnace as needed. •Complete and maintain required documentation such as time cards, travelers, quality sheets, production sheets and employee attendance records. Prepare associates performance evaluations for department manager to review/approve. •Maintain a safe and clean working environment at all times following at a minimum all OSHA guidelines. •Notify department manager of problems or abnormalities that may occur. Additional Responsibilities: Responsibilities/important duties performed occasionally or in addition to the essential duties of the position as well as any additional comments relevant to the position. Supervisory Responsibilities: Directs Manufacturing/Quality Associates on daily activities. Competencies: To perform the job successfully, an individual should demonstrate the following competencies. Interpersonal Skills: Focuses on solving conflict, not blaming; Maintains confidentiality; Keeps emotions under control; MAINTAINS A POSITIVE ATTITUDE. Oral and Written Communication: Listens and gets clarification; Responds well to questions; Writes clearly; Able to read and interpret written information. Teamwork: Balances team and individual responsibilities; Exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to building a positive team spirit; Supports everyone's efforts to succeed. Quality: Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness; Monitors own work to ensure quality. Quantity: Meets productivity standards; works efficiently; Completes work in a timely manner; Strives to increase productivity. Ethics and Professionalism: Works with integrity and ethically; Upholds organizational values; Conserves organizational resources; Approaches others in a tactful manner; Shows respect and sensitivity for cultural differences; Accepts responsibility for own actions. Safety and Security: Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly. Adaptability: Adapts to changes in the work environment; Able to deal with frequent change, delays or unexpected events. Dependability: Follows instructions, responds to management direction; Completes tasks on time or notifies appropriate person as needed. Initiative: Asks for and offers help when needed. Generates suggestions for improving work. Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. •3 -5 Years' experience in Leadership. •BS Degree Preferred, High School Diploma or General Education Degree (GED). •Ability to understand and comprehend verbal and written English instructions. •Ability to perform basic mathematical skills such as: add, subtract, multiply and divide in all units of measure using whole numbers, common fractions and decimals; Compute rate, ratio and percent. The associate must be available for any shift or work schedule hours. Appropriate notice will be given and as much flexibility as possible will be made when business needs dictate a change in shift for an associate. The company will attempt to accommodate shift request, but no guarantees of any shift at any given time will be made. Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the

essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The associate is frequently required to stand and walk. The associate must frequently lift and/or move up to 15 pounds and occasionally up to 30 pounds. The associate must be able to grasp small parts with fingers and should exhibit good finger dexterity and hand and eye coordination. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception and ability to adjust focus. **Work Conditions & Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this position, the associate is occasionally exposed to fumes or airborne particles. The noise level in the work environment is usually moderate. (Date listed: 5/4/20)

**Egide USA** (410) Cambridge MD is accepting resumes for **Process/Mechanical Engineers**. Resumes can be mailed to Egide USA, 4 Washington Street, Cambridge, MD 21613 Attn: Cindy Goodwin or email to: cgoodwin@us.egide-group.com. **Resumes for the position will be accepted through December 31, 2020.** Job Description: **Summary and Purpose of Position:** To maintain, improve and create processes and designs used in the manufacture of hermetic glass, metal and ceramic packages. **Essential Functions and Responsibilities:** The following duties are expected to be performed. Additional duties will be added based on demand: •Designs procedures based on customer specifications to meet mechanical, electrical, and optical requirements. •Set up of furnace profiles to meet process requirements. •Communicate accurately with Design and Product group in order to effectively set up routers. •Design and analyze experiments and reports to determine if designs meet functional and performance specifications. •Utilize statistical process control and D.O.E. to determine capability of processes and for continuous improvement. •Creates, analyzes, reads and interprets mechanical drawings, technical journals, customer specification, etc. (AutoCAD Inventor environment). •Designs production tooling through the use of CAM software. **Other Duties, Responsibilities:** The associate must be available for any shift or work schedule hours. Engineer is responsible for the proper set up conditions on primary equipment such as furnace temperature control, atmosphere, etc. Data collection and reporting to management, peers, and customers is expected. **Supervisory Responsibilities:** This position has no supervisory responsibilities. **Competencies:** Analytical & Design: Collects and researches data; designs workflows, procedures; and products, generates creative solutions; uses feedback to modify designs; demonstrates attention to detail; identifies and resolves problems in a timely manner; completes projects on time. Communication Skills: Focuses on solving conflict, not blaming; maintains confidentiality; keeps emotions under control; maintains positive attitude; responds promptly to internal and external customer needs; listens and gets clarification. Teamwork: Balances team and individual responsibilities; exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to building a positive team spirit; Supports everyone's efforts to succeed. Quality: Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness; Monitors own work to ensure quality. Quantity: Meets productivity standards; works efficiently; Completes work in a timely manner; Strives to increase productivity. Diversity: Shows respect and sensitivity for cultural differences. Ethics and Professionalism: Works with integrity and ethically; Upholds organizational values; Conserves organization resources; Approaches others in a tactful manner; Treats others with respect; Accepts responsibility for own actions. Safety and Security: Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly. Adaptability: Adapts to changes in the work environment; able to deal with frequent change, delays or unexpected events in a high pressure environment. Dependability: Follows instructions, responds to management direction; Takes responsibility for own actions; Completes tasks on time or notifies appropriate person as needed; is consistently at work on time. Initiative: Seeks increased responsibilities; takes independent actions and calculated risks; asks for and offers help when needed; generates suggestions for improving work. **Qualifications:** •Bachelor of Science degree in Mechanical Engineering, Electrical Engineering, Material Science or equivalent experience is required. Understanding of mechanical and thermal dynamic behavior of dissimilar materials at elevated temperatures is vital. •Must have adequate computer skills with experience using Microsoft Office (Outlook, Excel, Word, etc.), and the ability to learn other



internal software applications. •Must be able to use hand measuring tools such as micrometers and calipers as well as optical tools such as profile projector, digital vision system, and microscope. •Must be able to work with minimum supervision and capable of self-checking for completeness and accuracy of work produced. •Basic knowledge of 2D (AutoCAD) &/or 3D modeling (Inventor, Solidworks, etc.) is required. •Prior CAM software use/programming is desired. Physical Demands: While performing the duties of this job, the associate is regularly required to use hands to finger, handle or feel; reach with hands and arms and talk or hear. The associate is frequently required to stand, walk and sit. The associate must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. (Date listed: 10/17/19)

**Elks Lodge #1272** (94) Cambridge, MD. Cook - PT (Ref to MWE J.O. #1175205)  
Email Resume to [cambridgeelks1272@yahoo.com](mailto:cambridgeelks1272@yahoo.com) date listed 8/4/20

**Fastenal (859) Management Trainee/Sales Associate (PT)**. Would you like to jump-start your career and learn what it takes to manage a business for an industry leader? The Fastenal Company would like to invite ambitious, hard-working individuals to apply for the position of Sales Associate. Applicants should be able to bring new ideas and improvements to business practices; work well independently and as part of a team; and demonstrate Fastenal's core values of Ambition, Innovation, Integrity and Teamwork. You can do this while working around your class schedule with flexible hours between 7am and 5pm, Monday through Friday. About Us: As a multibillion-dollar global enterprise specializing in industry-leading supply chain management solutions, Fastenal has grown steadily since its founding in 1967 as a small-town fastener shop. What's the secret to our success? Fastenal hires great people, supports them throughout their career, and encourages them to reach their full potential in pursuit of our common goal: Growth through Customer Service. As a growth company with a solid financial position, one that typically doubles in size every five years, Fastenal offers opportunities for our people, whether they're newly hired or seasoned veterans. If you have an entrepreneurial spirit and are looking to make your mark as part of an elite growth company, you won't find a better fit than Fastenal. Overview: You will have the opportunity to balance formal training with real-world experience managing a branch and working directly with customers. Through this opportunity you will expand your skills in Supply Chain Management, Asset Management, Distribution, Marketing, Merchandising, Procurement Systems, and Business-to-Business Sales. It's a great way to learn real-world skills in our fast-paced industry and potentially transition to a full-time position upon graduation, with ongoing opportunities for advancement. Responsibilities: The duties and responsibilities of this position include; though, are not limited to: •Developing and managing strategic customer partnerships. •Developing and executing focused marketing strategies. •Developing and overseeing strategic approaches to inventory management solutions. Required Position Qualifications: The following skills and qualifications are required for this position: •Strong computer skills and math aptitude. •Excellent written and oral communication skills. •Customer-service outlook. Apply Online: <https://careers.fastenal.com/>. The application is completed in two phases. Upon completing the online application you will receive directions to complete the telephone screening portion of the application. You as the applicant must call in to the company in order to complete your application and be considered for hire. Qualified candidates will be contacted for interviews thereafter. (Date listed: 4/20/20)

**Federal Resources** (133) Stevensville MD. Contract Administrator MWE Job Order #1212839  
Apply online at: <http://ipc.us/t/EB96128F65274E77>  
Contracts Manager MWE Job Order #1209158  
Apply online at: <http://ipc.us/t/2965106B7A7346B3>  
A/R Collections Specialist MWE Job Order #1209157  
Apply online at: <http://ipc.us/t/417C03CB5C1A43CA> Date listed 8/19/20

**FedEx Freight** (146) is seeking professionals who want to start a career with our company. Listed below are the positions currently available in Maryland, Virginia, West Virginia and Delaware

**Delaware:**

These positions are available at our facility located at 617 Lampson Lane, New Castle, Delaware: City Driver. Job ID number 440061BR, Link to application.

<https://careers.fedex.com/freight/jobs/25892-423217?lang=en-us&previousLocale=en-US>

Freight Handler Part-Time Job ID number 440047BR

Link to application:

<https://careers.fedex.com/freight/jobs/25892-418689?lang=en-us&previousLocale=en-US>

**Maryland:**

These positions are available at our facility located at 7331 Carbide Rd, Baltimore, Maryland Service Center Support PT. **Job ID:** 440397BR, Link to application:

<https://careers.fedex.com/freight/jobs/25892-423304?lang=en-us&previousLocale=en-US>

These positions are available at our facility located at 16114 Transportation Circle Hagerstown, Maryland: City Driver. Job ID number 439972BR

Link to application.

<https://careers.fedex.com/freight/jobs/25892-417953?lang=en-us&previousLocale=en-US>

Freight Handler Part-Time Job ID number 439985BR, Link to application:

<https://careers.fedex.com/freight/jobs/25892-418103?lang=en-us&previousLocale=en-US>

Parts Coordinator. Job ID number 440259BR, Link to application:

<https://careers.fedex.com/freight/jobs/25892-421565?lang=en-us&previousLocale=en-US>

Service Center Support PT. **Job ID:** 440188BR

<https://careers.fedex.com/freight/jobs/25892-420592?lang=en-us&previousLocale=en-US>

Driver Apprentice-City. Job ID: 439973BR

<https://careers.fedex.com/freight/jobs/25892-417955?lang=en-us&previousLocale=en-US>

Manager Fleet Maintenance Job ID number 440566BR, Link to application

<https://careers.fedex.com/freight/jobs/25892-424838?lang=en-us&previousLocale=en-US>

These positions are available at our facility located at 4810 Williamsburg Rd Unit 8, Hurlock Maryland:

City Driver. Job ID number 440061BR, Link to application.

<https://careers.fedex.com/freight/jobs/25892-418829?lang=en-us&previousLocale=en-US>

Service Center Support PT. Job ID: 440180BR, Link to application:

<https://careers.fedex.com/freight/jobs/25892-420428?lang=en-us&previousLocale=en-US>

These positions are available at our facility located at 8850 Corridor Road Annapolis Junction, Maryland:

Freight Handler Part-Time. **Job ID:** 440131BR, Link to application:

<https://careers.fedex.com/freight/jobs/25892-419607?lang=en-us&previousLocale=en-US>

Benefits Include: • Health/Dental/Vision • Paid Vacation • 401K • Personal Paid Time • Holiday Pay • Life Insurance • Wellness Programs • Long and short term disability • Stock Purchase Plan • Credit Association • Direct Deposit • Tuition Assistance • Shift Pay Differential for 2nd and 3rd Shifts • Safety Shoe Reimbursement. To apply: Go to this web site and fill out the application.

<https://careers.fedex.com/freight/> Please use the ID number or the location assigned to the job to get to the specific job you are requesting. Date listed 8/24/20

**FINCANTIERI MARINETTE MARINE** (152) Stevensville, MD. Senior Subcontractor Manager (Refer MWE Job Order #1214695) Apply <http://ipc.us/t/0FCE3407757545E6> Date listed 8/24/20

**Five Star Senior Living** (117) Easton, MD. Position J.O. #. Certified Medication Aide 3-11pm PT 1210271, Certified Medication Aide 11- 7am PT 1178337, Housekeeper – PT 1203731, Receptionist – Relief 1200438, Resident Assist. 11p – 7am – PT 1170855, Resident Assist. 3p – 11pm - PT 1176618, Resident Assist. Demen Unit 3-11pm PT 1203648, Resident Assist. Demen Unit 7am-3pm PT 1178339, APPLY: [www.careers.fivestarseniorliving.com](http://www.careers.fivestarseniorliving.com) date listed 8/12/20

**G & G Distributors Inc.** (142) 2543 Centreville Road Centreville, MD. Route Driver (Refer to MWE J.O. #1214139) APPLY In person. Date Listed 8/21/20

**G & G Distributors Inc.** (140) 2543 Centreville Road Centreville, MD. Assistance Route Driver (Refer to MWE J.O. #1164547) APPLY In person. Date listed 8/21/20

**Harvesting Hope Youth and Family Wellness, Inc.** (129) located in Cambridge. Is looking for Licensed Behavioral Health Therapist, Licensed Speech Therapist and Licensed Occupational Therapist. Teletherapy and Virtual Service Options available according to COMAR and Insurance standards. Submit resumes to Omeaka Jackson. Email: [Info@harvestinghopeinc.org](mailto:Info@harvestinghopeinc.org)

**Licensed Behavioral Health Counselor FT/PT Teletherapist**

Position Summary: Position will be responsible for developing, implementing, and monitoring effective individualized mental health programs for assigned clients. The incumbent works with individuals and groups to promote optimum mental health. Duties will include but limited to the diagnosis, prevention and treatment of mental, emotional and behavioral disorders and disabilities for families, individuals and groups. Essential Duties and Responsibilities. The essential functions include, but are not limited to the following: Provide an initial psychosocial assessment for each patient served in order to identify treatment needs and other relevant information. Complete an initial treatment plan based on patient that identifies treatment goals, and then update to document treatment progress. Complete clinical/progress notes based on COMAR and Agency standards and timeframe. Monitor, evaluate, and record client progress according to measurable goals described in treatment and care plan. Attend and participate in treatment/behavior management team meetings with staff. Ability to counsel with an emphasis on prevention and behavior modification. Ability to effectively communicate with clients verbally and in written correspondence. Understands and works with the various support systems available in the community. Make referrals on behalf of the patient for needed services, including psychiatric evaluation and treatment. Correspond with outside agencies for coordination of care. Supervise, observe and participate in providing needed services. Serve as primary Counselor and support person. Possesses excellent interpersonal skills and the ability to handle emotionally charged situations Ability to train others to apply effective behavior management techniques. Maintain confidentiality of records relating to client's treatment. Prepare and maintain all required treatment records and reports. Attend weekly/monthly staff meetings. Perform other duties as assigned. Minimum Qualifications (Knowledge, Skills, and Abilities) A Master's degree in psychology, school psychology, counseling, vocational rehabilitation or a closely related field. Maryland State License LCPC, LMSW-C, LGPC, LMFT. Ability to understand the characteristics of a wide range of intellectual disabilities Personal and professional experience with mindfulness or meditation work preferred. Applicant must have a strong counseling background, the ability to create and implement functional treatment plans and the ability to build relationships. Pass Background check

**Licensed Speech Therapist (virtual)**

The Speech Therapist will assess, research, and develop treatment plans for persons with speech, language, voice, and fluency disorders. This role will monitor the patient's progress and adjust treatment plans as needed. Essential Duties and Responsibilities. The essential functions include, but are not limited to the following: Develop or implement treatment plans for

problems such as stuttering, delayed language, swallowing disorders, or inappropriate pitch or harsh voice problems, based on own assessments and recommendations of physicians, psychologists, or social workers. Monitor patients progress and adjust treatment plan as needed Write reports and maintain proper documentation of information, such as client Medicaid or billing records or caseload activities, including the initial evaluation, treatment, progress, and discharge of clients. Participate in and write reports for meetings regarding patients' progress, such as individualized educational planning (IEP) meetings, in-service meetings, or intervention assistance team meetings. Evaluate hearing or speech and language test results, barium swallow results, or medical or background information to diagnose and plan treatment for speech, language, fluency, voice, or swallowing disorders. Assist patients with all phases of speech therapy treatment and techniques Consult with Clinic Director or Referring Physicians' regarding diagnosis and communicate changes via progress notes Provide continuous communication with referring physicians regarding patient therapy. Perform other duties as assigned  
Minimum Qualifications (Knowledge, Skills, and Abilities) Masters degreed required Maryland state licensed. Minimum of 1 year of experience. Background and knowledge of providing therapy interventions for patients. Strong sense of customer service and strives to provide quality instruction for patients and their families. Strong communications skills with the ability to converse with a diverse range of individuals. Must have the ability to use critical thinking skills and be able to solve complex problems. Be highly self-motivated with sufficient time management skills. A desire for further education to keep up with the ever-changing medical advances

### **Occupational Therapist**

Position Summary: The Occupational Therapist will work closely with patients who are recovering from injuries and disabilities. Duties will include but are not limited to conducting physical assessment on patients, developing treatment plans, assessing work and home environments of patients, and developing physical rehabilitation programs. Essential Duties and Responsibilities. The essential functions include, but are not limited to the following: Conduct physical and psychological assessments of clients and develop or follow a treatment plan. Record patient medical histories. Advise on adaptive equipment to help clients with daily activities. Analyze patient data to determine patient needs or treatment goals. Evaluate patient functioning, capabilities, or health. Apply interventions to promote social-emotional learning, regulate overly active and or underactive sensory systems. Monitor patient progress or responses to treatments. Educate caregivers and family members of clients on patient care Train caregivers or other non-medical personnel. Attend IEP meetings and or review IEPs and make recommendations to the IEP team. Maintain professional knowledge and technical progress in order to provide clients with the best treatment program available. Comply with federal, state, and local certification requirements. Perform other duties as assigned. Minimum Qualifications (Knowledge, Skills, and Abilities) Master's degree in occupational therapy from a university certified by the AOTA (American -Occupational Therapy Association) Licensed Occupational Therapist in the state of Maryland CPR certified. Minimum of 1-year experience working as an occupational therapist. Compliant with state healthcare regulatory requirements. Possess up-to-date knowledge of treatment practices and physical therapy programs. Effective verbal and written communication. Ability to work in a fast-paced environment (date listed 8/18/20)

**Headwaters Seafood and Grille** (151) Easton, MD. We are growing and are looking for two (2) cooks to help complete our team. If you are looking for a job in a fun, face paced environment where you will help create beautiful and delicious food, please apply. Kitchen experience preferred but will train the right candidate. Candidates MUST BE at least 18 years of age, hard-working and dependable. Part time and full-time hours are available; nights and weekends are a must. Pay will be determined by experience. We are looking to fill this position immediately.

Please fill out an application by visiting: <https://headwatersmd.com/employment-application/>  
Date listed 8/24/20

**Heron Point of Chestertown** (81) 501 E Campus Ave, Chestertown, MD. Position J. O. # GNA 1171562, GNA – PT 1207646, GNA (Evenings) 1171857, Home Health RN (PRN) 1145026 Prep Cook 1171847, LPN 1145014, Housekeeper – FT 1207660, Security Guard 1171839 Medical Dietary Aide 1207669, Apply: [www.acts-jobs.org](http://www.acts-jobs.org) Date listed 8/3/20

**Inn at Perry Cabin** (169) Saint Michaels MD. Position MWE Job Order # Esthetician 1225175, Housekeeping House person 1225180, Maintenance Engineer 1225286, Rooms Coordinator 1225277, Pool Bartender 1225282, Massage Therapist - On Call/PT 1201088, Nail Technician 1201094, Seasonal Bartender 1225170, Room Attendants 1225289, Apply online at: [www.innatperrycabin.com](http://www.innatperrycabin.com) Date listed 8/26/20

**Jimmie & Sook's** (84) 527 Poplar St, Cambridge, MD. All Positions Open! Servers, Bartenders, Cooks & Managers (Refer to MWE J.O. #1170578) Apply: [www.jimmieandsooks.com](http://www.jimmieandsooks.com) date listed 8/3/20

**Job Fairs (782) Upcoming Job Fairs and Events - Workforce Development & Adult Learning –** Click [HERE](#). (Regular updates to list)

**Kent Center** (156) Chestertown, MD. Coordinator of Community Living (Refer to MWE J.O. #1225095) Coordinator of Facilities Management (Refer to MWE J.O. #1215066) Direct Supper Professional (Refer to MWE J.O. #1215008) Email Resume to [cwilliams@kentcenter.org](mailto:cwilliams@kentcenter.org) date listed 8/26/20

**KENT COUNTY PUBLIC LIBRARY** (87) JOB TITLE: Library Associate I for Technology, FLSA CLASSIFICATION: Non Exempt, SUPERVISED BY: Executive Director, HOURS OF DUTY: As scheduled with Saturday and evening hours as needed. SALARY: \$30,000, GENERAL SUMMARY: Serves as KCPL's technology liaison with the Eastern Shore Regional Library's IT department. Handles day to day installation, maintenance, and minor repair and troubleshooting of the library's network, hardware, and software peripherals. Maintains all technical aspects of the library's public and internal web pages. Prepares and maintains library statistics and yearly reports. Provides technology support for public programming. QUALIFICATIONS: Associate's Degree required. Bachelor's degree preferred. At least two years relevant experience preferably in a library setting. PLEASE SUBMIT: Application – available online or in person, Cover letter and resume to Jackie Adams: [jadams@kent.lib.md.us](mailto:jadams@kent.lib.md.us) **DEADLINE FOR APPLICATION: August 28, 2020** date listed 8/3/20

**Koski Enterprises Inc.** (170) Hurlock, MD. CDL-A Truck Drivers (Refer to MWE J.O. #1073303) Email Resume to [vickie@koski.ws](mailto:vickie@koski.ws) date listed 8/26/20

**LaMotte** (113) CHESTERTOWN, MARYLAND. Shipping Packager #1210195 MWE Job Order, Apply In person: 802 Washington Avenue, Chestertown, MD 21620 Email: resume/cover letter to: [applications@lamotte.com](mailto:applications@lamotte.com) Date listed 8/11/20

**Maryland State Board of Elections** (134) Position J.O. # County. Election Judge 1212005 Dorchester, Election Judge 1212003 Kent, Election Judge 1212006 Talbot, Election Judge 1212004 Caroline Election Judge 1211997 Queen Anne's, APPLY [www.elections.maryland.gov](http://www.elections.maryland.gov) or contact your local Board of Election office. Date listed 8/20/20



**Medifast** (115) Ridgely, MD. Warehouse Team Lead (Ref to MWE J.O. #1210158), Warehouse Production Worker 1st Shift (Ref to MWE J.O. #1210241), Warehouse Production Worker 2nd Shift (Ref to MWE J.O. #1170989), APPLY: <https://medifastinc.com/careers> date listed 8/11/20

**Mid Shore Behavioral Health, Inc.** (1014) *Behavioral Health Coordinator, Aging / Full-time Position*, Mid Shore Behavioral Health, Inc., a 501(c)(3) nonprofit organization located in Easton, MD is seeking a Full time Behavioral Health Coordinator to serve as the aging expert to behavioral health providers and Long Term Services and Supports partners of the Eastern Shore. Qualified candidates must possess clinical skills and expertise specific to behavioral health issues of the aging population, an understanding of Maryland's long-term services and supports, and a Master's degree in Social Work, Counseling, or Psychiatric/Geriatric Nursing. MD state professional licensure required. Interested candidates should submit resume and letter of interest to Kelley Moran, at [kmoran@midshorebehavioralhealth.org](mailto:kmoran@midshorebehavioralhealth.org) or mail to MSBH, Inc., 28578 Mary's Court, Suite 1, Easton, MD 21601. Mid Shore Behavioral Health, Inc. is an Equal Opportunity Employer, date listed 6/25/20 updated 7/20/20

**Mid Shore Behavioral Health, Inc.** (78) CASE SPECIALIST, SOAR (SSI/SSDI Outreach, Access and Recovery) Mid Shore Behavioral Health, Inc., a 501(c)(3) nonprofit organization located in Easton, MD, is seeking a FT human services professional to assist individuals, who are homeless or at risk of homelessness and are diagnosed with a severe mental health illness, with applications for Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI). Training provided. Primary responsibilities include assessing eligibility for benefits and supporting the application process, liaising with government agencies and local health organizations to resolve issues related to federal disability benefits, accurate/timely documentation and reporting. The specialist will also assist individuals with accessing additional community resources and support funding as needed. Requirements: Bachelor's degree in behavioral health related field, excellent written and verbal communication skills, experience working with underserved populations, team player with ability to work autonomously. Participation in SOAR workshops at the State level expected. Regular local travel expected. Email letter of interest and resume to [Kmoran@midshorebehavioralhealth.org](mailto:Kmoran@midshorebehavioralhealth.org) or mail to Kelley Moran, MSBHS, Inc., 28578 Mary's Court, Suite 1, Easton, MD 21601. EOE. Date listed 7/29/20

**Miltec UV** (12) Stevensville MD. Quartz Fabricator, MWE Job Order #1178098  
Apply online at: <https://miltec.bamboohr.com/jobs/view.php?id=34>  
Date Listed 7/7/20

**Net Vision Consultants** (106) Stevensville, MD. Position J.O. #. Cloud Software Eng. Level I #1176436, Cloud Software Eng. Level 2 #1176426, Info Systems Security Eng. Level 2 #1176424, Info Systems Security Eng. Level 3 #1176431, ISSO Level 2 #1176428, Mid Level Front End Dev. #1176435, Principal Software Developer #1176560, Senior Back-End Software Dev. #1176444, Senior DevOps #1176440, Senior Software Tester #1176442, Software Developer Level 0 #1176448, Software Developer Level 1 #1176569, And more! APPLY: [www.nvc-inc.net](http://www.nvc-inc.net)  
date listed 8/10/20

**Paris Foods Corporation** (018) How would you like to work for a fast-growing company, in a position that leaves room for continuous and exponential growth? Are you looking for a Career? Then you're the perfect fit for our company as we continuously grow and promote from within. the opportunity for advancement is only limited to your desire. In addition to the opportunity for advancement, we offer a very generous benefit package that includes, but is not limited to:  
•Health, Dental, and Vision after 60 days of employment; •Paid Time off after 90 days of employment; •401 (k) with employer match after one year of employment. [Available Positions](#).  
(Updated)

**Paul Reed Smith Guitars** (141) Stevensville, MD. Warehouse Supervisor (Refer to MWE J.O. 1204604) 2nd Shift Sprayer/Painter (Refer to MWE J.O. 1214071) Training Available! Guitar Manufacturing 1st Shift (Refer to MWE J.O. 1214072) Training Available!  
Apply [www.prsguitars.com/careers/](http://www.prsguitars.com/careers/) date listed 8/21/20

**Prisoner Rights Information System of Maryland** (134) Assistant to Administrator Prisoner Rights Information System of Maryland, Inc. has opening for entry level position, Assistant to Administrator. PRISM provides civil rights legal assistance and representation to persons incarcerated in Maryland State Correctional facilities. Seeking assistant to answer phones; database entry; mail log; filing; other misc. general office duties. Candidates must have a minimum of two year's work experience, and must have strong communication skills, command of English grammar and vocabulary, typing skills, and Microsoft Office background. Successful applicant is subject to a state and federal criminal background check prior to hire. Full time position. Salary commensurate with experience. Submit resume and references by mail only, no phone calls, on or before September 8, 2020 to: Prisoner Rights Information System of Maryland, Human Resources Department, P.O. Box 929, Chestertown, MD 21620. Date listed 8/20/20

**Quality Staffing Services** (756) **NOW OPEN IN EASTON!!** We are excited to announce the opening of our newest location at 8662 Alicia Drive in Easton. Quality Staffing Services is a professional recruiting & employment firm specializing in placing top notch candidates in a range of careers. If you are thinking of making a career change, looking for an opportunity with flexibility or trying to find a job that is the right fit for you, put our 25 years of experience to work for YOU! We work with hundreds of companies on the Shore and we have the relationships with hiring managers to "help you get your foot in the door!" Contact us today at 410-690-7790, [easton@qssjobs.com](mailto:easton@qssjobs.com), or visit our website at <https://www.easternshorejobs.com/>. "We work for you!" (Date listed: 3/4/20)

**Queen Anne's County** (772) **Deputy Sheriff Cadet.** The Queen Anne's County Office of the Sheriff Cadet Program is a law enforcement apprenticeship program that offers training and varied work assignments to persons between the ages of 18 and 20 ½. The Cadet Program provides qualified men and women with a chance to experience the challenges and personal rewards of a police career and serves as a stepping stone to be certified through this agency's police academy. Upon completion of a cadet program, with additional testing, the program is designed to elevate cadets into the role of Deputy Recruit. Cadets must successfully complete all deputy entry level testing procedures during their employment and will submit to an extensive background investigation prior to their employment as a cadet and prior to their acceptance into the police academy. Cadets must further their education by enrolling in and passing college courses with a goal towards eventually earning a degree. [View Job Details.](#) **Closes On: December 31, 2020 at 04:30 PM EST.** (Date listed: 3/12/20)

**Queen Anne's County** (91) Centreville MD. Director, Planning and Zoning, MWE Job Order #1208100 Apply online at: [www.qac.org](http://www.qac.org) Date listed 8/4/20

**Queen Anne's County** (80) Centreville, MD. Director, Planning and Zoning The Director of the Department of Planning and Zoning is a senior member of the County's management team and responsible for managing and directing the personnel and functions of the Department of Planning and Zoning. [View Job Details](#) Date listed 8/2/20

**Queenstown Bank** (156) has an opening for a full-time *Loan Administration Specialist*. The Loan Administration Specialist is responsible for performing routine operational duties related to mortgage, commercial and consumer loans. The specialist will process purchase, refinance, construction and home equity loans. The Loan Administration Specialist will be responsible for reviewing title work, loan approvals and terms and conditions of each loan, originating loan documents and coordinating settlements with customers and attorneys. Knowledge, Skills and Abilities: Two to four years of mortgage or commercial loan processing experience, this includes an understanding of loan documentation and verifying documentation for commercial entities; Superior customer service skills; Proficient in Microsoft Office Programs (Word, Excel, Outlook); Thorough knowledge of State and Federal mortgage regulations to maintain loan file compliance; Excellent written and oral communication skills; Exceptional listening and communication skills. Physical Requirements; Mobility sufficient to perform activities required of position, including travel to customer locations and seminars; Manual dexterity for the functional operation of office equipment such as computers, calculators, etc. Please submit resume and/or resume to [HR@queenstownbank.com](mailto:HR@queenstownbank.com) Applications are available on the banks website <https://www.queenstownbank.com/Career-Opportunities.aspx> or at any branch office. Queenstown Bank is an Equal Opportunity / Affirmative Action Employer. Date Listed 8/26/20

**Queenstown Bank** (157) has an opening in their Ridgely Branch for a full-time *Teller*. The Teller is responsible for performing a variety of routine financial transactions of which the follow are illustrative: Cashes checks, savings withdrawals, U.S. Savings Bonds, accepts loan payments, utility payments, makes cash advances, handles change orders, issues Official checks; Handles account servicing requests including stop payment requests, wire transfers, foreign currency orders, foreign check collection, cash advances, dormant account reactivation, address changes, and ATM/Debit card orders; Provides effective customer service by answering customer questions and troubleshooting issues with ATM/Debit cards, online banking and other account related issues; Knowledge, Skills and Abilities: High school diploma or equivalent. or 1 year of related experience and/or training; Strong skills in keyboarding and personal computer operation; Basic math skills; with the ability to count currency and coin in a timely manner; Effective verbal, written and interpersonal communication skills. Please email resume and/or completed application to [HR@queenstownbank.com](mailto:HR@queenstownbank.com). Applications are available on the banks website <https://www.queenstownbank.com/Career-Opportunities.aspx> or at any branch office. Queenstown Bank is an Equal Opportunity/Affirmative Action Employer. Date listed 8/26/20

**Queenstown Bank** (98) Upper Shore Area. Assistant Branch Manager (Refer to MWE J.O. #1208866) Branch Manager (Refer to MWE J.O. #1178782) Email Resume to [hr@queenstownbank.com](mailto:hr@queenstownbank.com) date listed 8/5/20

**REEB** (139) Barclay MD. Material Handler 2 MWE Job Order #1213705, Apply online at: [www.reeb.com](http://www.reeb.com) Date listed 8/20/20

**Rexnord** (71) Cambridge, Md. Fabricator II (Refer to MWE J.O. #1205925) Machine Operator – CNC (Refer to MWE J.O. #1205924) Machine Operator Machine Weaver (Refer to MWE J.O. #1205929) Machinist, Sr. – CNC (Refer to MWE J.O. #1205927) Weaver (Refer to MWE J.O. #1205928) Apply: <https://rexnordcorporation.com/en-US/Careers> date listed 7/29/20

**Royal Farms** (82) 32303 Queen Anne Hwy Queen Anne, MD. Store Leader J.O. #1053125, Assistant Store Leader J.O. #1163389, Customer Service Assoc. J.O. #1053126, Customer Service Leader J.O. #1163384. Apply: [www.royalfarms.com](http://www.royalfarms.com) date listed 8/3/20

**Royal Farms** (83) 859 High Street Chestertown MD. Store Leader J.O. #1136013, Assistant Store Leader J.O. #1136010, Customer Service Assoc. J.O. #1136011, Customer Service Leader J.O. #1207686, Food Service Leader J.O. #1136012. Apply: [www.royalfarms.com](http://www.royalfarms.com) date listed 8/4/20

**Royal Farms** (68) 502 Market Street Denton MD. Assistant Store Leader (Refer to MWE J.O. 1163755) Customer Service Associate (Refer to MWE J.O. 1163749) Store Leader (Refer to MWE J.O. 1163754) Apply: [www.royalfarms.com](http://www.royalfarms.com) date listed 7/28/20

**Royal Farms** (69) 108 Jackson Creek Grasonville, MD. Assistant Store Leader (Refer to MWE J.O. 1163433) Customer Service Associate (Refer to MWE J.O. 1163429) Store Leader (Refer to MWE J.O. 1053186) Customer Service Leader (Refer to MWE J.O. 1135972) Food Service Leader (Refer to MWE J.O. 1163437) Apply: [www.royalfarms.com](http://www.royalfarms.com) date listed 7/28/20

**Royal Farms** (70) 108 Clay Drive Queenstown, MD. Assistant Store Leader (Refer to MWE J.O. 1105328) Customer Service Associate (Refer to MWE J.O. 1105335) Store Leader (Refer to MWE J.O. 1163392) Food Service Leader (Refer to MWE J.O. 1105331) Apply: [www.royalfarms.com](http://www.royalfarms.com) date listed 7/28/20

**Sauer Compressors USA** (103) Stevensville, MD. Technical Sales Associate (Refer to MWE J.O. #1209259) Spares Account Manager (Refer to MWE J.O. #1209262) APPLY: [www.sauerusa.com](http://www.sauerusa.com) Date listed 8/7/20

**Shore United Bank** (97) Upper Shore Area. Assistant Branch Manager 1203864, Senior Teller 1201803, Teller/CSR 1208709, Apply: [www.shoreunitedbank.com](http://www.shoreunitedbank.com) date listed 8/6/20

**Shore United Bank** (144) Upper Shore Area. Systems Analyst/Developer 1214473, Teller – PT 1214468, Credit Analyst III 1214290, Apply: [www.shoreunitedbank.com](http://www.shoreunitedbank.com) date listed 8/24/20

**Starbucks** (105) is hiring Baristas at 450 Thompson Creek Rd, Stevensville, MD  
Deadline 9/25/2020. At Starbucks it all comes together. Connect with something bigger, have an impact every day, and work someplace truly great. The opportunity is here – all you have to do is take it. Some of the benefits for those who may qualify include: Medical, dental and vision coverage, Tuition reimbursement, Paid vacation, Equity in the form of Starbucks stock and discounted stock purchase plan. Discounts on our great coffee. Apply or learn more online today at [www.starbucks.com/careers](http://www.starbucks.com/careers). Starbucks is an equal opportunity employer committed to hiring a diverse work team. Date listed 8/10/20

**St. Luke's School** (150) in St Michaels, MD is accepting applications for a part-time Preschool Director, 4 to 5 days per week (depending on enrollment). St. Luke's School embraces a play-based learning philosophy and known for its warm and welcoming environment. The preschool Director is responsible for all aspects of the daily operation of the preschool; hiring, training and supervising staff; developing programs following developmentally appropriate practices; complying with state and local regulations; and working with the Board, church, parents, and the community. Experience and/or degree in Early Childhood Development/Education or related field. Program management experience preferred. Interviews begin September 1st. Also accepting applications for possible openings for substitute and teaching assistant for fall. For

more information or to apply, please email [schoolstlukes@gmail.com](mailto:schoolstlukes@gmail.com) [www.stlukes-school.org](http://www.stlukes-school.org)  
Date listed 8/24/20

**Subway** (145) Centreville, MD. Sandwich Artist needed. Position summary: greets and serves guest, prepares food, maintains food safety and sanitation standards, and handles or processes light paperwork. Exceptional customer service is a major component of this position. The store is located at 504 Churchill Road Centreville, MD 21617. Applicants can apply within or call the main office at 410-810-1633 and ask for Angela. Date listed 8/24/20

**Talbot County** (104) Easton, MD. Communications Specialist Talbot County Emergency Services, 9-1-1 Communications (Refer to MWE J.O. #1209326) CAD/GIS Specialist (Refer to MWE J.O. #1209319) APPLY: [www.talbotcountymd.gov](http://www.talbotcountymd.gov) Date listed 8/7/20

**Teacher/tutor** (125) needed for small group of 4<sup>th</sup> graders until school reopens. Days/times flexible. Queen Anne's County. Position open until filled. For more information contact: AJ Bowden [aj@wyerivermarine.com](mailto:aj@wyerivermarine.com) date listed 8/14/20

**The Peoples Bank (130)** Kent County, MD. **Loan Processor**. Loan Processors reports to the Loan Department Supervisor. The position of Loan Processor is responsible for performing routine and intermediate duties related to consumer and business loan applications; generates loan documentation for all types of loans ensuring documents are technically complete, within the guidelines as set forth in the Loan Policy, and in compliance with all State and Federal regulations; processes consumer, commercial and real estate loan payments and advances on lines of credit; prepares DDA overdraft protection line documents; books loans on the Bank's mainframe computer system; works daily insurance and monthly reports; distributes daily and monthly reports; and promotes business for the Bank by maintaining good customer relations and referring customers to appropriate staff for new services. The position of Loan Processor also is required to be fully knowledgeable and skilled in all areas of servicing loans, and is expected to provide leadership, training and support to less experienced loan processors and other staff members. Work is performed under general supervision and according to established procedures, systems, and best practices. All records, both computerized and other, must be maintained as error free as possible and maintained in such a manner as to ensure the safety of the loan portfolio and an organized filing system. Education/Training: High School Graduate; additional on the job training as needed. Knowledge/Skills/Abilities: ŸProficient knowledge of Microsoft Office suite of products (including Word and Excel). ŸProficient reading, writing, grammar, mathematical skills. ŸProficient interpersonal relations and communicative abilities. Ÿ Proficient skills in computer terminal and personal computer operation; host computer system; and word processing, spreadsheet and core processing system. ŸCapable of understanding complex instructions and procedures. Memory skills for standard operating procedures. Ÿ Intermediate level of work experience, knowledge and training in all loan servicing activities and terminology. Ÿ Intermediate knowledge of related state and federal banking compliance regulations, and other Bank lending policies. Ÿ Intermediate knowledge of title policies and related loan regulations such as RESPA, HMDA and other Bank lending policies on loans to directors. Ÿ Effective organizational and time management skills. ŸAbility to work with general supervision while performing duties. ŸAbility to deal with difficult problems involving multiple facets and variables in non-standardized situations. Experience: At least two years' on the job experience in banking. The Peoples Bank is an equal opportunity employer. Upon an employment offer, applicants must submit to a substance abuse test and complete a criminal background check. Starting Salary: \$27,000 with benefits. Email resume to [susilton@pbkc.com](mailto:susilton@pbkc.com) or mail to The Peoples Bank, Attn: Human Resources Dept., P.O. Box 210, Chestertown, MD 21620. <https://pbkc.com/>. (Date listed: 08/20/2020)



**The R. E. Michael Company** (90) Easton, MD. Warehouse/Counter Service (Ref to MWE J.O. #1207851) *The R.E. Michel Company is successful because of its employees. People that are bright and ambitious, working together as professionals to provide the best possible customer service experience. Our people are the best in the industry.*

APPLY: <http://ipc.us/t/FD805C53EBCF42A7> date listed 8/4/20

**Tidewater Direct LLC** (118) Centreville MD. Bander Operator MWE Job Order #1210632, Apply online at: [www.tidewaterdirect.com](http://www.tidewaterdirect.com) Date listed 8/12/20

**Today For You** (94) Easton, MD. Landscape & Groundskeeping Labor (Ref to MWE J.O. #1208460) Email Resume to [cathybrice1112@yahoo.com](mailto:cathybrice1112@yahoo.com) date listed 8/5/20

**Tommy Bahama** (94) Queenstown MD. Sales Associate #1208161 MWE Job Order Apply: [www.tommybahama.com](http://www.tommybahama.com) date listed 8/4/20

**Trenton Pipe Nipple Company, LLC** (127) Federalsburg, MD. Manual Pipe Threading Machine Operator (J.O. 1211151) Automatic Pipe Threading Machine Operator (J.O. 1211156) Fabricated Pipe Operator (J.O. 1211157) Pipe Cutoff Operator (J.O. 1211159). We are a Brass and Stainless Steel Nipple manufacture with openings in the above positions. Selected candidates will be trained in the process of producing pipe nipples & fabricated pipe nipples. Must be willing to learn the threading process and machine set up to produce pipe nipples. Experience with ring gages and inspection tools a plus. All Positions Start at \$12.00 per hour and increase to \$13.00 after 90-day review. We offer the following benefits: Personal Time Off, Uniforms, 9 Paid Holidays, Health Insurance, 401K, Safety Steel Toe Shoes, Dental Insurance, & Prescription Safety Glasses, 4 ten-hour days- Mon.-Thurs. 6AM – 4:30PM. To apply- Go to [Trentonpipe.com](http://Trentonpipe.com) and download the Application: email to: [larryy@trentonpipe.com](mailto:larryy@trentonpipe.com) date listed 8/17/20

**USA FULFILLMENT** (99) located in Chestertown, MD is in search of *Production Team Members* to assist with its pick/pack & shipping operations. Job requirements include working on your feet and basic computer skills. Day and evening shifts are available. Hours range from 6:30am – 11:30pm. We will attempt to work with your schedule. To apply, complete a full application at USA Fulfillment's offices between 8:30am and 3:00pm, M-F. Address: 313 Talbot Blvd., Chestertown, MD 21620, or go online to [www.usafilljobs.com](http://www.usafilljobs.com). Date Listed 8/6/20

**USA Fulfillment** (100) in Chestertown, MD is looking for high-energy, *Call Center Team Members* to join our growing team during a busy 2020. If you like to work in a fast pace environment where the day goes by quickly and you like to help people while making a positive impact, then this opportunity is the perfect fit! Our Call Center is 24 hours a day, seven days a week and therefore will offer varying schedules with multiple shifts, including weekends and holidays. Outstanding written and verbal communication skills, including proper pronunciation and grammar are required, as well as a consistently courteous and professional tone of voice at all times. The capability to work in a fast paced, team oriented office environment is essential. To apply, complete a full application at USA Fulfillment's offices between 8:30am and 3:00pm, M-F. Address: 313 Talbot Blvd., Chestertown, MD 21620, or go online to [www.usafilljobs.com](http://www.usafilljobs.com). Date listed 8/6/20

**Wawa** (155) in Grasonville is hiring and we are seeking new talent to add to our team! Wawa #8518, 101 Hissey Road, Grasonville, MD 21638. Competitive wages, Paid weekly, Flexible hours, Excellent benefits including tuition reimbursement, 401K options, ESOP, Paid time off, Morning and evening shifts available, full-time or part-time. Apply online at [www.wawa.com/careers](http://www.wawa.com/careers)  
Hiring Managers Rebecca and Patrick can be reached to follow up on applications

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The Office of Employment Services makes every effort to publish the job listing in a timely manner. However, deadlines for some positions allow a limited response time. Contact with the employer is encouraged to see if the position is still available. Chesapeake College is an Equal Opportunity Institution.