



## MEETING NOTES

PROJECT: Frederick Douglass Park on the Tuckahoe

PURPOSE: Advisory Committee Meeting

PREPARED BY:	Jasmine Chen	NEXT MEETING Day	July 11 <sup>th</sup> , 2025
LOCATION:	Microsoft Teams	NEXT MEETING Time	
DAY & TIME:	June 13 <sup>th</sup> , 2025 at 4:00PM	DATE PREPARED:	6/16/2025

Present:

Cassandra Vanhooser Clay Stamp LaDarian Blake Emily Gilmer Kristen Goller Peter Leshner Emily Gilmer Brennan Tarleton Julia Marci Ross	Richard Marks Kenneth B. Morris Jr. Nate Hoxter Harriet Lowery Amol Deshpande, LSG Jasmine Chen, LSG Mark Burchick, ESA Kyle Kowalczyk, Rauch Andrew Hamilton, TDM
---	--

### 1. Approvals Update

- **Site Plan Submission**

The Site Plan has been submitted to the County. Comments from the Department of Public Works (DPW) have been received, and the team is currently addressing them in preparation for Site Plan approval.

- **Wetland Permitting**

The Joint Permit Application (JPA) is being resubmitted to the Maryland Department of the Environment (MDE) and the Army Corps of Engineers (ACOE) to secure final wetland permitting approvals. Approval is anticipated within 3–6 weeks.

### 2. Septic Design & Lot Consolidation Plat Update

- **Lot Consolidation**

The lot consolidation plat has been approved.

- **Septic Design**

The septic system design has been submitted, with permit approval expected within approximately 3–4 weeks.

### 3. Park Progress Overview & Next Steps

- **Master Plan Overview**

An overview of the Master Planning process for Frederick Douglass Park was presented, including the

planning vision and interpretive goals. The vision supports phased implementation, focusing on conservation, interpretation, and memorialization themes.

- **Phase Two Overview**

A refined list of Phase 2 elements, deemed feasible after a detailed analysis, was shared. Not moving forward in this phase are:

- The interim Visitor Center, due to cost and complexity in agency approvals.
- The Norwich Creek Bridge, which was rejected during the wetland permitting site visit.

- **Project Timeline**

The Phase 2 timeline was reviewed, including key milestones: County submissions, agency review meetings, septic analysis/design, and major deliverables such as archaeological and geotechnical reports. Upcoming tasks include interpretive design, bid/permitting documentation, and implementation of scenic overlooks.

- **Final Site Plan**

The updated Site Plan was presented, with enlarged views of key areas. Major themes include water access, the forest walk, entrance pavilion area, and designated overlooks.

- **Interpretive Signage**

Design for the meadow sign was shared. The sign has been fabricated and is ready for installation.

- **Visualizations**

3D perspective renderings of key fundraising areas were shared. Highlights include:

- The group pavilion and gathering space
- ADA-compliant, environmentally sensitive water access
- Recreational areas along the waterfront

#### 4. Next Steps

- Grant funding for the predevelopment design and engineering of Phase 2 components is secured through December 2025. While an extension may be possible, the team is aiming to complete all approvals and deliverables — including the interpretive design — within this timeframe.
- The duration of the approval process is consistent with projects of similar scale and complexity. Some delays occurred due to the Critical Area review and the need to reconcile their comments with those from the State. However, the lot revision plat and archaeological report progressed concurrently with the Site Plan review and did not impede the overall timeline.
- The team will also investigate brick as a potential alternative material for the fireplace and chimney structure in the group pavilion to better reflect the regional context.